

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

MINUTES OF: January 8, 2003

The meeting was called to order at 9:21am by Chairman Richard McDarment. Roll was called with board member present:

Richard McDarment, Chairman

Neil Peyron, Vice Chairman

Patsy Vega, Secretary

Joseph Garfield, Treasurer 9:17

Vincent Burrough, Member

Marcia Estrada, Member

Barbara Baga, Member 9:32

Board Members Absent:

Jeff Nieto, Alternate Member

Shawn Manuel, Alternate Member

III. APPROVAL OF AGENDA

MOTION #1 Vincent Burrough/Neil Peyron motioned to approved the Agenda with the additions of D. Ruben Gonzales under New Business. The vote was 6-0-0 motion carried.

VI. NEW BUSINESS

a. MARCIA H. ESTRADA APPEALS

Marcia wanted to appeal the decision made by the Election committee that she is not allowed to run as a Health Board candidate. This was presented to the full Board since there is no appeal process written. An appeal time was set for Thursday, January 9, 2003 at 8:00am.

b. PROGRAM DIRECTOR REPORT-to be reported last

d. RUBEN GONZALES

Mrs. Evelyn Hunter presented paperwork on Mr. Gonzales to purchase him a new wheel chair. The past wheel chair he has had doesn't suit his needs in the conditions he use's it. The cost is \$3,775.00, there are funds available. Mrs. Hunter brought this to full Board because although this is not a Level 1, it is not a medical emergency for her to approve on her own.

MOTION #2 Vincent Burrough/Neil Peyron motioned to approve the request for a wheelchair in the amount of \$3,775.00. The vote was 6-0-0 motion carried.

e. FLOWERS-Dr. Sabo

Joseph Garfield informed the Board that the funeral services for Dr. Sabo will take place Saturday, January 11th at the Veterans Building in Porterville. He would like for the Health Center to purchase a plant for the family in the amount up to \$75.00.

MOTION #3 Neil Peyron/Joseph Garfield motioned to approve the purchase of flowers or a plant for Dr. Sabo not to exceed \$75.00. The vote was 6-0-0 motion carried.

a. MARCIA H. ESTRADA APPEAL

MOTION #4 Joseph Garfield/Barbara Baga motioned to grant the appeal for Marcia Estrada, the vote was 2-2-1(Vincent Burrough), Richard McDarment broke the tie vote by accepting the appeal. The vote was 3-2-1(Neil Peyron) motion carried.

b. PROGRAM DIRECTOR REPORT written/verbal

Program status: with an overview of each department there is a need to hire more staff, fill some vacant positions. Mary Hightower is willing to come back as an RN or PHN if necessary. A PHN is needed to oversee the CHR's and a portion of the diabetes grant can help assist this position. Joseph asked about the availability of funds be provided before the position is posted.

MOTION #5 Neil Peyron/Vincent Burrough motioned to advertise for a PHN contingent on the availability of funds. The vote was 6-0-0 motion carried.

Dr. Fernando Garcia has accepted to take on the position of Medical Director with an increase of pay plus retroactive to November 2002. The Personnel Committee Chairman, Joseph Garfield explained the Board wanted to have two physicians and no Medical Director. Mrs. Bustamante explained the need for a Medical Director, which involves our licensing. Also, to continue to keep Dr. Rucker on as a part-time provider. Dr. Rucker will begin in February 2003, due to family illness. The Program Director will contact our Attorney regarding a part-time physician being provided with our Health Insurance and or full benefits. Where does our liability end?

MOTION #6 Marcia Estrada/Neil Peyron motioned to re-fly the Medical Director position for ten (10) working days. The vote was 5-0-1 (Joseph Garfield) motion carried.

Neil Peyron stepped out at 10:40am.

Dental: The dental clinic has had a very productive month. Zona Franco has taken on the responsibility of doing the billing for the dental department. To date she has billed out over \$11,000.00 in services. To date \$4,348.00 has been collected. The receptionist has been assisting Zona with the billing, this has come under her other job duties within her job description and she has knowledge of these duties in billing.

The Program Director is looking into salary scales for Secretaries and Receptionists to make everything fare for all staff at Tule and Visalia clinics.

It was recommended by the Program Director to the Board to consider brining on a hygienist, which will allow Dr. Rambo to treat those patients with more extensive needs.

Payroll: With the length of time it takes staff to complete payroll, we will be going on-line with Bank of American. The cost is \$127.00; per pay period and staff will be using swipe cards when we purchase five (5) time clocks. These clocks will be maintenance free for two years then they will be ours, they are good for 5 years. When new ones come out, they will be exchanged immediately. We are committed in two weeks for three months use at no cost to the health center. There will be a one-day training for staff on use of the Time-Clock Software System in Fresno.

New Building: The medical building is on a 260 day construction schedule. It will be done by November 2003. There is \$327,000 in renovation funds that will be going into the new building.

To renovate the old Administration building we must begin immediately per Gary Ball, he will give an estimate as to what it will cost.

Child Care: Neil Peyron asked if the Health Center requested use of the Child Care when it becomes vacant. He hasn't seen any requests from the health center. Mrs. Bustamante will prepare a request today to Tribal Council regarding the building.

CRIHB: The Program Director will be attending the CRIHB Quarterly meeting one day then will return to assist with the 2003 Election results.

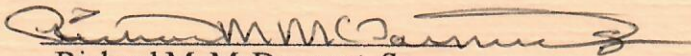
Security System bids: Mrs. Bustamante recommends Galaviz Electric in Tulare, Ca., License#785343, phone 358-1210. They quoted us \$4,408.15 to install the security cameras. It was recommended we use the Tribes equipment before using Galaviz Electric equipment.

MOTION #7 Joseph Garfield/Marcia Estrada motioned to allow the Program Director to attend the CRIHB meeting for one day. The vote was 5-0-1 motion carried.

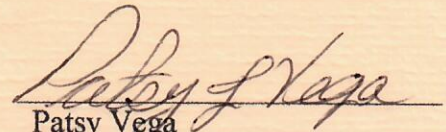
MOTION #8 Marcia Estrada/Barbara Baga motioned to accept the bid from Galaviz Electric and not to exceed \$4,408.15, pending Neil Peyron's security system equipment check. Tribal equipment is to be used before using Galaviz's equipment. The vote was 6-0-0 motion carried.

MOTION #9 Barbara Baga/Joseph Garfield motioned to accept the Program Director's report fro December 2002. The vote was 6-0-0 motion carried.

MOTION #10 Vincent Burrough/Neil Peyron motioned to adjourn at 11:51am. The vote was 6-0-0 motion carried.



Richard M. McDarment, Sr
Chairman



Patsy Vega
Secretary

February 5, 2003
Approved