

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

MINUTES OF: SPECIAL MEETING JANUARY 8, 2004

The meeting was Called To Order at 9:16 a.m. in the Conference Room by Chairperson Laura Manuel. Board Members present:

Laura Manuel, Chairperson
Patsy Vega, Secretary
Joseph Garfield, Treasurer 9:38 a.m.
Barbara Baga, Member
Veronica McDarment, Member
Lucille Apalatea, Alternate - seated

Absent: Richard McDarment, Vice Chairman (work)
Vincent Burrough, Member (TRTC)
Brook Franco, Alternate

Other Present: Sabrina Bustamante, Program Director

III. Approval of Agenda

MOTION #1 - Patsy Vega/Barbara Baga motioned to approve the Agenda with additions, IV.e. December 22, 2003 Minutes, f. January 7, 2004 Minutes, V.g. Healthy Families. The vote was 4-0-0, motion carried.

a. August 13, 2003 minutes were read,

MOTION #2 - Lucille Apalatea/Barbara Baga motioned to approve the August 13, 2003 minutes with additions and corrections. The vote was 4-0-0, motion carried.

b. October 1, 2003 minutes were read,
Joseph Garfield arrived 9:38 a.m.

MOTION #3 - Barbara Baga/Joseph Garfield motioned to approve the October 1, 2003 minutes with corrections.
The vote was 5-0-0, motion carried.

c. The November 20, 2003 minutes were read,

MOTION #4 - Patsy Vega/Barbara Baga motioned to approve the November 20, 2003 minutes as read. The vote was 4-0-1 (Lucille Apalatea) motion

carried.

d. The November 25, 2003 minutes were read,
Joseph Garfield stepped out 10:04

MOTION #5 - Barbara Baga/Lucille Apalatea motioned to approve the November 25, 2003 minutes with corrections, additions and delete Confidential from the Minutes. The vote was 4-0-0, motion carried.

e. The December 22, 2003 minutes were read,
Joseph Garfield back in session 10:15

MOTION #6 - Joseph Garfield/Veronica McDarment motioned to approve the December 22, 2003 minutes, the vote was 5-0-0, motion carried.

f. The minutes of January 7, 2004 were read,

MOTION #7 - Joseph Garfield/Barbara Baga motioned to approve the January 7, 2004 minutes with additions and corrections, the vote was 5-0-0, motion carried.

V. New Business

Item a. Annual Evaluation will be moved to the end of the agenda by consensus of the Board.

b. Program Director Report

This 4th Quarterly Report from the Program Director was forwarded to Tribal Council. Mrs. Bustamante was prepared to present this report at the Councils regularly scheduled meeting but it was cancelled and will be presented during the February 2004 meeting. Moves were made for both Clinics, Tule River and Visalia. The Visalia Clinic is located at 306 North Conyer in downtown Visalia. Signs were ordered for the new building. Dental chairs and equipment can be purchased through HHS per Gary Ball if we open up a Dental Office. Total visits for the third quarter for Visalia was 335, Tule Clinic 832 with a total of 1170. During December, influenza cases were very high and our supply of influenza vaccines were depleted, alternative drugs are being ordered to prepare for February as the virus may jump again.

Many patients came in and completed their patient registrations and in doing so received a shirt. Patient files will be audited and changes will be made in CHS eligibility where necessary.

Another formal request was forwarded to Mr. Neil Peyron, Tribal Chairman requesting the use of the old Child Care facility. This is to be addressed at the next Council meeting. Mr. Gary Ball did a walk through December 10, 2003, Mrs. Bustamante received a copy of his proposed changes to the building but no report as to the cost of the renovations. This building will be used for storage and our Diabetes Program where services will include activities as cooking classes, support group session and other educational

activities.

A report was presented of all Bank Balances as of November 30, 2003. There are accounts in Bank of the West in Visalia that would be best to change. Mrs. Bustamante explained the use of each account and how it was set up incorrectly for use. Changes will have to be made to be able to account for funds coming in and going out which will help in a consistent auditing system.

The supply shed East of the old Clinic will have to be moved or demolished to make room for parking and easy access for an ambulance if necessary.

We are scheduled for an assessment on February 18 - 19, 2004 with Vicki Dekay, Judy Hamilton and Sam Wilburn. The 19th the day will end with an exit interview which the Board of Directors will wish to participate.

The 2001 audit is almost complete with all the information requested by the auditor received, this should be completed by the end of January, at which point the 2002 audit will begin. Indian Health Program invoices and monthly progress reports are current. December's invoice and MPR is due January 31, 2004. We have received our State tallies for the years 2002 - 2003, and Mrs. Bustamante has done an excellent job to see that we exceeded our goals.

c. Parking Lot

Gary Ball would like to have the trees removed North of the Dental Clinic to expand the parking lot another three feet.

Lunch Break 12:10

Barbara Baga left at 12:55

Back in session 1:12 p.m.

MOTION #8 - Patsy Vega/Veronica McDarment motioned to approve the demolition of the Supply Shed East of the Old Clinic. The vote was 4-0-0, motion carried.

MOTION #9 - Lucille Apalatea/Veronica McDarment motioned not to remove the trees for the parking lot extension. The vote was 4-0-0, motion carried.

MOTION #10 - Joseph Garfield/Lucille Apalatea motioned by Resolution # _____ to move the IHS checking account funds from Bank of the West in Visalia to Union Bank in Porterville and establish separate accounts for individual Grants. The vote was 4-0-0, motion carried.

g. Health Families

Mrs. Bustamante explained the Governor is going to cut the Healthy Families funds. This was used for middle class families without income for private insurances. It is important

that we forward him a letter addressing our concern how it would affect our Clinics providing services and the importance of keeping funding for Healthy Families.

MOTION #11 - Joseph Garfield/Vernoica McDarment motioned to authorize Mrs. Bustamante to forward a letter to Governor Arnold Schwarzenegger regarding our Healthy Families Program and State funded Health Program. The vote was 4-0-0, motion carried.

Mrs. Bustamante read a letter from a tribal member expressing her concern our providers were not taking the time to explain how to care for and treat diabetes with one of their patients. The Board directed Mrs. Bustamante to forward this person a letter on behalf of the Board expressing our thanks in bringing this to our attention.

MOTION #12 - Joseph Garfield/Lucille Apalatea motioned to table Mrs. Bustamante's evaluation until January 9, 2004 and adjourn at this time, 2:10 p.m.. The vote was 4-0-0, motion carried.

Next meeting, Friday January 9, 2004, 9:00 a.m.

Laura Manuel, Chairperson

Patsy J. Vega, Secretary

Approved: _____