

# TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

## MINUTES OF: August 13, 2003

The meeting was called to order by Chairperson Laura Manuel at 10:10am at the Mater Delores Church. Board members present:

Laura Manuel, Chairperson  
Richard McDarment, Vice Chairperson  
Patsy Vega, Secretary  
Vincent Burrough, Member  
Barbara Baga, Member  
Veronica McDarment, Member  
Lucille Apalatea, Alternate seated  
Brook Franco, Alternate

Absent:

Joseph Garfield, Member (Elder's Gathering)

Staff Present:

Sabrina Bustamante, Program Director

### III. Approval of Agenda

MOTION #1 Lucille Apalatea/Vincent Burrough motioned to approve the Agenda of August 13, 2003 with the Addition of C. Internet Recruitment, the vote was 6-0-0, motion carried.

### IV. APPROVAL OF MINUTES

A. June 3, 2003

MOTION #2 Lucille Apalatea/Patsy Vega motioned to approve the June 3, 2003 minutes as read. The vote was 5-0-1 (Vincent Burrough) motion carried.

B. June 10, 2003 Executive Meeting tabled

C. July 10, 2003

MOTION #3 Patsy Vega/Vincent Burrough motioned to approve the July 10, 2003 minutes, the vote was 6-0-0, motion carried.

D. July 11, 2003

MOTION #4 Patsy Vega/Vincent Burrough motioned to approve the July 11, 2003 minutes, the vote was 4-0-2 (Barbara Baga, Lucille Apalatea) motion carried.

E. July 30, 2003

MOTION #5 Barbara Baga/Veronica McDarment motioned to approve with corrections to spelling, the vote was 5-0-1 (Vincent Burrough) motion carried.

Vincent Burrough left at 10:55am

## V. NEW BUSINESS

### A. Program Director

Verbal report given. There are Regional problems in Albuquerque, New Mexico, disks were deleted and computer will be down until Friday.

- TRTC: Tribal Council has asked to see our Audit Reports when completed for the past two years before approving funds to the Health Center.
- Steve Lopez, IHS will be on site after the computer problems are taken care of.
- CRIHB Meeting: \$1,500 will be donated to our September health faire. Brochures will also be available.
- Legislation: there is an issue with the State Budget; IHP letters went out to the Governors regarding Indian Health positions not being included in this year's budget. It was recommended that we forward a letter to the Governor that he doesn't delete this position. IHS Master Plan was discussed regarding the Growth Plan and etc.
- Gary Ball will be onsite Friday the 15th to check our Old Child Care Center for usage, walls checked for asbestos, lead in the paint and other possible renovation. He will put together a rough draft of the cost to this renovation. A comment was made to make sure this building was given to the Health Center for use, it was requested from Jim Hunter to be used by the Archeological Board.
- Dave Nenna explained the new buildings phone wiring was contracted by the TRTC for all wiring.
- Health Plan: The 2004 Turtle Health Plan may not choose to insure with Blue Cross but a Health Net Program however, they must provide Specialty Care Doctors. It was requested that Marilyn Hunter attend the next meeting and prepare a written report to the Board upon her return.
- Sue Hoke, consultant with CRIHB provides quality improvement, shares how patients are seen in a timely manner with the workflow stream lined for better efficiency etc. Sabrina would like to have Ms. Hoke be available to assist our Clinic.
- CHS: the Bank of America account is set up and we need the signature cards filled out.
- Sharon Hoseley is working temporarily as CHS Bookkeeper to set up QuickBooks and financials to be ready and available for TRTC. The accountability of incoming bills will be logged with more efficiency, filing, processing and tracking by signature to be processed. CHS/TRTC funds: bills are being gone through to determine who is eligible, software is put together and now we're ready for account disbursement. The CHS workshop held recently only had 1 patient show up, this was to share in educating each other as to how CHS works, the Visalia workshop had 15 patients in attendance to ask questions.
- The new building is coming along fine; a chain link fence may have to be put up so no one jumps on the roof. STOP alarm will provide the security.

### B. Vehicle Policy-TABLED

A draft policy is in progress for the Board with input from other policies but has not been completed at this time.

### C. Other

Sharp Insurance-Board and Administration policy; contracted annually. Recommended we renew this contract in the amount of \$6,610.00 and be bonded.

MOTION #6 Richard McDarment/Barbara Baga motioned to continue with Sharp Insurance and be bonded at the \$6,610.00 for 2003 and go out to bid in 2004. 5-0-0 motion carried.

The Company Picnic is scheduled for August 23, 2003, Mike Williams, EMC; is to be contacted to provide meat. \$500 in fundraisers from the Health Center will help assist in costs. The picnic will be held at Bartlett Park beginning at 10:00am; admissions passes will be distributed.

Vehicle quotes: Dilfer gave no quotes on the Excursion, but offered \$2,500 for the Dodge Caravan. Tesera Ford gave a quote of \$29,028 for the Excursion. Clevenger Ford quoted the Excursion at \$24,500, however quotes for new vans were unavailable at meeting time. We can purchase an Alero, White GSA van and 2 new vans for use at Tule, this will give Tule 4 vehicles. Laura suggested if a fifth Van is purchased that we make it handicap accessible; check with the State to see where their vehicles are purchased.

We were offered \$1,000 for the Burgundy Chevy Astro Van, by Maria Gonzales.

MOTION #7 Lucille Apalatea/Barbara Baga motioned to sell the Astro van for \$1,000.  
5-0-0 motion carried

D. Internet Recruitment

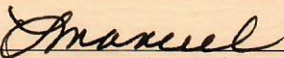
Barbara, Joseph and Lucille received letters in the mail that the Bookkeeper position was advertised on the internet. The CHS Bookkeeper position was to be opened to the community and the Assistant Bookkeeper Clerk was to be advertised on the internet and in the newspaper. The Fiscal Department received 6 applications. Funds will come from the IHS operating budget to cover the salaries for these positions.

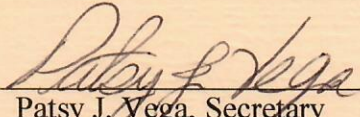
MOTION #8 Lucille Apalatea/Richard McDarment motioned to adjourn at 12:25pm, the vote was 5-0-0, motion carried.

Next Meeting: Approve the Program Director Report, review Vehicle Policy

Personnel Meeting: August 18, 2003

CHS Meeting: August 20, 2003

  
\_\_\_\_\_  
Laura Manuel, Chairman

  
\_\_\_\_\_  
Patsy J. Vega, Secretary

Approved: January 8, 2004