

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

MINUTES OF SPECIAL MEETING

July 2, 2004

The meeting was Called To Order at 10:17 a.m. by Chairperson Laura Manuel. The meeting was held in the Conference Room of the Health Center. Roll was called,

Present: Laura Manuel, Chairperson
Richard McDarment, Vice Chairman
Patsy Vega, Secretary
Vincent Burrough, Treasurer
Barbara Baga, Member
Veronica McDarment, Member
Gerald Santos, Alternate seated 10:34 a.m.

Absent: Lucille Apalatea, Member (Dr. appointment)
Joseph Garfield, Alternate

Others Present: Sabrina Bustamante, Program Director
Sharon
Evelyn Hunter, CHS

Laura Manuel explained several Board members wanted to call a meeting with Sabrina to discuss concerns of the Health Center being in jeopardy of loosing the I.H.S. funding.

III. APPROVAL OF AGENDA

MOTION #1 - Patsy Vega/Barbara Baga motioned to approve the Agenda Pending further additions. The vote was 5-0-0, motion Carried.

IV. NEW BUSINESS

a. Program Director

Mrs. Bustamante was present to explain what had happened. The funding was not lost to our Health Center. Sabrina explained she prepared a renewal letter pending the last Audit. The package was all in place and given to Hope Balangue to mail out, however, it was never received. I.H.S. said to FAX them a copy, which was done and approved. The two Audit years were to be forwarded after the Board of Directors approved them, which was done and forwarded. The budget completed for last year was at 1.3 million.

Gerald Santos was seated at 10:34 a.m..

Richard McDarment asked why we had not requested a larger sum to help increase our Health services? Sabrina explained we were contracted for a three year period and if we request an increase at this time it will begin our funding Contract all over, to take this chance we may lose the amount of funding we are guaranteed at this time. Also any additional funds received will have to be used for a specific project. The 2004-2005 is our 3rd year of the contract. The budget was completed in April with no major changes. Sabrina kept in contact with Brian Armstrong. A grievance issue was brought up that Sabrina was not aware of. It was regarding a billing that was forwarded without proper signatures. A question was asked if staff was aware of their Chain of Command? Sabrina said yes and explained the Chain of Command. Another question was asked if new employees were given orientation, she answered yes and explained this went along with completion of forms that were required before beginning work for each new employee. With no further questions asked, Sabrina was asked to step out.

10:44 Sharon Hosely met with the Board.

Sharon was asked about the Budget. Did Mrs. Bustamante handle it? Sharon explained she herself completed the budget May 1, 2004. Which was Mrs. Bustamante's responsibility. Sabrina said it was ready to go in April. Sharon doesn't think it was done. She (we) went through her Office and found nothing. Brian Armstrong was informed Sabrina asked for a two month extension. As of June 2004, Karen Nichols works directly with Sharon now and has helped her on how to prepare the budget. Audits must be sent with the Contract, the 30th was the last day to submit. Sharon was asked about how many hours a day Mrs. Bustamante is working? According to Sharon she is not putting in a full day. Her personal problems are overriding her duties and she lies. Sharon was having problems with staff hired with no P.A.N.s or Contracts in place. There is no way to pay these staff legally.

MOTION #2 - Vincent Burrough/Gerald Santos motioned to go into Closed session at 11:00 a.m. with Evelyn Hunter, the
The vote was 6-0-0, motion carried.

MOTION #3 - Barbara Baga/Vincent Burrough motioned to go back Into open session at 12:45 p.m., the vote was 6-0-0, motion Carried.

Lunch break 1:30 – 2:00 p.m.

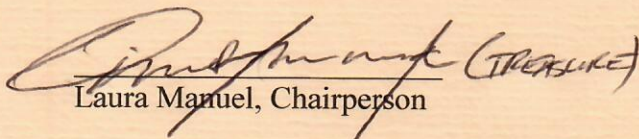
MOTION #4 - Vincent Burrough/Richard McDarment motioned to Terminate Mrs. Bustamante for the loss of confidence In her performance of work. The vote was 4-1-1 (Patsy) (Veronica), motion carried.

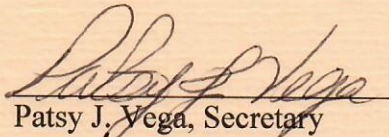
Mrs. Bustamante was asked to meet with the Board at 2:20 p.m.. Chairman Laura Manuel informed Mrs. Bustamante the Board has lost confidence in her performance of work and termination is being given at this time.

Evelyn Hunter will be Interim Acting Program Director at this time and is to fly the position for a Program Director immediately. The new hire staff without P.A.N.s or completed files are to be let go and those positions will not be filled at this time. Mrs. Bustamante's name is to be taken off the check signers list along with Barbara Baga and put Vincent Burroughs name on the list as it was supposed to be at the beginning of the year. Check with the Insurance Company to see if all drivers are up to date with a DMV report. Has Karshmers Office been contacted about the theft of Health that Ms. Balanguie took with her when she left? Evelyn was unsure if this was taken care of. Check with Stop Alarm regarding the Surveillance Cameras.

MOTION #5 - Richard McDarment/Gerald Santos motioned to remove Mrs. Bustamante's name as a check signer and include Vincent Burroughs name and delete Barbara Baga from The list. The vote was 5-0-1 (Vincent Burrough)

MOTION #6 - Vincent Burrough/Richard McDarment motioned to adjourn At 2:50 p.m., the vote was 6-0-0, motion carried.

 (TREASURER)
Laura Manuel, Chairperson


Patsy J. Vega, Secretary

Approved: _____