

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

MINUTES OF SPECIAL MEETING JULY 11, 2003

The meeting was Called To Order at 10:16 a.m. by Chairperson Laura Manuel. Roll was Called with Board Members present:

Laura Manuel, Chairperson
Richard McDarment, Vice Chairman
Patsy Vega, Secretary
Joseph Garfield, Treasurer
Vincent Burrough, member
Veronica McDarment, member

Absent: Barbara Baga, member (Housing Meeting)
Brook Franco, alternate (Housing Meeting)
Lucille Apalatea, alternate (Housing Meeting)

Other Present: Sabrina Bustamante, Program Director
Michelle McDarment, Fiscal Officer

III. Approval of Agenda

MOTION #1 - Joseph Garfield/Richard McDarment motioned to approve the Agenda of July 11, 2003. The vote was 5-0-0, motion carried.

IV. Old Business

A. Program Director Report

Ms. Bustamante revised the Tule River Tribal Council Funding Guidelines with recommendations from the the Executive Committee for Board approval. The Annual Budget request includes 1 - 5 levels of care and a CHS Bookkeeper Clerk with fringe. A cover letter to Mr. Neil Peyron, Chairman will also be attached, Sabrina read the letter to the Board. Included within the letter was a request to meet with Tribal Council to discuss the budget and answer any questions they may have regarding the proposal submitted.

B. Fiscal Officer, Michelle McDarment

1. Audit - Michelle presented to the Board July 10, 2003 a copy of Stephen Roatch Accountancy Corporation, CPA's Financial and Compliance Report for the Fiscal Year Ended June 30, 2001. This was approved by Board motion.

2. Proposals - Michelle presented Three (3) Bids from:

- Moore Grider and Company, Fresno, CA.
- Sampson & Sampson, Clovis, CA.
- TCA Partners, Fresno, CA.

The bids will include 2 year audits to bring the Tule River Indian Health Center up-to-date and compliant with our funding agencies. The fees for each firm are:

- Moore Grider and Company --- \$11,000.00 each year = \$22,000.00
 - Sampson & Sampson --- \$9,500.00 @ 135 hours = \$19,000.00
 - TCA Partners --- \$9,500.00 each year = \$19,000.00
- TCA not to exceed \$1,500.00 per year.

MOTION #2 - Vincent Burrough/Joseph Garfield motioned to hire TCA Partners firm to Audit Tule River Indian Health Center.
The vote was 5-0-0, motion carried.

Michelle is to contact TCA Partners and inform them they have been chosen to Audit Tule River Indian Health Center, with letters to the other firms thanking them for their bid. Chairman Manuel asked to have all Board Minutes approved and available for view for the Auditors.

3. Budgets - Michelle McDarment

Michelle asked for board direction of how the Tule River Tribal Council funds are to be kept separate from all other Health accounts.

MOTION #3 - Veronica McDarment/Patsy Vega motioned by Resolution to establish a separate account of the Tribal funds for CHS. The vote was 5-0-0, motion carried.

C. Youth Treatment - Vincent Burrough

Vincent asked how a youth could get into a treatment center and if there were funds for this treatment? Evelyn Hunter said we could request the funds from CRIHB. There is \$88,000.00 available that Tule River can request. There are two treatment centers, Southern Indian Health (IHS) and Trinidad which is Northern CA. It will be best for the youth to meet with Dr. Navarro for a psycho-analysis which must be completed and a physical before being treated. Ms. Bustamante will follow-up with Dr. Navarro.

D. Surveillance - Veronica McDarment

Veronica asked if cameras were repaired and working at this time? She overheard that during the fire behind the Health Center our Surveillance cameras didn't work. The Fire Crew was aware of this and began talking freely in public and since then there has been vandalism at the Health Center. Sabrina explained the VCR units were not working correctly and need to be replaced. They have been exchanged a couple of times since the Cameras were installed.

MOTION #4 - Patsy Vega/Veronica McDarment motioned to purchase Five (5) new VCR's for surveillance purposes. The vote was 5-0-0, motion carried.

E. Personnel Committee - Laura Manuel

A question was brought to Laura's attention about hiring done by Board and Personnel Committee. The section in the Policy Manual was revised some years ago but the revision has not be inserted into the manual. For clarification at this time:

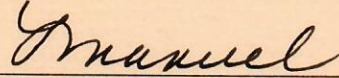
- Professional Positions is done by the full Board of Directors
- Non-Professional Staff by Personnel
- Temporary Staff by the Program Director.

Ms. Hope Balanque is to check into past minutes to determine the revision made and have this available at the next Regular Meeting.

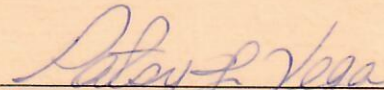
Richard McDarment motioned to adjourn, but, recinded his motion to handle further business.

MOTION #5 - Veronica McDarment/Vincent Burrough motioned by Resolution to approve the revised Tule River Tribal Council Funding Guidelines of July 11, 2003 to include Joseph Garfield, Treasurer signature. The vote was 5-0-0, motion carried.

MOTION #6 - Richard McDarment/Joseph Garfield motioned to adjourn the meeting at 11:40 a.m., the vote was 5-0-0, motion carried.



Laura Manuel, Chairperson T.R.I.H.C.



Patsy J. Vega, Secretary T.R.I.H.C.

Approved: August 13, 2003