

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

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PORTERVILLE, CALIFORNIA 93258

8 JUNE 2010 BOARD MEETING MINUTES REVIEWED AND REVISED DURING THE JULY 7, 2010 BOARD MEETING

- I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 9:25 a.m.
- II. **ROLL CALL:** Secretary, Veronica McDarment called roll.

<u>Board Members:</u>		<u>Staff</u>	
Yolanda Gibson, Chair		P Francine Gibson	P
Loleta Garfield, Vice Chair		P Stephanie Gibson	P
Gayline Hunter, Treasurer		E Danièle Healy	P
Veronica McDarment, Secretary		P Casey Carrillo	P
Barbara Baga, Member		P Dr. Jill Kimm	T
Willie Carrillo, Member		E	
Patsy Vega, Member		P	
Alberta Chavez, Alternate		E	
Rhoda Hunter, Alternate		P	
	Seated @9:26 a.m.		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

MOTION # 1: Patsy Vega/Rhoda Hunter motioned to approve the June 8, 2010 agenda as written. The vote was 5-0-0, motion carried.

IV. REVIEW/APPROVAL OF PREVIOUS MEETING MINUTES

1. May 5, 2010 General Board Meeting

Rhoda Hunter suggested moving "Meeting to be continued on Friday, May 7, 2010 @ 1:00 p.m." below Motion #7 and move "no quorum on May 7, 2010" to the May 10, 2010 board meeting minutes.

MOTION #2: Patsy Vega/Veronica McDarment to approve the May 5, 2010 Board meeting minutes with corrections. The vote was 5-0-0, motion carried.

2. May 10, 2010 Special Board Meeting

MOTION #3: Patsy Vega/Barbara Baga motioned to approve the May 10, 2010 Board meeting minutes as written. The vote was 5-0-0, motion carried.

3. May 19, 2010 Special Board Meeting

MOTION #4: Rhoda Hunter/Patsy Vega motioned to approve the May 19, 2010 Special Board meeting minutes as written. The vote was 5-0-0, motion carried.

4. May 21, 2010 Special Board Meeting

MOTION #5: Rhoda Hunter/Patsy Vega motioned to approve the May 21, 2010 Special Board meeting minutes as written. The vote was 4-0-1 (Barbara Baga abstained), motion carried.

V. OLD BUSINESS

1. CFO Update on Alan Barlow's Situation

Larry Anderson had informed Stephanie Gibson that we could not go to small claims in California as Mr. Barlow resides in Utah. Francine Gibson read the letter sent by Alan Barlow on April 14, 2010. Patsy Vega's recommendation to the Board is to have him pay the balance in full immediately and to have legal counsel send him a letter with the request.

2. NextGen - re-evaluate December 11, 2010 deadline.

Francine Gibson stated that the CAT team seems to be excited about moving forward with NextGen. Larry Anderson had recommended that Lyle Martin, IT Network Specialist, Ray Derby, IT Technician, a provider, (Kindall Forrest rather than Dr. Kimm), and Rebecca Moreno, Medical Biller attend the training in Sacramento on June 21-25, 2010. Francine Gibson recommended to include Dolores Morgan, coder.

Lyle Martin & Ray Derby reported that they have some concerns regarding the responsibilities they (NextGen)

want us to take, things that need to be clarified, and vagueness during their conversation last Friday. They do not expect any failure as long as we have the people in place here, mainly the CAC position. NextGen wants to have everything in place by June 18, 2010 and are willing to work with us.

First, Lyle Martin will need to get everything on the server side ready. Then it will fall on Medical to assign a strong person to deal with scheduling issues; one Doctor will need to be off schedule to work on templates for a week, then another doctor will need to be off to work on templates for another week. We still feel some passive aggressive resistance from some Medical staff regarding electronic records. Once this is done we can ask for provider incentives - possibly through meaningful use of EHR. Health Programs will be penalized in 2012 if they are not on EHR.

The training on June 22, 23, 24 is mainly focused on Fiscal, IT, Billing & Medical.

We need one dedicated person to train our employees, i.e., the CAC, which is a critical position.

The MOU with NextGen needs to be updated and signed.

10:30 a.m. Lyle Martin & Ray Derby brought the MOU back and Ray Derby read the MOU to the Board. Changes and corrections were made throughout the MOU.

Lyle Martin confirmed that the scanners & Zeta fax will work with NextGen. 95% or more of the equipment we use with Greenway is useable with NextGen. They suggest using clean data and not pull data from another system. The Maintenance fee will cover upgrades, technical support, and such.

Francine Gibson asked Casey Carrillo, Interim CFO, to explain how exactly billing currently works between Dolores Morgan, Coder and Rebecca Moreno, Medical Biller. He will provide Francine with a flowchart.

12:00 noon: Ray Derby & Lyle Martin brought back the updated MOU to be sent to CRIHB to be put on their letterhead and signed by Jim Crouch.

3. Dental Suction Equipment Purchase

The board reviewed the Patterson & Schein bids.

Dr. Newman explained the difference between the 2 Patterson bids. One uses water and one uses air - the hydro-miser re-circulates the water, uses less water and is half the cost.

Patsy Vega asked what we would do with the one we have, and if it could be sold. Patterson only guarantees the repaired or refurbished ones for 90 days.

Our current system uses about 1 thousand gallons a day - the one Dr. Newman suggests would save 75% water.

MOTION #6: Barbara Baga/Rhoda Hunter motioned to accept the bid from Patterson for the Dental Department suction system in the amount of \$6,311.76. The vote was 5-0-0, motion carried.

4. Items tabled at 5/5/2010 Board meeting:

a. Health Fair update

Stephanie Gibson reported that we saved approximately \$20,000 over last year. All employees participated one way or another and requested raffle prize donations.

b. DEPARTMENTAL REPORT

No questions.

Yolanda Gibson stepped out at 11:28 a.m.

c. COMMITTEE REPORTS

Patsy Vega distributed Committee Meeting Minutes:

- Finance Committee meeting minutes of March 26, 2010
- Personnel Committee meeting minutes of January 29, 2010
- Personnel committee meeting minutes of May 28, 2010

Barbara Baga stepped out at 11:39 a.m.

VI. NEW BUSINESS

1. Emergency Preparedness Committee/Safety Committee

Annette Hallock, PHN, Diabetes Nurse Coordinator will replace Mr. Cook on the Emergency Preparedness Committee. Loleta Garfield stated that her department I.C.W.A. needs to have a plan in writing; she will contact Lisa Davis

directly.

2. Designee-Indian Health programs and Urban Indian Organizations

Secretary, Veronica McDarment read the letter to the Board.

Barbara Baga and Yolanda Gibson returned at 11:49 a.m.

Yolanda Gibson asked Loleta Garfield to volunteer. Loleta stated that she currently is too busy with work. Patsy Vega suggested our Benefits Coordinator (who is too busy as well) or the Health Board Chairperson. Francine Gibson suggested someone from the Fiscal Department. It was suggested to nominate one person and an alternate. Yolanda Gibson suggested nominating Rhoda Hunter, Alternate Board Member who is familiar with the American Recovery Act, and Ray Fuentes, Benefits Coordinator.

Consensus to designate Rhoda Hunter, Alternate Health Board Member as the Health Board's Representative for the IHS & Urban Indian Organizations, together with Ray Fuentes, Benefits Coordinator to assist her. Danièle Healy will prepare the letter on Health Board letterhead for the Chairperson's signature and fax it today.

3. Organization Chart Update

Requested change for Patient Receptionists to report to Clinical Supervisor is documented in the new organization chart.

A discussion followed on changes and positions. Chairperson, Yolanda Gibson suggested waiting for the new CEO to see if he has other suggestions before any more changes are made to the organization chart.

MOTION #7: Rhoda Hunter/Barbara Baga motioned to approve the changes in the organization chart for the Medical Receptionists reporting line from the CFO to the Medical Director, under clinical Services. The vote was 4-1-0 - Patsy Vega opposed.

The date on the Organization Chart will be changed to 8 June 2010.

Francine Gibson brought up the request from Dr. Kimm for the Medical staff to go to ½ hour lunch instead of one

hour. No decision was made.

Lunch break at 12:40 p.m. to 1:26 p.m.

VII. DEPARTMENTAL REPORTS for May 2010

1. Chief Executive Officer's Report

Francine Gibson handed out her report.

Loleta Garfield asked what the status of the CalWORKs program funding is.

- Fines, rent, housing may possibly be paid.
- Vouchers can be given to individuals but made out to the vendor.
- We were made aware that other grants would be available to us through AAIR.
- DMV classes come from the DMV, are not court ordered.

Patsy Vega asked for a copy of the AAIR contract. Yolanda Gibson handed out Administrative Requirements, Service Documentation and a letter from Amanda Nugent, ATR Director at CRIHB to be included in the binder.

2:00 p.m. Jason Lopez from CRIHB - Budget Analysis Report

Jason distributed his budget analysis report

- If we stay with the current staff. i.e., no reduction in staff would result in a negative of \$600,000; this is a bad idea; 1/3 of our reserves would be eaten up.
- If we eliminated the 9 positions suggested by the Finance Committee the deficit would be \$45,000.
- Jason explained that he reallocated physicians' salaries from contract to regular.

Barbara Baga left the meeting @ 2:33 p.m.

Veronica McDarment left the meeting @ 2:34 p.m.

Loleta Garfield left the meeting @ 2:34

Quorum was lost - meeting adjourned @ 2:35 under Motion #8.

2. Medical Director's Report
3. Chief Financial Officer's Report
4. CHS Officer's Report
5. HR/Compliance Director's Report

VIII. COMMITTEE REPORTS for May 2010

1. Personnel Committee Report
2. CHS Committee Report
3. Finance Committee Report

IX. FYI ITEMS

1. Additional departmental reports and documents are included for reference to the Health Advisory Board.
2. Employee Schedule

X. ADJOURNMENT

MOTION #8: Patsy Vega/Rhoda Hunter motioned to adjourn @ 2:35 p.m. The vote was 4-0-0, motion carried.

Follow-up Board Meeting scheduled for Wednesday, June 16 @ 9:00 a.m.


Veronica McDarment, Secretary
