MINUTES OF: JULY 30, 2003
SPECIAL MEETING

The meeting was Called To Order at 10:25 a.m. by Chairperson Laura Manuel in the
Breakroom of the Administration Building. Board members present:

Laura Manuel, Chairperson
Richard McDarment, Vice Chairman
Patsy Vega, Secretary
Joseph Garfield, Treasurer
Barbara Baga, Member
Veronica McDarment, Member
Lucille Apalatea, Alternate

Absent: Vincent Burrough, TRTC meeting
Brook Franco

Other: Sabrina Bustamante, Program Director

Lucille Apalatea seated at 10:25 a.m.

III. Approval of Agenda

MOTION #1 - Patsy Vega/Joseph Garfield motioned to approve the Agenda,
the vote was 6-0-0, motion carried.

IV. New Business

A. Vehicles
   1. 1996 Dodge Caravan --- the transmission and water pump went out in the
      Caravan with all hoses needing to be replaced along with new brakes. The transmission
      will cost $1,200.00, the Blue Book price is $2,500.00 with the mileage at 135,000 miles.
      Sabrina quoted a bid of $21,300.00 to purchase another van from Differ. Merle Stone and
      Clevenger Ford have not submitted a bid at this time. Richard recommended contacting
      Suroz on Visalia
      for a bid.

   2. 2002 Ford Excursion --- this vehicle is not economical for our needs and
      Sabrina
would like the Boards permission to exchange it for something else. There was $500.00 damage to the fender recently and a mirror had to be be replaced. Supposedly a mail box was hit.

- Red Chevy Astro Van --- the transmission is out, and its worth $1,500.00. Two persons were interested in purchasing the vehicle but never submitted a written bid to Sabrina.

- White Van --- Sabrina would like to trade in this Van. It has been sitting for months and doesn't run. The battery has been taken out, (stolen).

Sabrina explained the Dodge Caravan can be replace by Third Party dollars.

MOTION #2 - Richard McDarment/Lucille Apalatea motioned to authorize going out to bid (Three bids) for replacing the Dodge Caravan and bring bids back to the Board for approval at the next scheduled meeting for purchase of a new vehicle. The vote was 6-0-0, motion carried.

MOTION #3 - Richard McDarment/Lucille Apalatea motioned to authorize Mrs. Bustamante to work out a deal with Clevenger Ford and bring back information to the Board for approval regarding the Excursion. The vote was 6-0-0, motion carried.

- White Ford Van is to go out to bid.
- Red Chevy Astro is to go out to bid. $1,200.00 was offered for the Astro but cash was not delivered.

- Laura Manuel would like a motion to revise Policy on all Program Vehicles.

MOTION #4 - Patsy Vega/Veronica McDarment motioned to direct the Program Director to revise the Vehicle Policy for taking care of and protection of all Program Vehicles by the next Board meeting of August 6, 2003. The vote was 6-0-0, motion carried.

MOTION #5 - Patsy Vega/Lucille Apalatea motioned to adjourn at 11:00 a.m., the vote was 6-0-0, motion carried.