

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

ELECTIONS COMMITTEE

MINUTES OF: December 18, 2003

The meeting was called to order by Chairperson Laura Manuel at 10:25am at the Mater Delores Church. Board members present:

Laura Manuel, Chairperson
Barbara Baga, Member
Veronica McDarment, Member

Staff Present:

Sabrina Bustamante, Executive Director
Evelyn Hunter, CHSO
Hope Balangue, Executive Secretary

DRAFT

III. Approval of Agenda

MOTION #1 Barbara Baga/Veronica McDarment motioned to approve the Agenda of December 18, 2003, the vote was 3-0-0, motion carried.

V. NEW BUSINESS

A. 2004 Elections

Discussion:

The Elections Committee reviewed all elections materials for 2004. The changes made are shown highlighted in the attached packet.

MOTION #2 Barbara Baga/Veronica McDarment motioned to adjourn at 12:20pm, the vote was 3-0-0, motion carried.

DRAFT

Laura Manuel, Chairman

Approved: _____

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THIRTIETH ANNUAL HEALTH BOARD ELECTION

BULLETIN

This bulletin is to announce the thirtieth annual election of the Tule River Indian Health Advisory Board. This election is to be held on Saturday, January 17, 2004, at the Tule River Tribal Council Building. The election will be in conjunction with the Tule River Tribal Council election. Voting time will be from 8:00 a.m., to 8:00 p.m.

Health Board Members going out of office are as follows:

1. Richard McDarment
2. Joseph Garfield
3. Patsy Vega
4. Vincent Burrough

Alternate Health Board Members going out of office are as follows:

1. Lucille Apalatea
2. Brook Franco

Health Board Members remaining in office are as follows:

1. Laura Manuel
2. Barbara Baga
3. Veronica McDarment

The four persons receiving the highest number of votes at this election will fill the vacancies. The two candidates receiving the next highest number of votes will fill the alternate vacancies.

TULE RIVER INDIAN HEALTH ADVISORY BOARD
THIRTIETH ANNUAL ELECTION 2004

ELECTION, VOTING AND CANDIDATE REQUIREMENTS

Any enrolled member of the Tule River Indian Tribe, who is 18 years of age; who has maintained legal residence on the Tule River Indian Reservation for at least one year immediately prior to the annual election; who has cleared previous travel advances; shall be entitled to Health Board Membership, Section 5, Articles and By-Laws.

1. Eligible voters and candidates must have been living on the Reservation one year immediately prior to this election.
2. Eighteen-year-olds will be eligible to vote at this election providing they meet all requirements governing this election.
3. The list of eligible voters prepared by the Tule River Tribal Council and Tule River Indian Health Center election committee, along with election guidelines, will be posted on or before Monday, December 22, 2003.
4. Candidates for Health Board membership shall sign up at the Health Center Administration Office. The last day to sign up will be Friday, January 2, 2004. Completed applications must be received no later than 4:30pm at the Tule River Indian Health Center Administration. Eligible candidates list will be posted on or before January 5, 2004.
5. Eligible voters who are currently away at school, hospitalized, incarcerated, or in the U.S. Branch of Service will be sent a ballot for this election. These ballots must be returned in a self-addressed envelope marked CONFIDENTIAL received by January 17, 2004, to be delivered only by an Election Committee Member of TRIHC or TRTC. These envelopes will be deposited intact in the ballot box. This also pertains to eligible elder voters who request an absentee ballot.
6. Non-eligible voters may appeal between 12 noon and 4:30pm on, December 31, 2003, at the Tule River Health Center Administration Office. All appeals must be on a form in writing. These forms are available at the Health Administration office. VERBAL DISPUTES WILL NOT BE HANDLED.
7. All voters must register before voting.
8. All voting ballots must have no more than four names circled or the ballot will automatically be rejected.
9. Write In candidates will not be allowed.
10. Absentee ballots will be available at the Tule River Tribal Council Brafford Room on January 14-17, 2004, from 8:00 a.m., to 5:00 p.m., for persons unable to be here on Election Day. Absentee ballots cannot be given to anybody other than the person themselves and can only be returned by the same person. The ballot box will be kept locked at all times.

11. Any eligible voter who becomes ill and unable to vote on election day must call the Tribal Office (#781-4271) or send a note, on election day, in order to receive an election ballot. Two committee members will then deliver the ballot to the eligible voter and remain with said ballot at all times and return sealed ballot directly to the ballot box.
12. The number of ballots must comply with the number of registered voters.
13. The 2004 election committee will consist of:
 - 1) Laura Manuel
 - 2) Barbara Baga
 - 3) Veronica McDarment
 - 4) Evelyn Hunter
 - 5) Hope Balangue
 - 6) Sabrina Bustamante
14. 51% required to validate election.

BY-LAWS
OF
TULE RIVER INDIAN HEALTH CENTER, INC.
ARTICLE I
MEMBERSHIP

ELIGIBILITY TO SERVE AS BOARD MEMBER:

An individual is eligible to be a candidate for election to the Board of Directors or to be appointed to the Board of Directors and to serve as a Board Member if he/she meets the following criteria:

- (A) He/she is at least eighteen (18) years of age; and
- (B) He/she is an enrolled member of the Tule River Indian Tribe; and
- (C) He/she has continuously resided on the Tule River Indian Reservation for at least one year immediately prior to his/her election or appointment to the Board of Directors and continues to reside on the Reservation throughout his/her term of office; and
- (D) He/she is not an employee of the corporation and has not been an employee during the twelve (12) months prior to the date of the annual election or prior to appointment; and
- (E) He/she certifies his/her interest in the Health Center and intent to actively participate as a Board Member, as well as his/her willingness to regularly attend the meetings and has cleared previous travel advances by January 2, 2004, at 4:30pm. He/she is in good standing with and eligible for services with the Health Center in the twelve months immediately preceding the date of the annual election for the Board and his/her Health Center services were not suspended or terminated during this period or at any time. A tribal member who has any litigation or pending litigation against the Health Center will not be eligible for candidacy.
- (F) The four persons receiving the highest number of votes at this election will fill the vacancies. The two candidates receiving the next highest number of votes will be alternates. 49% of the board members can not be directly related to staff.
- (G) Nepotism Clause: No more than 3 board members can be directly related to staff (immediate family), per By-Laws, Section 14.

BY-LAWS
OF
TULE RIVER INDIAN HEALTH CENTER, INC.
ARTICLE IV
MEETINGS

MEMBERSHIP MEETINGS:

1. The regular meetings of the Tule River Indian Health Advisory Board are scheduled quarterly, during the first Wednesday of the month.
2. Notice of meetings shall be published by the most expedient media with 24 hours being the minimum notice time.
3. A majority of the members shall constitute a quorum for the meetings.
4. All members 18 years of age or older shall be entitled to be on the Tule River Indian Health Advisory Board upon being duly elected.
5. The latest edition of Roberts Rules of Order, shall govern meetings, except as otherwise specified in the By-Laws.
6. After a board member has missed two (2) consecutive regular Board of Directors meetings without being excused in advance for good cause by the Chairperson, their seat will become vacant.

APPLICATION FOR CANDIDACY FOR ELECTION OF
TULE RIVER INDIAN HEALTH ADVISORY BOARD
2004

ELIGIBILITY TO SERVE AS BOARD MEMBER:

I am eligible to be a candidate for election to the Board of Directors as I meet the following criteria:

- (A) I am at least eighteen (18) years of age; and
- (B) I am an enrolled member of the Tule River Indian Tribe; and
- (C) I have resided on the Tule River Indian Reservation for at least one year continuous prior to election and will continue to reside on the Reservation throughout my term of office; and
- (D) I am not an employee of the corporation and have not been an employee during the twelve (12) months prior to the date of the annual election; and
- (E) I certify my interest in the Health Center and intent to actively participate as a Board Member, as well as my willingness to regularly attend the meetings; and have cleared previous travel advances. I am in good standing with and eligible for services with the Health Center. In the twelve months immediately preceding the date of this annual election my Health Center services were not suspended or terminated. I understand that any tribal member who has any litigation or pending litigation against the Health Center will not be eligible for candidacy.
- (F) I further understand that all manuals distributed to me upon election certification are considered to be the property of TRIHC and must be returned at the end of my term.
- (G) The four persons receiving the highest number of votes at this election will fill the vacancies. The two candidates receiving the next highest number of votes will be alternates.

Candidate Signature

Date

Witness Signature

Date

APPROVAL:

Election Committee Member

Date

Election Committee Member

Date

Election Committee Member

Date

Election Committee Member

Date

DISPUTE FOR VERIFICATION TO VOTE
TULE RIVER INDIAN HEALTH ADVISORY BOARD

Verification to vote at the Tule River Indian Health Advisory Board Annual Election 2004:

1. My name is _____

2. My address is _____

3. My date of birth is _____

4. I have lived on the reservation since:
_____, 20____

5. Remarks _____

6. # _____ Attachments or additional information

Applicant Signature Date

Witness Signature Date

APPROVAL:

Election Committee Date

Election Committee Date

Election Committee Date

Election Committee Date