

# TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

## 8 February 2010 Board Meeting Minutes Reviewed & Revised during the March 3<sup>rd</sup>, 2010 Board Meeting.

- I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 9:30 a.m.
- II. **ROLL CALL:** Secretary, Veronica McDarment called roll.

<u>Board Members:</u>		<u>Staff</u>	
Yolanda Gibson	P	Michael Cook	P
Loleta Garfield	P	Larry Anderson	P
Gayline Hunter	P	Danièle Healy	P
Veronica McDarment	P		
Barbara Baga	P		
Patsy Vega	P		
Willie Carrillo - Drug testing 9:36	P		
Alberta Chavez - Drug Testing 10:17	P		
Rhoda Hunter - Drug Testing - 11:20	P		

P=Present; A=Absent; L=Late; I=Ill/sick; T=Travel; E=excused; V=Vacation; ML=Medical Leave

### III. APPROVAL OF AGENDA

- Loleta Garfield asked to add the Parking Lot update to the agenda; this will be covered in Mr. Cook's report.
- Add #6 under new business: approval of previous board meeting minutes.

**MOTION #1:** Patsy Vega/Barbara Baga motioned to approve the agenda, with the addition of #6 under New Business. The vote was 5-0-1, motion carried.

### IV. OLD BUSINESS

1. Marie Lamas Franco did not show; she was sent an invitation to attend the Board meeting by Mr. Cook.
2. Approval of holiday schedule.

Change Christmas Eve and New Year's Eve to Christmas Day and New Year Day.

Alberta Chavez left the room at 10:22 a.m.; returned at 10:23 a.m.

**MOTION #2:** Gayline Hunter/Barbara Baga motioned to approve the Holiday Schedule for TRIHCI employees. The vote was 5-1-0 (Patsy Vega opposed).

3. Approval of sale of X-ray equipment

Larry Anderson discussed an offer to purchase the x-ray equipment - refer to the offer in the binder.

4. Updated staff schedule - FYI - tabled

An updated staff schedule is available in the binder. Some schedules are staggered and some physicians are still on 4/10 work weeks.

Gayline Hunter would like to see a report of people coming in between 7:00 a.m. & 8:00 a.m.

Alberta Chavez left the room @ 10:48 a.m.; returned @ 10:55 a.m.

Gayline Hunter left the room @ 10:48 a.m.; returned @ 11:09 a.m.

Willie Carrillo left the room @ 10:51 a.m.; returned @ 10:52 a.m.

5. Items tabled at the January 6<sup>th</sup>, 2010 Board Meeting - these items were to be read and reviewed and brought back for approval only:

a. CFO Financial Report for December 2009

Patsy Vega left the room at 11:06 a.m.; returned at 11:09 a.m.

Veronica McDarment left for drug testing @ 11:18 a.m.; returned @ 11:28 a.m.

Patsy Vega left the room for drug testing @ 11:18 a.m.; returned @ 11:44 a.m.

Gayline Hunter stated that her numbers do not correspond to Larry's and asked Larry to meet offline to go over the discrepancies.

**MOTION #3:** Gayline Hunter/Willie Carrillo motioned to approve the CFO financial report of December 2009. The vote was 3-0-3, motion carried.

Loleta Garfield left the room @ 11:31 a.m.; returned @ 11:35 a.m.

- b. CHS Officer Report for December 2009

*Yolanda Gibson left the room @ 11:36 a.m.; returned @ 11:45 a.m.  
The meeting was turned over to the Vice Chair @ 11:36 a.m.*

**MOTION #4:** Barbara Baga/Gayline Hunter motioned to approve the December 2009 CHS report. The vote was 4-0-2, motion carried.

- c. HR/Compliance Report for December 2009

*Willie Carrillo left the room @ 11:43 a.m.; returned @ 11:47 a.m.*

**MOTION #5:** Gayline Hunter/Barbara Baga motioned to approve the HR/Compliance report for December 2009. The vote was 4-0-2, motion carried

*The meeting was turned back over to Chairperson, Yolanda Gibson @ 11:49 a.m.*

- d. Personnel Committee Report for December 2009
- e. CHS Committee Report for December 2009
- f. Finance Committee Report for December 2009

## V. NEW BUSINESS

- 1. Department Reports and Presentations-Accomplishments and Goals
  - a. CEO Report - Mr. Michael Cook

Greenway Switchover: Mr. Cook explained that the switch over from Greenway to NextGen would be at no cost to us; CRIHB would provide assistance and make \$40,000 available to us. Refer to attached report. Any expenses incurred directly would be no different than what we would incur in our current path. NextGen has a provider network available and IT support and is a far advanced reporting system. Their CHS component is still in the works. Administratively, NextGen is the better option.

Yolanda Gibson asked how long the transition would take. Michael Cook reported that CRIHB supposedly will have the funds to provide a person to help with the transition. UPDATE: Personnel \$ not included. Our investment in Greenway is approx. \$350,000, including software,

training.

The board is requesting a presentation from NextGen, which is scheduled for 2:00 pm on Wednesday, February 10<sup>th</sup>. Veronica McDarment will not be available.

*Alberta Chavez left the room @ 2:23 p.m.; returned @ 2:46 p.m. Willie Carrillo left the meeting at 2:26 p.m. Rhoda Hunter was seated at that time.*

- Budget draft: Michael Cook asked for an April 1<sup>st</sup> deadline to present a proposed budget to the Board.
- Health Fair - serves the purpose of presenting our services to the community, introduce staff, and staff interaction. April 2<sup>nd</sup> was selected because schools are closed. Consider it a staff day and getting a lot of work done. Yolanda Gibson agrees that we do not show the staff how much we appreciate them. We will give enough notice to the community. Rhoda Hunter agreed that closing the clinic would be a morale booster.
- Board involvement in the Health Fair: the Board suggested passing out first aid kits or T-shirts. The board agreed to purchase the T-shirts.
- The RN position: The Clinical Supervisor position will be posted this week. Old and new positions will be presented to the Board on the 10<sup>th</sup>.
- Front desk issues - barriers between front desk & Medical were opened up for discussions.
- A Billing Audit is scheduled for the week of February 22, 2010.
- Board Training: Michael Cook asked if we should hire out or do it ourselves. Yolanda Gibson reported that CRIHB would charge \$150 for training (Susan Dahl). The Board commented that CRIHB should do it for free. Michael Cook will request possible dates.
- Computer cables were bartered to CRIHB for \$500; they are not able to function for personal use.
- Parking lot project. Larry prepared a summary sheet of 3 proposals. FlintCo, Native American Company scored by far the best.

Gayline Hunter left the room @ 2:51 p.m.; returned @ 2:55 p.m.

**MOTION #6:** Gayline Hunter/Rhoda Hunter motioned to approve the recommendation to select FlintCo for the parking lot construction. The vote was 6-0-0, motion carried.

b. Medical Services 2009 Accomplishments and 2010 Goals Report

Alberta left the room at 12:29 p.m.; returned at 12:35 p.m.

**MOTION #7:** Patsy Vega/Barbara Baga motioned to approve the Clinical Services accomplishments and goals report. The vote was 6-0-0, motion carried.

c. Dental Department 2009 Accomplishments and 2010 Goals Report

**MOTION #8:** Barbara Baga/Gayline Hunter motioned to approve Dental accomplishments and goals report. The vote was 6-0-0, motion carried.

Barbara Baga left the meeting @ 2:44 p.m. Alberta Chavez was seated at that time.

d. CHS 2009 Accomplishments and 2010 Goals Report

**MOTION#9:** Gayline Hunter/Patsy Vega motioned to approve the CHS accomplishments and goals report. The vote was 6-0-0, motion carried.

e. HR/Compliance 2009 Accomplishments and 2010 Goals Report - Tabled

f. Substance Abuse 2009 Accomplishments and 2010 Goals Report

**MOTION #10:** Gayline Hunter/Loleta Garfield motioned to approve the CalWORKs Accomplishments and Goals report. The vote was 6-0-0, motion carried

Yolanda Gibson left the room @ 3:10 p.m. & returned @ 3:17 p.m.

g. CFO Finance 2009 Accomplishments and 2010 Goals Report

**MOTION #11:** Gayline Hunter/Rhoda Hunter motioned to approve the CFO Accomplishments and Goals report. The vote was 6-0-0, Motion carried.

2. Board Members Orientation

Board members were given and signed the TRIHCI Ethical code of Conduct and Confidentiality Agreement, as well as a copy of the Board By-Laws and the 2009 Employee handbook. The Board also went through the Global Drug testing.

3. Approve and schedule offsite orientation with Julie Carr, Health Care Management Consultant

Refer to Michael Cook's report.

4. TRIHCI Health Fair

- Suggested date: Friday, April 2<sup>nd</sup>, 2010
- Schools will be closed; children can attend
- Board Members' participation requested.

5. VA volunteer - make room available in Behavioral Health.

Veteran volunteer, Louis Bickford, requested some type of space in the clinic to be donated to the vets to help with counseling once a month. Michael Cook to follow-up.

6. Review Previous meeting minutes

January 6, 2010 Board Meeting Minutes

A couple of corrections were made and will be highlighted in yellow on the corrected version.

**MOTION #12:** Patsy Vega/Gayline Hunter motioned to approve the January 6, 2010 Board Meeting Minutes with corrections highlighted in yellow. The vote was 4-0-2, Rhoda Hunter and Loleta Garfield abstained.

January 18, 2010 Board Meeting Minutes

A couple of corrections were made and will be highlighted in yellow on the corrected version.

**MOTION #13:** Patsy Vega/Rhoda Hunter motioned to approve the January 18, 2010 Board Meeting Minutes with corrections highlighted in yellow. The vote was 6-0-0, motion carried.

**VI. COMMITTEE REPORTS**

1. CHS Committee Report - No report available

2. Finance Committee Report - No report available
3. Personnel Committee Report - No report available

**VII. EXECUTIVE SESSION**

**MOTION #14:** Gayline Hunter/Patsy Vega motioned to go into executive Session at 4:35 p.m. The vote was 6-0-0, motion carried.

**MOTION #15:** Rhoda Hunter/Alberta Chavez motioned to come out of executive Session @ 4:57 p.m. The vote was 6-0-0, motion carried,

**MOTION #16:** Gayline Hunter/Alberta Chavez motioned to extend the obligation of the TRIHC to extend Mr. Cook's rent at the Fox Hollow Apartments from March 31, 2010 to May 31, 2010 in the amount of \$900.00 per month for a total of \$2,700.00. The vote was 5-1-0, motion carried. Rhoda Hunter opposed.

**VIII. ADJOURNMENT**

**MOTION #17:** Veronica McDarment/Patsy Vega motioned to adjourn at 5:07 p.m. The vote was 6-0-0, motion carried.

**SIDE BARS, SUMMARIES, AND ADMIN. NOTES:**

Willie Carrillo asked if we're going forward with the tribal contributions; Michael Cook's letter announcing the program was sent by the CHSO last week. A first review will take place at the CHS meeting on Feb 17<sup>th</sup>.

Willie Carrillo would like "clinics" on spider/snake bites, poison oak, massages, etc. during the Health Fair.

Every department will be participating and involved in the Health Fair this year. Refer to #4, Health Fair.

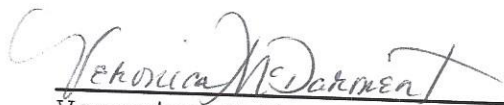
Willie Carrillo would like to invite Michael Cook to the Native American Clubs in the Porterville schools to discuss the Health Center.

Loleta Garfield requested another summary from the Dentist as to what is available now and in the future.

Mr. Cook will send Marie Franco another letter after consulting with Dr. Ko and let her appeal to the board - the letter should be hand delivered by a CHR and have Marie Franco sign for it.

Willie Carrillo would like to see some old bills paid; he was reminded that the Tribal Council does not want to see monies being used for old bills, salaries, etc.

Willie Carrillo wants to see the monies used for "wellness" and work with special education children such as horseback riding and karate. Karate uniforms are available at the Gym. Francine Gibson asked Willie Carrillo to prepare a proposal and submit it to the CHS committee.



Veronica McDarment, Secretary.