

# TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

## SPECIAL MEETING

MINUTES OF: November 5, 2003

The meeting was called to order by Chairperson Laura Manuel at 10:10am. Board members present:

Laura Manuel, Chairperson  
Richard McDarment, Vice Chairperson  
Joseph Garfield, Treasurer  
Patsy Vega, Secretary (10:17am)  
Vincent Burrough, Member  
Barbara Baga, Member  
Veronica McDarment, Member  
Brook Franco, Alternate  
Lucille Apalatea, Alternate

### III. Approval of Agenda

MOTION #1 Vincent Burrough/Joseph Garfield motioned to approve the Agenda with the no additions, the vote was 6-0-0, motion carried.

IV. Approval of Minutes-TABLED  
Minutes to be ready for the next meeting.

### IV. NEW BUSINESS

#### A. Program Director

The new building is 99% complete with a few final touch ups and SBC to complete the phone installation. There were slight bulges to two of the walls, one in the Treatment room and the other in the X-ray room. Staff from Mauldin-Dorfmeir stated they would do what they could to repair these areas but it was probably iron beams beneath the sheet rock.

There is a "soft" opening scheduled for November 12th, with a blessing and lunch provided. Patient care will resume on November 13th.

Gary Ball, IHS was unable to walk through the old Child Care because there are no keys available. The next construction scheduled is for the parking lot, after the old clinic building is removed.

IHS modifications have allowed approximately \$81,000 to be granted for the purchase of new equipment. A new EKG machine is \$4,500; and the phone system is \$28,000 was paid through these funds. Shelving/storage for Medical Records and Patient Registration were ordered, and the rest of these funds will be monitored closely for future purchases. The new Visalia site has

been cleaned and the parking lot re-stripped. Dr. Leon has donated supplies and student desks as her token of appreciation for our leasing the building. This move will begin the first week in December, staff has already began packing. The attachment to the reports show an inventory list of what is to be left in the new facility, this is to be reviewed with corrections and brought back at the next meeting.

Fiscal Update: With the three individuals relieved of their duties last week, other staff have taken on their duties and accomplished a significant amount. Deposits have been made and IHS has been contacted and informed of these changes. They have offered their assistance to ease the transition. Bryan Armstrong will be working very closely with our staff to bring everything current.

Dental: Dr. Procopio was sent to another facility, so Dr. Peter Stankevich was contracted to provide dental care until we can recruit a full time dentist. Dr. Shaw will be returning in November to resume patient care. The average daily salary of a dentist is \$600 and we are paying \$500, so this is why there has been a delay in filling this position.

Outreach: Mike has requested that the Board approve adding Nita Blancas, CHR; to the driver's list. She has adapted to her position and she is working out well in the Outreach Dept.

Discussion:

Outreach: Healthy families; provide a total head count available for the next meeting.

Dr. Leon: Starting January 2004 will provide OBGYN services.

Dr. Garcia: it is rumored he allows staff to take time off without assessing patient needs first.

Vincent Burrough left at 11:27am

Dr. Rucker: Available to assist through December. Payroll and referrals were her concern.

Visalia: A need for an RN and part-time Medical Assistant. Joseph recommended to wait on these positions until we are situated in the new facility; then we will have to check the budget to see what funds are available. The patient count should increase for November and December due to the holidays.

MOTION #2 Richard McDarment/Joseph Garfield motioned to approve Save Mart gift certificates in the amount of \$1,592.50 for 65 employees including the Board of Directors. 5-0-0 motion carried

Brook Franco seated at 12:02pm

MOTION #3 Joseph Garfield/Richard McDarment motioned to add Nita Blancas to the drivers list. 6-0-0 motion carried

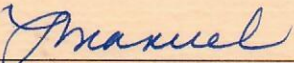
MOTION #4 Richard McDarment/Joseph Garfield motioned to Table Dr. Leon's inventory list until the next meeting. 6-0-0 motion carried.

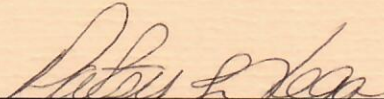
It was consensus of the Board to allow the TR Elders first choice of items left in the old clinic building before it is demolished.

Barbara Karshmer, Attorney will be on site December 3, 2003 to review Policies.

MOTION #5 Veronica McDarment/Patsy Vega motioned to approve the Program Directors report of October 2003. 6-0-0 motion carried.

MOTION #6 Richard McDarment/Joseph Garfield motioned to adjourn at 12:05pm. 6-0-0 motion carried.

  
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Laura Manuel, Chairman

  
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Patsy J. Vega, Secretary

Approved: \_\_\_\_\_