

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

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PORTERVILLE, CALIFORNIA 93258

REGULAR BOARD MEETING

DATE: 11/16/2007 - Continuation of 11/07/2007 Board Meeting

TIME: 9:00 a.m.

MEETING MINUTES REVIEWED AND APPROVED BY THE BOARD AT THE JANUARY 8TH, 2008 BOARD MEETING.

I. CALL TO ORDER

The meeting was called to order by Vice Chair, Barbara Baga at 9:19 a.m.

II. ROLL CALL

<u>Board Members:</u>	<u>P</u>	<u>A</u>	<u>Staff</u>	<u>P</u>	<u>A</u>
Teri Carothers	✓	✓	Dr. Devous		✓
Barbara Baga	✓		Alan Barlow	✓	
Yolanda Gibson	✓		Larry Anderson	✓	
Neil Peyron		✓	Francine Gibson	✓	
Veronica McDarment	✓		Danièle Healy	✓	
Patsy Vega	✓				
Vincent Burrough	✓				
Willie Carrillo		✓			
Allison Hunter		✓			

III. APPROVAL OF AGENDA:

MOTION #1: Patsy Vega/Barbara Baga motioned to finish the agenda of November 7, 2007. The vote was 4-0-0

IV. NEW BUSINESS:

3. New/Updated Policies and Procedures for approval

- a. BOD By-Laws (Article III, Section 15
Board Member Training and Responsibilities:
This is a matter of formalizing the Board
Training.

MOTION #2: Yolanda Gibson/Vincent Burrough motioned to approve the addition to the By-laws, Article III, Section 15 with changes. The vote was 4-0-0, motion carried.

b. Annual Staff Training

MOITON #3: Yolanda Gibson/Patsy Vega motioned to approve the new policy as written. The vote was 4-0-0, motion carried.

c. Regular Staff Meetings

MOTION #4: Francine Gibson suggested to change the first sentence to read: *to hold regular staff meetings in each department and as an organization*. Patsy Vega/Yolanda Gibson motioned to approve the policy with the changes mentioned above. The vote was 4-0-0, motion carried.

d. Breaks and Meal Periods

MOTION #5: Yolanda Gibson/Patsy Vega motioned to approve the policy as written. The vote was 4-0-0, motion approved carried.

e. Hours of Operation

Consensus to approve the policy as written.

f. Traditional Medicine

This type of medicine could not be supported financially by TRIHCI. It was suggested to hold off and get more information from tribes in Canada or Montana who do have traditional medicine as part of their medical institution. It was also suggested to have patients sign a waiver to keep in their file.

Consensus to hold off on the Traditional Medicine Policy until we collect more information.

g. Patient Consent

During the Audit, the State suggested we change "implied consent" to "general consent".

Consensus to approve the changes per the State's recommendation.

h. Emergency Medical Services

Consensus to approve the changes in order to be in compliance with OSHA.

4. Updated Organizational Chart

Was reviewed in closed session on 11/07/07 and approved in the same Board Meeting.

5. Credit Card Agreement

- Larry informed the Board that he wants to enter a 24 month lease at \$80/month; it costs us 20 cents to run the card.
- We will have one credit card machine in Medical and one in Dental.
- Fiscal will monitor the usage of the machine and send a closeout each day and get direct deposits into the account. The machine will print out a recap at the end of each day.
- Board consensus is needed to go forward and then get signatures.
- Teri Carothers stated in a prior discussion that it requires a Board Resolution, that this does not need full board approval, but that the Board needs to be aware; Chair, Vice chair and Treasurer need to sign the resolution.

Vincent Burrough left the room at 10:25 a.m., returned at 10:30 a.m.

MOTION #6 Yolanda Gibson/Veronica McDarment motioned to accept the credit card agreement. The vote was 4-0-0; motion carried.

6. Terry Williams - Cal-WORKs Q&A Session

- Terry updated the board from when he started; the program has come a long way; 15 clients graduated and are still sober to-date.
- 9 clients are self referrals (See hand-out).
- Terry has a contract with each client - if they do not comply, Terry will take it to the Tribe and be reimbursed.
- Terry mentioned that Judge Roper does not want to recognize the program. Alan Barlow knows Judge Roper

- and will talk to him about recognizing our program.
- The program is recognized for AA meetings. Terry does test his clients.
 - The program also has a Contract with Tribal TANF - they will teach classes and family Group -together - the program is family oriented.
 - Clients are going as TRIHCI patients, not CalWORKs
 - Terry ~~built a Care~~ billed the CAIR program in 06/07 for \$20,000 and spent \$12,000 on clients.
 - Terry has been stretched as the only staff member; he would like to see another staff member added to the program and would like to see the program expand.
 - He is currently going to court for juveniles, starting the youth program, handling court referrals, has been working with TRAP, and starting an after-care program (group and meetings).

Patsy Vega ~~left the meeting~~ stepped out at 10:50 a.m. - Quorum broken.

General Discussion:

Yolanda wants to give credit to Terry for his work. She has heard great comments from the community and asked Alan to give her a report on his meeting with Judge Roper.

7. TRIHCI's Upcoming Christmas Party

Sidebar:

- Larry Anderson informed the Board that we have rented a storage unit, Porterville Mini Storage, and all furniture has been cleared from the Outreach porch.
- Larry also informed the board that the FOHC RHS# was issued to the Visalia Clinic only.

V. **DEPARTMENT REPORTS:** Alan recommended that the Board members read the reports individually and bring any questions or comments to the next meeting.

1. Executive Director's Report
2. Fiscal Director's Report
3. Clinical Director's Report

VI. **BOARD COMMITTEE REPORTS:**

1. HS Committee
2. Personnel Committee
3. Grievance Committee

Patsy Vega returned at 11:30 a.m.

VII. CLOSED SESSION:

1. 90-Day Evaluation of Executive Director - tabled

VIII. ADJOURNMENT

MOITON #7: Veronica McDarment/Yolanda Gibson motioned to adjourn at 11:32 am. The vote was 3-0-1 (Patsy Vega abstained).

Yolanda Gibson

11/19/08

Yolanda Gibson, Secretary