

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

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PORTERVILLE, CALIFORNIA 93258

3 MARCH 2010 BOARD MEETING MINUTES REVIEWED AND REVISED DURING THE APRIL 7TH, 2010 BOARD MEETING

- I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 9:25 a.m.
- II. **ROLL CALL:** Secretary, Veronica McDarment called roll.

<u>Board Members:</u>		<u>Staff</u>	
Yolanda Gibson, Chair		P Michael Cook	P
Loleta Garfield, Vice Chair		E Francine Gibson	V
Gayline Hunter, Treasurer		P Larry Anderson	P
Veronica McDarment, Secretary		P Stephanie Gibson	P
Barbara Baga, Member		P Danièle Healy	P
Willie Carrillo, Member (Arrived & seated @ 9:48 a.m.)		A	
Patsy Vega, Member		P	
Alberta Chavez, Alternate (Seated @ 9:26 a.m.)		P	
Rhoda Hunter, Alternate		E	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

Patsy Vega asked to add the Health Fair Budget, #2 under New Business.

MOTION #1: Patsy Vega/Barbara Baga motioned to approve the agenda with the addition of #2, Health Fair Budget under New Business. The vote was 5-0-0, motion carried.

IV. REVIEW/APPROVAL OF PREVIOUS MEETING MINUTES

Michael Cook presented the two versions of the February 8, 2010 meeting minutes. The short version lists action items and motions; Mr. Cook suggested adding the times Board members leave the room and return, as they occur; no side bars or administrative comments; comments for the record will be so noted and placed in the minutes. The tapes will serve as back up. Chairperson Yolanda Gibson suggested adding time on the tapes and to keep the tapes

in the Executive Secretary's office.

Consensus to approve the short version of the Board minutes.

The short version of the minutes was read; several corrections were noted; the corrections will be highlighted in yellow in the final version of the minutes. Patsy Vega suggested removing the last page and to move Barbara Baga's return time after her last motion.

MOTION #2: Gayline Hunter/Barbara Baga motioned to approve the February 8, 2010 Board meeting minutes with changes and corrected time. The vote was 5-0-0, motion carried.

V. OLD BUSINESS

1. Silent Auction - follow-up.

The list of items to be auctioned was provided in the January 6, 2010 Board meeting binder; the method on how to handle the silent auction was tabled. The Board had concerns on how items were disposed of. A list will be put in the community newsletter to allow community members to bid first.

Willie Carrillo joined the meeting at 9:48 a.m. and was seated at that time.

Consensus to post/open up with flier with pictures for a couple of weeks and report back at the next meeting

2. Parking Lot - follow-up

Larry Anderson reported that he met with reps from FlintCo and Kerry Gregg, Facilities Manager at CRIHB on Friday 5th. The construction project will be segmented: Phase 1, the parking lot; Phase 2, the sidewalks; and phase 3, the slabs for the emergency preparedness sea-trains.

Larry Anderson will give an update at the Finance Committee meeting. Gayline Hunter will tell the Tribal Council about our parking issue. Michael Cook reported that Sam Cohen, Tribal Administrator will research the use of the Casino buses to transport our employees.

3. Sale of X-Ray machine - follow-up

At the request of the Board members, Larry Anderson sent details on our X-Ray equipment to be sold to all CRIHB members and received no response back.

MOTION #3: Gayline Hunter/Barbara Baga motioned to approve the sale of the X-ray equipment for \$8,750 + \$500.00 for the processor for a total of \$9,250.00 to the party Larry Anderson had presented at the previous Board meeting. The vote was 6-0-0, motion carried.

4. Updated staff schedule - the schedule is included in the binders as on-going information to the Board. Stephanie Gibson and Michael Cook asked the Outreach staff to complete a daily log sheet (home visit, transport, etc.) to evaluate their schedules. Gayline Hunter feels that the providers are not seeing enough patients; she expects them to see 6 to 8 patients a day and she wants to see how many home visits the CHRs do; they should see at least 6 patients a day (CHR)

5. Board orientation by CRIHB

Michael Cook will coordinate the date and content of the Board training with CRIHB. He also needs to identify how much money flows into CRIHB and how much is being used and define whether this is a justifiable cost to use the monies they retain. The staff's HIPAA certification is due; Board members could be included in this training instead of attending a separate HIPAA training.

6. Marie Lamas Franco - Follow-up.

The follow-up/clarification letter from Dr. Newman is included in the binder. Marie Franco did not attend the Board meeting she was invited to. This case needs to be closed.

7. Revised organization chart approval

Consensus at Personnel Committee meeting to bring to the full Board for approval.

MOTION #4: Gayline Hunter/Barbara Baga motioned to approve the revised organizational chart. The vote was 5-1-0 (Patsy Vega opposed).

8. CAC Job Description Approval.

Consensus at the Personnel Committee meeting to bring to the full board for approval.

Stephanie Gibson reported that several separated positions were not replaced (7) in order to downsize. Yolanda Gibson recommended that Larry Anderson bring to the Finance committee how much money was saved by not replacing these positions.

MOTION #5: Gayline Hunter/Patsy Vega motioned to oppose posting the position.

Michael Cook suggested tabling the approval of the position and review it in a month after better justification is brought to the Board. Michael Cook will bring back to next board meeting.

Motion #5 was rescinded by Gayline Hunter and Patsy Vega due to CEO suggestion.

Willie Carrillo left the room at 11:21 a.m.

9. Tribal Contributions update - Hand-out

Willie Carrillo returned @ 11:31 a.m.

This program is for all Tule River members but all alternative resources have to be accessed first and candidates have to be active users of the clinic - at least 1 visit in the last 12 months; then the candidates can come back and fulfill all other requirements listed.

Alberta Chavez left the room at 12:04 p.m.

Patsy Vega left the room at 12:06 p.m.

Alberta Chavez returned at 12:08 p.m.

Patsy Vega returned at 12:09 p.m.

Lunch break from 12:10 p.m. to 12:30 p.m.

Veronica McDarment left the meeting at 12:32 p.m.

Board Members went through the initial screening of the list presented to them and selected those who were approved to proceed to next approval level:

#851134	No
#850132	Yes
#850410	Yes
#850522	Yes
#850718	Yes
#850733	No
#850409	Yes
#850327	Yes
#850111	No
#855926	Yes

CHS will send out a letter to the candidates as soon as possible informing the candidates whether they have been approved to proceed to the next level or not.

It was confirmed that applicants are responsible for all cost associated with getting TRIHCI a cost estimate for the procedure.

10. Former CEO Contract Obligations

Alan Barlow's letter dated December 3, 2009 was distributed. Larry Anderson also brought the letter from our attorneys.

Larry Anderson will inform the Board Chair and CEO when and if monies are received by the deadline of March 16, 2010.

11. NextGen

List of pros & cons developed by Greenway users can be found in the binder, as well as copy IHS FAQs and copy of MOU.

*Yolanda Gibson left the room at 1:22 p.m.
Yolanda Gibson returned at 1:26 p.m.*

MOTION #6: Gayline Hunter/Willie Carrillo motioned to approve the MOU. The vote was 4-0-1, motion carried. (Patsy Vega abstained - she was still asking questions when the motion was made).

Willie Carrillo left the meeting @ 1:57 p.m.
We moved back up to #10 of old business.

VI. NEW BUSINESS

1. Reschedule CHS Committee Meeting to March 24th.
2. Health Fair Budget - tabled.

VII. DEPARTMENTAL REPORTS - to be read individually - questions can be asked at the next Board meeting

1. Chief Executive Officer's Report
2. Medical Director's Report
3. Chief Financial Officer's Report
4. CHS Officer's Report
5. HR/Compliance **Manager's** Report

VIII. COMMITTEE REPORTS - No reports were given orally or in typed format.

1. Personnel Committee Report
2. CHS Committee Report
3. Finance Committee Report

IX. FYI ITEMS

1. Additional departmental reports and documents are included for reference to the Health Advisory Board.
2. Tribal Leaders' Consultation Conference in Morongo, CA, on March 9-11, 2010

X. ADJOURNMENT

MOTION #7: Barbara Baga/Gayline Hunter motioned to adjourn at 2:32 p.m. The vote was 4-0-0, motion carried.



Veronica McDarment, Secretary