

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

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2 MARCH 2011 BOARD MEETING MINUTES REVIEWED AND APPROVED DURING THE 6 APRIL 2011 BOARD MEETING

I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 9:27 a.m.

II. **ROLL CALL:** Christina Dabney-Keel called roll.

Board Members:

Yolanda Gibson, Chair	P
Loleta Garfield, Vice Chair	T
Christina Dabney-Keel, Treasurer	P
Rhoda Hunter, Secretary	L
Gayline Hunter, Member	P
Willie Carrillo, Member	P
Alex Robles, Member	P
Barbara Baga, Alternate	P
Ralene Clower, Alternate	P

Staff

Zahid Sheikh	P
Casey Carrillo	P
Danièle Healy	P

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Barbara Baga was seated at 9:28 a.m.

Ralene Clower was seated at 9:28 a.m.

III. APPROVAL OF AGENDA

Add Mr. Joel Carothers' presentation under #5.a.

Ralene Clower was unseated at 9:30 a.m.

Gayline Hunter was seated at 9:30 a.m.

MOTION #1: Willie Carrillo/Barbara Baga motioned to approve the agenda with one addition. The vote was 4-0-1 (Gayline Hunter abstained), motion carried.

Ralene Clower seated back at 9:33 a.m.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

- 2 February 2011 meeting Minutes - tabled.

V. LIZ PEREZ PRESENTATION - SCHEDULED FOR 9:30 a.m.

Rhoda Hunter arrived at 9:36 a.m.

Liz Perez, accompanied by 4 other people, expressed her frustration with the patient care at the clinic. She feels cheated from her job. She claims she was refused worker's comp when she hurt her shoulder. She would like to have better insurance (TCMS); she is CHS certified.

Willie Carrillo suggested having Liz bring a list of events in chronological order - events are over a 4 year span.

Willie Carrillo stated that the Grievance Committee should work with Liz, go over her file, and get all her documents in chronological order--events are over a 4 year span.

Mr. Sheikh needs to check on her Workers' comp. (this will be put on the personnel committee agenda).

Standard of care was not followed. We may need to get a CRIHB doctor review file in addition to Grievance Committee.

Christina Dabney-Keel asked if Liz would accept referral to counseling.

We will send Liz a letter with the date for a Grievance Committee meeting.

Zahid asked that she request all documents from her lawyer regarding the car accident.

Liz is currently receiving Long Term disability through Lincoln.

Break from 10:53 back a.m. until 11:00 a.m.

a. Mr. Carothers' presentation.

Good clinic - Dr. Kimm good doctor - saved my life. Do not want to hurt the clinic. Dr. Hall told him to stop his meds. Refer to grievance.
Went stone deaf - eye sight went to black & white for about 3 or 4 days. Cardiologist told him he probably had a stroke. He will sign medical release from his other doctors if we need them.

We need to investigate what happened to the communication between Dr. Singh and Dr. Hall. The grievance was forwarded to Dr. Hall.

We need to review all correspondence between Dr. Singh

and our clinic.

The Grievance committee will review his complaint and get back to Mr. Carothers.

Rhoda Hunter asked Danièle Healy and Casey Carrillo to leave the room at 11:40 a.m.

VI. APPROVAL OF TRIBAL CONTRIBUTIONS POLICY - Tabled

VII. TULARE & VISALIA COMMUNITIES REPRESENTATIVES - 11:00 a.m.

- Corky Mills, Tracy Easter and 2 other representatives from the Tulare & Visalia communities will address the board.

A 14 members' tribe, 3 families, 35 people could use this clinic but have a problem with transportation, time and funds; they are asking for a clinic in their area.

They are currently using urgent care and most are on MediCal. They have limited resources. Several patients are not seeing doctors at all.

Yolanda suggested a mobile clinic. They are familiar with Women's Health mobile clinic.

This will be put on our list of goals.

Rhoda left the meeting at 12:01 p.m.

Christina Dabney-Keel left the room from 12:02 p.m. to 12:07 p.m.

Willie Carrillo asked the visitors for list of requests/hindering. We cannot open a clinic but we will try and help with transportation, etc. Corky Mills knows a professor at the College of Sequoias who brings in \$3M in grants.

Chairperson, Yolanda Gibson confirmed that the Board will include this in the Board goals and see if we can provide one day transportation.

The visitors commented on how wonderful the dental clinic is; and reported that Ray Fuentes, Benefits Coordinator is delightful.

Gayline Hunter and Yolanda Gibson sit on CRIHB and will

see what can be done through them.

Lunch break between 12:10 p.m. & 12:53 p.m.

Willie Carrillo did not rejoin the meeting after lunch.

VIII. DEPARTMENTAL REPORTS

- CEO Report

- 1) Data person is making progress.
- 2) Linda Hoy will come talk about the GPRA report the next meeting.
- 3) We submitted the diabetes grant by the deadline on March 1, 2010. \$210,000 yearly - Zahid will give a copy of Diabetes Grant to the Board Members.
- 4) The CHS committee is working very well; we are keeping accurate minutes and good communication with patients. STAT referrals are handled that same day.
- 5) New personnel: IT Technician, CHR, Dental Receptionist.

Christina Dabney-Keel left the meeting at 1:08 p.m.

- 6) One MA abandoned her post. This is a serious violation. Zahid informed employees at the staff meeting that we need proper communication and follow the chain of command.
- 7) Christina Dabney-Keel asked that we do not accept fraternization at the clinic and put it in policy.
- 8) Ralene Clower questioned the Lab/Radiology number in the GPRA report. Christina Dabney-Keel would like to see which labs are referred out and which labs are done in-house.
- 9) NextGen, Lindsey Lowery (billing), Greg Williams (CAC), Apple Yazzie (CHS) and Dolores Morgan (Data Entry) went to NextGen training in February. NextGen trainers will come on site for the next training.
- 10) Board training was held on February 28, 2011. Dawn Phillips and Travis Coleman from IHS also gave the Board training on CHS on February 15, 2011.
- 11) Linda Hoy joined the meeting to explain to the Board how her reports are built.

Yolanda Gibson left the room from 1:32 p.m. to 1:38 p.m.

Linda Hoy will ask Wenonia Plunk to provide her with a report of ALL types labs done in a month. Also, she will receive a report from Lenore Gutierrez detailing the type of visit each dental provider performed or ask the Dental Director to include this in his monthly report.

Christina Dabney-Keel suggested implementing the same procedure as Dental where they call the patients to remind them of their appointment 2 days in advance and also remind them of the documents they need to bring in order to remain in compliance or CHS eligible.

February 8, a group from IHS, including Dr. Sprenger, gave an excellent presentation to our staff on Best Practices. The survey came out well.

Mr. Sheikh distributed the CHEF Program Procedures.

- CFO Report
- CHS Report/Tribal Contributions

IX. OLD BUSINESS

- Approve date for Health Fair - Good Friday, April 22, 2011 or Friday, April 29, 2011. McCarthy Ranch is open for both dates.
- 2011 Christmas Party Committee - Who should be in charge?
- Donation Requests - because we receive 638 funding, donations are not allowed per Travis Coleman. This will be mentioned in the Newsletter.

MOTION #2: Christina Dabney-Keel/Ralene Clower motioned stopping all donation requests due to the fact that we are under a 638 contract. The vote was 4-0-0, motion carried.

- Dr. Hall - Medical Director Position. Rescind until issues are addressed. Tabled.

X. NEW BUSINESS

- CFO Contingency Plan during FMLA

Casey Carrillo gave out a plan of action in writing. He will be on FMLA from April 4 until May 16, 2011.

- Plan Saving on Board Budget

- Bylaws Update
 - 1. Code of Conduct
 - 2. Committees

- Strategic Planning
 - 1. Goals for Clinic
 - 2. Future Vision from Board

XI. COMMITTEE REPORTS

- CHS Committee Report
- Finance Committee Report
- Personnel Committee Report

XII. FYI ITEMS

- Contracts - copies of contracts were given for information only.
 - 1. Dr. Honka
 - 2. Dr. Marmolejo
 - 3. NEC Health/Capture RX

XIII. ADJOURNMENT

MOTION 33: Gayline Hunter/Christina Dabney-Keel motioned to adjourn at 2:59 p.m. The vote was 4-0-0, motion carried.


Rhoda Hunter, Secretary
