

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

BOARD MEETING

DATE: May 4th, 2007

TIME: 8:30 am

Meeting Minutes Reviewed and Approved by the Board during 6/6/07 Meeting

I. CALL TO ORDER

Chairperson, Teri Carothers, called the meeting to order at 9:05 am

II. ROLL CALL

<u>Board Members:</u>	<u>P</u>	<u>A</u>
Teri Carothers	✓	
Barbara Baga		✓
Yolanda Gibson		✓
Neil Peyron	✓	
Veronica McDarment	✓	
Patsy Vega	✓	
Vincent Burrough	✓	✓
Willie Carrillo		✓
(seated @ 10:54am)		
Allison Hunter	✓	
<u>Staff</u>	✓	
Vida Khow	✓	
Danièle Healy		✓
Dr. Devous		✓
Alan Barlow		
Don Hanson		

III. APPROVAL OF AGENDA:

The agenda was approved with the following additions under "New Business:

- (4) Committee Meeting Reports and,
- (5) Results of Executive Committee Meeting.

MOTION #1: Patsy Vega/Veronica McDarment motioned to approve the agenda with the two additions. The vote was 4-0-0 - motion carried.

IV. REVIEW PREVIOUS MEETING MINUTES

The minutes of the May 2nd meeting were not ready for review. The review of the minutes of the May 2nd Board meeting was tabled until the next board meeting.

MOTION #2: Vincent Burrough/Neil Peyron moved to go into executive session. Vida was asked to leave the Executive Session. The vote was 4-0-0, motion carried

Willie Carrillo arrived @ 10:33 am and was seated @ 10:54 am.

MOTION #3: Vincent Burrough/Patsy Vega moved to come out of Executive Session @ 10:55 am. The vote was 5-0-0, motion carried.

V. NEW BUSINESS:

1. Review applications for the Executive Director position (see notes below).
2. Confirm interview date and time(s) (Monday, May 21 @ 9:00 am).
3. Program Manual Review

Neil Peyron motioned that under Section III, contracts for all independent contractors require written board approval. This will be effective as soon as the board approves. This change will also be applied to any other part of the manual where contracts are referenced.

MOTION #4: Neil Peyron/Vincent Burrough motioned to approve that all contracts for all independent contractors require Board approval. The vote was 5-0-0, motion carried.

MOTION #5: Neil Peyron/Willie Carrillo motioned that any changes to job descriptions need to be approved by Board or by the Chairperson in the absence of the full Board. The vote was 5-0-0, motion carried.

MOTION #6: Neil Peyron/Willie Carrillo motioned that all Employee Action Notices require the Personnel Chair and/or the Board Chair or Vice-Chair if the Personnel Chair is not available to sign off on all employee action notices before it is deemed official and binding by the corporation. The vote was 5-0-0, motion carried.

MOTION #7: Neil Peyron/Veronica McDarment motioned to put an immediate freeze on all overtime and travel, unless absolutely justified, to the end of FY07 (June 30, 2007). The vote was 5-0-0, motion carried

MOITON #8: Neil Peyron/Willie Carrillo motioned to adopt the following revision to Section I: III "PROCEDURES" (page 11) of the Program Manual:

III. PROCEDURES

The Executive Director may consider and recommend program policy revisions to the Board for approval at any time.

The vote was 5-0-0, motion carried.

4. Review/Approve Medical Provider Contracts

Tabled until May 16th @ 9:00 am.

5. Committee Reports

- a) Personnel Committee: no meeting - nothing to report.
- b) CHS Committee: met April 24th & 25th, 2007; went over the CHS procedure prepared by Francine Gibson who will make recommendation for approval to the Board when CHS procedure is final.
- c) Grievance Committee: No meeting in April; will schedule next when Alan Barlow returns.
- d) Executive Committee: Yolanda Gibson, Barbara Baga, Teri Carothers /Teri - discussed agenda items. The next Executive Committee Meeting is scheduled for May 25th @ 9:00 am.

Upon reviewing CEO applications, the board has selected four (4) candidates to interview. Interviews will be held on May 21, 2007, beginning at 9:00 am. The board shall arrive at 8:30 to prepare for interviews. We will allow 30 minutes per interview plus a 10 minute window in between applicants. The interviewees are as follows;

- 1. ~~Joyce Welch~~
- 2. Diane Welch
- 3. Marilyn Scott
- 4. Alan Barlow

(We found out that some members had confused Joyce and Diane Welch - it was confirmed that the interviewee should be Diane Welch - only 3 candidates).

VI. AJOURNMENT

MOTION #7: Patsy Vega/Willie Carrillo motioned to adjourn the meeting at 12:28 pm. The vote was 5-0-0, motion carried.

Approved:

Yolanda Gibson *6/15/07*
Yolanda Gibson, Tule River Health Board Secretary