

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

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PORTERVILLE, CALIFORNIA 93258

26 AUGUST 2011 BOARD MEETING MINUTES

(Continuation of 19 August 2011 Board Meeting)

REVIEWED AND APPROVED DURING THE 5, 2011 BOARD MEETING

I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 10:04 a.m.

II. **ROLL CALL:** Treasurer, Christina Dabney-Keel called roll.

<u>Board Members:</u>		<u>Staff</u>	
Yolanda Gibson, Chair		P Zahid Sheikh	P
Loleta Garfield, Vice Chair		A Alicia Herrera	V
Christina Dabney-Keel, Treasurer		P Angelina Ignacio	P
Rhoda Hunter, Secretary		A Danièle Healy	P
Gayline Hunter, Member			
Willie Carrillo, Member, seated at 10:14 a.m.	L		
Alex Robles, Member	P		
Barbara Baga, Alternate	E		
Ralene Clower, Alternate seated @ 10:05 a.m.	P		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

Chairperson Yolanda Gibson asked to add CEO Evaluation under old Business.

MOTION #1: Christina Dabney-Keel/Gayline Hunter motioned to approve the agenda with one addition. The vote was 4-0-0, motion carried.

Willie Carrillo arrived at 10:14 a.m. and was seated at that time. Christina Dabney-Keel was excused at 10:14 a.m. and left the meeting at that time.

IV. OLD BUSINESS

1. Approval of Provider Agreement renewals and quotes:
 - Dr. Honka, Chiropractor

Mr. Sheikh explained that Dr. Honka had not been credentialed by the previous credentialing person and that Karelin Sammann, Medical Secretary is now handling the credentialing of Providers.

MOTION #2: Gayline Hunter/Willie Carrillo motioned to approve Dr. Honka's Provider agreement for the period July 1, 2011 to June 30, 2012. The vote was 4-0-0, motion carried.

- Dr. Marmolejo, Podiatrist

Gayline Hunter stated that she has a problem with the amount we pay Dr. Marmolejo versus the amount of patients he sees. He needs to see more patients and will be evaluated every quarter.

Gayline expressed her concern that the approval was requested after the renewal date of July 1, 2011 - these agreements were brought to the chairperson in due time who then requested to present them to the whole Board. Also, since the Provider and CEO signed, she feels that the Chairperson could sign without the whole Board.

Ralene Clower stated that she would like to see more productivity from Dr. Marmolejo.

Gayline Hunter would like to see a yearly summary of statistics for each Provider, month by month, for the previous year, when an agreement is renewed.

MOTION #3: Ralene Hunter/Willie Carrillo motioned to approve Dr. Marmolejo's Provider agreement for the period July 1, 2011 to June 30, 2012, with quarterly reviews of performance and productivity. The vote was 3-0-1, Gayline Hunter abstained, motion carried.

Willie Carrillo and Yolanda Gibson left the room at 10:16 a.m. and returned at 10:20 a.m.

- Pro-Files Plus / Central Valley office

We are out of compliance in the CHS office with the filing system being too close to the sprinklers. Two quotes were received to relocate and expand the filing system.

Gayline Hunter and Ralene Clower suggested scanning the files into the computer in a more permanent manner. Mr. Sheikh will look into it; auditors may need access to hard copies of patient CHS files. CHS has all eligibility files which need to be maintained (utility bills, etc.) at time of registration, the front office may need to see the updated files; I9 & 2 forms of identification may be scanned but we still need to keep a hard copy of those documents.

Angelina Ignacio will follow-up with CHS and the Casino; Willie Carrillo stated that they built a new filing system for the Casino.

Mr. Sheikh then suggested moving the CHS office to the Fiscal office. Ralene Clower is concerned that employees will need to transport large amounts of files from one building to the other. Angelina suggested putting up an awning between the two buildings. Gayline Hunter suggested using a WIA "runner".

Tabled until next meeting.

Side Note: Gayline stated that she has a problem with our Interim CFO being on vacation during this interim period.

Angelina stated that she requested the CFO job description from Bishop; it includes medical background & third party revenue experience.

- Rainbow House of Carpets

Our carpets are dirty and old; the linoleum in the clinic is over 5 years old; we need to be aware of MERSA risk (Methicillen Resistant Staph Aureus).

Willie Carrillo suggested having the Casino bid on the job. Angelina will contact Mike Clower @788-1886.

V. NEW BUSINESS

1. Mr. Zahid Sheikh's evaluation

Angelina Ignacio will e-mail the correct form to each

Board Member with a hard copy hand-delivered to Barbara Baga. Each Board member will send their evaluation to Angelina Ignacio for summary and tabulation to report back at the next Board meeting.

Angelina Ignacio stated that she sends an apology letter with a Grievance form to each patient who filed a grievance, in order to follow the proper process. None have returned the documentation so far.

In the past, individual Board members should not have directed complaints directly to the full Board and should have directed them through the proper channels.

Danièle Healy will send the updated list of Board members' information and schedule of Committee meetings.

2. Approval of \$35 gift card for employees and Board members for Thanksgiving and Christmas.

MOTION #4: Gayline Hunter/Alex Robles motioned to approve a \$35 gift card for employees and Board members for Thanksgiving and for Christmas. The vote was 4-0-0, motion carried.

3. Board Member Willie Carrillo

Willie Carrillo stated that in his opinion, Mr. Zahid Sheikh has done an excellent job during his first year; the previous 2 CEO's left us hanging; Mr. Sheikh had a tough job picking up the pieces, but he provided stability and Mr. Carrillo wants to give Mr. Sheikh a vote of confidence.

Mr. Carrillo reported that CRIHB has a Grant writer we can use for free but it would be great if we could secure a couple of great grants ourselves.

Mr. Carrillo asked that the Health Center and the Health Board support the Epidimiology Resolution.

He would also like to receive a letters of support by TRIHCI for:

- The Tribe's Wellness Center - expansion of the Gymnasium.
- Letter of support for a swimming pool for the

community to be located at McCarthy Ranch, explaining the health benefits of a swimming pool, hot tub, sauna, and steam room. Aqua-aerobics are very beneficial, especially for older patients.

- A letter of support for a Tule Group Home and a Tule Foster Home, which are long overdue; poor mental health creates a bad environment for children.
- A letter of support to bring back a Traditional Health Policy. Chairperson Yolanda Gibson would like to see the old Traditional Health policy.

MOTION #4: Gayline Hunter/Ralene Clower motioned to have Mr. Zahid Sheikh prepare letters of support on TRIHCI letterhead for the Wellness Center project/Gym expansion, group home, foster home and swimming pool, including health benefits. The vote was 4-0-0, motion carried.

Mr. Zahid Sheikh suggested the Board members design the scope for the Traditional Health policy. Gayline Hunter will bring notes from discussions on the subject at the CRIHB meeting. Zahid also suggested a traditional garden. Willie Carrillo will bring a letter of support to the Council and request for a land plot to house the garden.

A Community garden will be put on the September Board meeting agenda.

Mr. Sheikh wants to start working on a Strategic plan with the Board; meet informally; set goals, etc.

VI. ADJOURNMENT

MOTION #5: Willie Carrillo/Gayline Hunter motioned to adjourn at 11:41 a.m. The vote was 4-0-0, motion carried.


Rhoda Hunter, Secretary