

# TULE RIVER INDIAN HEALTH ADVISORY BOARD

## TULE INDIAN RESERVATION

P.O. BOX 768

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PORTERVILLE, CALIFORNIA 93258

### MINUTES SEPTEMBER 3, 2003

The meeting was Called To Order by Chairperson Laura Manuel at 10:07 a.m. at the Mater Delores Church. Roll was Called with Board Members present:

Laura Manuel, Chairperson  
Richard McDarment, Vice Chairman  
Patsy Vega, Secretary  
Vincent Burrough, member  
Barbara Baga, member  
Lucille Apalatea, alernate - seated  
Joseph Garfield, Treasurer (work)  
Brook Franco, alternate (meeting)  
Veronica McDarment, member (work)

Absent:

Others:

Mrs. Bustamante, Program Director

#### III. Approval of Agenda

MOTION #1 - Patsy Vega/Lucille Apalatea motioned to approve the Agenda of September 3, 2003, the vote was 5-0-0, motion carried.

#### IV. New Business

- a. Turtle Report - Marilyn Hunter      TABLE (unavailable)
- b. Program Director Report
  - Policies and Procedures in the Medical Office will be up to date by the September 26th meeting.
  - Visalia building available for sale, approximate cost is \$700,000.00 at \$1.20 square foot, which will cost \$3,000.00 a month. We could lease it fully furnished, the rooms are very private. Tour of the Visalia building is scheduled for Friday September 12, leaving the Health Facility at 9:00 a.m. and arriving at the site at 11:00 a.m.. Barbara and Patsy will attend with Sabrina to contact Joseph, Brook and Veronica to see if they can participate.
  - Diabetes Workshop September 26 and 27th, with return on the 27th. 40 patients will attend, the Tribal Council has offered to lend a Bus for the trip. Participants will need assistance with 2 dinners and 1 lunch. The Host has a Buffet for \$16.99 and a Food Court from \$8.00 to \$10.00. Lucille Apalatea said many Elders will be attending and she would ask if some of the Elders funds could be used to help with the meal cost.

MOTION #2 - Patsy Vega/Vincent Burrough motioned to provide meals for 40 persons at \$28.00 each in the amount of \$1,120.00 to come out of a line item in the Diabetes Program. The vote was 5-0-0, motion carried.

- September 30, 2003 is the National Health Board meeting in St. Paul, Minnesota. Anyone wanting to attend must sign up right away.
- Audit: Mrs. Bianchi has been going through materials to prepare the June 30, 2002 to June 30, 2003 FY Audit. Laura Manuel will have to sign the Agreement.  
Valley Electronics is pulling up information on month to month patient billings and what was received in our Accounts Receivable, Revenue and Expenditures are going fine. We're now reviewing Procedures to see that we have sound practices.  
The Audit procedure is running smoothly and should be completed in September for this Audit. Mrs. Bianchi will be leaving on Maternity leave September 15th, but would like to continue with the next Audit when she returns. With this Audit year complete there will be no fines to the Health Center, if the Board would approve of her returning in November 2003 to complete the next Audit she would like to handle it herself, if not, one of her Associates will continue when she goes on leave. Mrs. Bianchi is specialized in this one Audit area. Sabrina explained the 2002 contingencies were based upon our funding and to be completed by September 15, 2003 to be submitted to IHS with the 2003 Audit due by December 2003. If this Audit was not completed within the time-frame given we would be put on a voucher system.
- The Company picnic was a success for everyone.

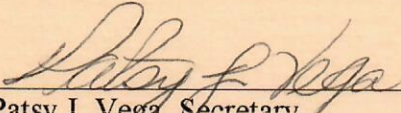
c. Health Fair Concerns

The Health Fair is scheduled for October 10, 2003 to be held at the Tribal Gym. If shirts are ordered, they should be all sizes.

MOTION #3 - Richard McDarment/Lucille Apalatea motioned to approve the Program Directors Report. The vote was 5-0-0, motion carried.

MOTION #4 - Richard McDarment/Vincent Burrough motioned to adjourn at 11:40 a.m., the vote was 5-0-0, motion carried.

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Laura Manuel, Chairperson

  
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Patsy J. Vega, Secretary

Approved: October 1, 2003