

TULE RIVER INDIAN HEALTH ADVISORY BOARD

TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

7 SEPTEMBER 2011 BOARD MEETING MINUTES - REVIEWED & APPROVED DURING THE 5 OCTOBER 2011 BOARD MEETING

- I. **CALL TO ORDER:** Chairperson, Yolanda Gibson called the meeting to order at 9:20 a.m. (Tape recorder was not turned on.)
- II. **ROLL CALL:** Secretary, Rhoda Hunter called roll.

Board Members:

Yolanda Gibson, Chair	P
Loleta Garfield, Vice Chair	P
Christina Dabney-Keel, Treasurer	A/W
Rhoda Hunter, Secretary	P
Gayline Hunter, Member	P
Willie Carrillo, Member	A
Alex Robles, Member seated @ 9:45 a.m.	A/L
Barbara Baga, Alternate seated @ 9:20 a.m.	P
Ralene Clower, Alternate seated @ 9:43 a.m.	A/L

Staff

Zahid Sheikh	P
Alicia Herrera	P
Angelina Ignacio	P
Danièle Healy	P

Visitor

James Diaz	
------------	--

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation; W=Work

III. APPROVAL OF AGENDA

Addition: James Diaz will be heard after the approval of the agenda.

MOTION #1: Barbara Baga/Loleta Garfield motioned to approve the agenda with one addition. The vote was 4-0-0, motion carried.

James Diaz Presentation: Tape recorder was not turned on.

James Diaz explained that the bills he turns in are not being paid and his credit score has plummeted. Some bills are outstanding since April 2011.

He said that if the Health Center has problems paying his bills, he will pay them first and then submit them for reimbursement. He does not want his credit score to get any lower.

Ralene Clower arrived at 9:26 a.m.

Mr. Diaz recognized that he should have followed procedure and talked to the CEO prior to coming to the Board.

Mr. Sheikh asked if Mr. Diaz submits his insurance information to the hospital or doctors and does he receive his EOBs. Yes, he brings his EOBs with the invoices to the clinic.

Angelina Ignacio asked Mr. Diaz to have his paperwork date-stamped by the front desk in the future and have the front desk personnel give him a copy of the date-stamped document, as required by all patients; this is the only way we can track the paperwork.

Mr. Zahid Sheikh stated: "we met a couple of months ago and confirmed then that we will be paying whatever we can, within our jurisdiction, and as long as you follow procedures."

Mr. Diaz does not understand why he should sign a grievance form, after talking to the Board in June. Loleta Garfield explained that we need to follow the process in place. He said he will sign it now.

Ralene Clower reiterated that Angie Ignacio is waiting for his documentation. He confirmed that he has the filled out grievance form at home and will bring it in.

Mr. Diaz wants minutes of the June and July Board meeting minutes. He also wants to have the federal TORT claim signed by the CEO, the Board or IHS. Loleta Garfield explained again that he needs to fill out the grievance form first.

Angelina Ignacio told Mr. Diaz that she just checked with the CHS Coordinator, Mitzi Rodriguez who confirmed that his bills have been paid. Rhoda Hunter offered to bring the report showing the bills paid to Mr. Diaz after the meeting.

Mr. Diaz stated that our Benefits Coordinator, Ray Fuentes was starting the paperwork to put Mr. Diaz on Medicare. Also, Mr. Diaz is still working and has insurance coverage. Loleta Garfield asked Angelina Ignacio to follow-up with Ray to make sure all the paperwork is in order.

Ralene Clower asked if it took a long time to get his EOBs from the insurance company - no. Mr. Sheikh also said it is easier if he attached the EOBs to the bills. Rhoda Hunter asked if this request was to make life easier for us, so we

would not have to separate the documents.

Seated Ralene Clower at 9:43 a.m.

Alex Robles joined the meeting at 9:45 a.m. and was seated at that time.

IV. APPROVAL OF PREVIOUS BOARD MINUTES

1. August 19, 2011 Board meeting

The Board discussed the new report prepared by CAC, Greg Williams which is more accurate than the information that was presented by previous RPMS Manager.

Mr. Sheikh stated: "We assume here - we are now providing the real transparent picture. CAC, Greg Williams is overseeing the Data entry; he catches and fixes mistakes which is the responsibility of the CAC. For August we received almost \$93,000 in revenue; this is a team effort and Greg is doing a great job. Greg spends time with each new provider to train them on the new EHR system."

Yolanda Gibson stepped out at 10:04 a.m. & returned at 10:09 a.m.

Ralene Clower stated that she has an issue with the first paragraph on page 10, "when you talked about my mother again, it states: "Ralene stated that her only reason for being on the Board, and it was also in her campaign, is because her mother was terminated." "That's funny, because a couple of pages before that, I am gone." I left the room at 1:43 p.m.; I don't know who brought that up, but I didn't; and I am pissed. I don't like the way it says that I stated that, because when I said that I also said that's not the only thing I have done for this Board".

Chairperson, Yolanda Gibson recalled that this was brought up under the heading "Chairperson Various Issues". Alex Robles stated that "Yolanda & Willie that brought it up and after they talked about it a little bit, I knew they were talking about me, because I keep bringing it up and they keep on bringing up code of conduct as well, so does HR - so, like where does that come in; they want me to shut up about it and so that's when I stated, the reason I keep bringing up the situation about the CHS Officer, the previous Medical Director, the ... whatever Sandra Peeke was, she is dual certified, PHN & NP, that my concerns were that basically the people that were in the positions that are now terminated - I feel that they were not terminated

in compliance with our policies and procedures".

Ralene Clower continued by saying that "in some of these cases, when we talked about xxx (employee's name withheld for confidential reasons) the way his/her drug test was conducted was different than when Francine was fired, so it's all done differently!" Ralene explained what she "heard about this employee's drug testing". Angelina Ignacio explained the situation with that employee; that it was done under compliance and stated that all drug tests follow the same procedure. Ralene retorted angrily that the drug tests are all different.

Mr. Sheikh asked Ms. Clower why she was getting so angry and then suggested keeping these meetings on a business level and not on personal issue. He said: "With the permission of the chairperson, we should keep a respectable and professional environment in these meetings. Mrs. Chairperson, this is my request." Mr. Robles asked to repeat the request, because he did not hear it and Mr. Sheikh reiterated: "We need to keep the meetings business like, and avoid personal issues brought up." Ralene Clower stated: "this is hard to do when I see this statement in the minutes". Mr. Sheikh responded: "Ms. Ralene, it can be done, Ms Danièle can go back and listen to the tapes and record who brought up your statement."

As stated earlier, the minutes will be revised by adding the purpose of Mr. Carrillo's statement after listening to the tape again and transcribing this portion verbatim within the context of the conversation.

The consensus was to table the minutes of August 19, 2011.

Mr. Sheikh then made the following request: "we meet to discuss health care; any personal attacks need to stop; we cannot accomplish our roles and goals; the meetings become so hot that we cannot even think and address the real issues of the health center. The environment should be respectful and make us all feel comfortable; issues are being brought up from last year and/or the previous management; petty issues are being brought up over and over again, I and some of my employees are being attacked and pin-pointed personally; we have shown improvement since I came on board; we need to address the business and not attack persons or personalities."

Alex Robles stated that it has to do with the clinic, its

policies, its operations, he has no problems bringing up the issues he has in the past and he does not feel that he is getting in petty issues.

Chairperson, Yolanda Gibson suggested that some of these issues could be brought up at Personnel Committee meetings to reflect policies and procedures and that is where changes could be made. Any changes or suggested to policies and procedures can be discussed there and brought forward to the Board instead of backpedaling during the General board meetings. Ms. Gibson will take Mr. Sheikh's statement into consideration and direct issues to the Personnel Committee and work from there.

Alex Robles stated that he has mentioned his issues several times at different meetings and it seems that nothing is being done, and that is why he is frustrated because he does not seem to get any answers.

Chairperson, Yolanda Gibson directed him to bring his issues to the Personnel Committee where he can suggest changes to policies and bring it back to the board, stating this is the procedure.

Barbara Baga stated that she can see Alex's point of view the CHS Officer and previous Medical Director cases are closed but he feels like he did not get his answers.

Alex Robles stated that according to him Policies and Procedures and the Board By-laws do not "gel". He brought up the fact that he was surprised when a new Medical Director was brought on Board. He feels the Board should have been involved because he remembers reading this in our policies.

Chairperson, Yolanda reminded the Board that changes were made to policies when Alan Barlow was CEO; it was not required to have Board members present at interviews because several Board members were also on Council and did not have time to attend interviews. Alex Robles stated that this was not reflected in the P&P the new board received.

Angelina Ignacio added that several Board members were made aware of the Medical Director interviews, but none attended.

Alex Robles stated that previous Medical Director, Dr. Kimm

was interviewed by the Board. This was not the case; Dr. Kimm was interviewed and hired over the phone by CEO/HR Director Alan Barlow and was introduced to the Board after she had become an employee of the Health Center. Minutes tabled until transcription can be checked against the recordings.

2. August 26, 2011 continuation Board meeting

These minutes were also tabled.

V. Presentation by Mr. Zahid Sheikh, CEO

Miscellaneous Issues

Mr. Sheikh would like to request the board to put together its own processes to deal with its own issues; as Treasurer, Christina Dabney-Keel stated previously, we are dealing with different personalities here.

We have to streamline the system so that we can present the reports in a coherent way.

Board should get together and design its own course; it will minimize our frictions and create a more conducive and positive environment. "It is a reflection on me".

Gayline Hunter disagrees, and so does Rhoda Hunter. Rhoda Hunter stated that the Board has had some questions on certain reports and that it is the Board's right to question reports if they do not understand them and it is the responsibility of the CEO to be able to answer questions regarding his departments.

Gayline Hunter reiterated "when we have questions on the reports, you should take them back to the Department Manager and come back to the Board with the explanation. That is your job. Rhoda Hunter also would like to see the reports in a more consistent **format**. If I can understand the report, I have no problems with it. We, as board members should be able to understand reports presented to us."

Gayline Hunter added: "our primary goal is Policies and Procedures and Budget, not telling you how to do your job. I won't do that and that's why I have been asking **you** for Policies and Procedures so if there is a problem, we can review them."

Mr. Sheikh responded that we are working on P&Ps, together with Mr. Thomas Kim from IHS, and that he will present the progress in his report.

Loleta Garfield added that she understands the CEO is asking the Board to treat each other with respect.

Mr. Sheikh agreed that this is our first and foremost goal - we are all human beings; we are not perfect; we all make mistakes but we all do our best to accomplish our goals and objectives.

VI. EXECUTIVE REPORTS & COMMITTEE REPORTS

1. CEO Report

We are all working on Policies and Procedures.

Mr. Sheikh reported that our Staff Dentist, Dr. Ko resigned. Excellent candidates applied for the position. The interview panel consisted of Dr. Newman, Dr. Saljoughy, Fred Huerta, Mr. Sheikh, and Angelina Ignacio as observer. Two excellent young Dentists were hired for the same salary as Dr. Ko's. Lisa Collier will be working full time; Dino Gharibian will work one day a week.

Gayline asked to clarify why we are paying the same salary; what happened to base rate? Ralene Clower added that she thought the understanding was to save money.

Mr. Sheikh said that he understands the Board does not want to hire a consultant yet but he invited Mr. Michael Frank, CFO at Toiyabe Tribe to come talk to us on September 19, 2011 @ 9:00 a.m., at no charge. Gayline Hunter commented that he is really good and that she would be willing to at least pay for his stay in a hotel and maybe mileage. He is very smart and will benefit TRIHCI; we want to explore his mind. Mr. Sheikh would like to utilize his expertise. Danièle Healy will send out an e-mail reminder to the Board.

Dr. Thomas Kim, CHRIB's Medical Services Director is helping with our Medical Policies and Procedures. We have had several meetings with him, Dr. Saljoughy, Medical Director and Federico Huerta, DON.

Mr. Sheikh, CEO, Federico Huerta, DON, Christina Medrano, Administrative Secretary, and Adriana Gibson, Tribal Injury Prevention Coordinator attended a 2011 State-wide Medical and Health Table Top Exercise (Emergency Preparedness) meeting in Visalia on September 1, 2011.

A monthly Emergency Preparedness meeting will be held in the Training room at the Health Center at 9:00 a.m. on the first Friday of every month, together with the Tule Fire Department Chief, Shane Santos, and other key players. Loleta Garfield would like feedback to help her with her annual grant; she needs to include what the plan is for children and families in the community. Mr. Sheikh is urging Board members to participate in emergency preparedness.

Gayline Hunter questioned why the Providers' report showed that Dr. Saljoughy only saw 2 patients. What did he do? Mr. Sheikh responded that he attended new employee orientation, EHR orientation, dealt with administrative issues, is reviewing processes & policies and procedures and referred us to the Medical Report in the binder.

Alex Robles left the room at 10:48 a.m. & returned at 10:51 a.m.

2. CFO Report

Alicia Herrera, Interim CFO reported that third party insurance revenue for August 2011 was \$92,720.12. Congratulations!

Alicia will confirm with our previous CFO whether he made the necessary corrections to the April Financial Expenditures report Gayline Hunter had asked for. Alicia will bring this report to the October Board meeting.

Josh Giosa, Auditor at price, Paige & Company will conduct his audit the first week of October 2011. Alicia will make arrangements for the auditor to meet with the Board during the Board meeting on October 5, 2011.

Alicia Herrera will have a telephone conversation with the SAGE (MIP software) representative, Bobby Schultz at 1:00 p.m. on Friday, September 9, 2011. Mr. Sheikh Zahid will be present during the tele-conference. Mr. Sheikh also requested to be trained on the MIP software in the near future.

MAA/CRIHB will train our transporters on September 20th on how

to get some money back from MediCal; MediCal will pay for transport of un-billable patient visits.

Loleta Garfield reported that a baby who is in need of a brace was brought to her office; Council referred the patient back to the Health Center; Loleta asked Alicia if this had been approved. Mr. Sheikh reported that this was discussed in the CHS referrals meeting and that the guardianship issue was taken care of. We at the Health Center cannot determine the need and therefore referred the patient to a specialist. Chairperson, Yolanda Gibson heard that the current brace is getting dirty and clogged and can only be removed for a few minutes at a time, hence the need for a second brace.

Loleta Garfield left the meeting at 11:04 a.m.

Ralene Clower asked why Providers who are no longer here are listed on the Greenway Provider Report for Accounts Receivables issued by Finance. The Providers' names were not removed by the previous Site Manager. Karelin Sammann, Medical Secretary and Rebecca Hawley, Medical Biller, are taking over Credentialing and will be going through the reports and correcting them.

MOTION #2: Rhoda Hunter/Alex Robles motioned to approve the CEO & CFO reports. The vote was 4-0-0, motion carried.

3. CHS Report

Pona Anderson, Interim CHS Officer was absent due to a family emergency and could not present her report. Gayline Hunter would like to see a more complete report from CHS and CEO.

Ralene Clower asked if CHS has reports in Greenway. No, they report only in RPMS. However, within 2 years, NextGen will be issuing Purchase Orders.

Gayline Hunter noticed in the July CHS report that 20 patients were referred out to optometrist. Did we branch out to Visalia and surrounding areas to find an Optometrist? Mr. Sheikh responded that no one is willing to come here for one or two days a week; we did try to branch out to Bakersfield with Dr. Bajwa but he declined. Mr. Sheikh will ask Pona Anderson to report on the number of referrals in her future reports.

Barbara Baga reported a grievance when a Medical Assistant took a picture of a baby without the authorization of the mother; the aunt called Human Resources and Angelina Ignacio suggested

sending a grievance form to the mother to follow process. Mr. Sheikh also conducted interviews with the Medical Assistants involved and both denied taking the picture. We will prepare disciplinary actions in writing. Christina Medrano is working on revising the grievance form, turning it into a brochure for Angelina.

Angelina Ignacio will follow up with Pona Anderson on a Worker's Compensation claim.

4. **HR/Compliance Report**

HR Manager/Compliance Officer Angelina Ignacio has no HR/Compliance report this month.

However, she reported that we are planning a community sale at the end of this month; we will put price tags on each item and will start the sale at 9:00 a.m. on September 15.

Alex Robles stated that since HR Manager, Angelina Ignacio keeps on bringing the Code of Conduct back, he knows it is relating to him. He stated that at the last Board meeting Christina Dabney-Keel had asked Alex Robles if he wanted to discipline Angelina for not following policy regarding not including the Board members in the Medical Director interviews (Board members were notified); he said: "I want to make sure it did not go in one ear and out the other". He said that he wants to give the benefit of the doubt to people who work here and wants to make sure it will "stick to her". Angelina Ignacio responded that she accepted responsibility during the previous meeting, and will report back to policy and will not go out of the policy. She also stated that Alex Robles keeps referring to past issues in Administration and she stated again, as she did at the last meeting (refer to 8/19/11 meeting minutes - page 4, second paragraph) that these were HR/Compliance issues and that she will be kept accountable.

VII. OLD BUSINESS

1. **Attorney Report/ Code of Conduct**

The majority of this issue was discussed but was tabled for a special meeting according to Angelina Ignacio. Ralene Clower thought that it was agreed to follow the

Attorney's recommendations, as presented.

2. **Fixed schedule for Board Committee meetings**

Ralene Clower stated that the Personnel & Finance scheduled on the third Friday of the month which is a Holiday this month (9/16/11 is California Indian Day) Ralene Clower would like to set a date for the Personnel Committee meeting today.

Barbara suggested putting the Personnel committee back on the last Wednesday of the month as it was several years ago. The next Personnel Committee meeting is scheduled for Wednesday, September 14 @ 12:00 Noon

Finance Committee Meeting scheduled for Friday, September 23 @ 9:00 a.m.

3. **Update on Quotes by Casino Maintenance**

- CHS filing system relocation - this is a very specific and specialized filing system that cannot be done by the Casino Maintenance.

Mr. Zahid Sheikh stated that the Finance Department does not have a back-up system - this is an issue when power goes out. Mr. Sheikh suggested moving CHS to Finance & Finance to the CHS location; this is not feasible with medical files in and out of building.

Angelina Ignacio suggested moving HR/Compliance (Angelina Ignacio, Christina Medrano, & Carla Carothers) to the Finance building and move Finance where HR currently resides.

- Floors throughout the clinic - Casino Maintenance cannot strip the floors in the clinic - they are too old.

No decision was made on these two items.

4. **Board Follow-up Items**

Ralene Clower would like to see the full spread sheet with items closed.

Yolanda Gibson left the room at 11:45 a.m. & returned at 11:50 a.m.

Our two new Dentists introduced themselves to the Board.

Lisa Collier, graduated from the University of the Pacific in San Francisco. She comes from Stockton where her father has practice and she worked with him for awhile. Her step-grandmother lives in Porterville. She will be working full time and will be relocating to the area.

Dino Gharibian is from Glendale, CA and graduated from the University of UFC last year; he has some experience with private and corporate dentistry; he will be here one day a week, loves his drive to the Health Center.

The Board members introduced themselves to the new Dentists.

Lunch Break from 12:15 p.m. until 12:45 p.m.

Barbara Baga left the meeting at 12:37 p.m.

Ralene Clower asked what happened to the complete RPMS monthly summary report that the Site Manager used to provide. Gayline Hunter hopes that these reports are being sent to IHS by CAC, Greg Williams. We will follow up with IHS to incorporate the necessary reports in the binders in the future.

Wenonia Plunk brought her Lab tracking report. She will forward these to CAC, Greg Williams in the future.

While waiting for the PSS representative, Wenonia explained that we are hoping to upgrade the lab, get training for Wenonia, and upgrade our license. The lab will then be able to provide additional on-site services, such as PSA, etc. and have test results immediately. We will be able to do point of care.

Wenonia was waiting for a new machine by ABBOTT for 5 years which would have been perfect for us, unfortunately they discontinued its production. Wenonia stated that we could triple our revenue if we could do all the testing in-house and not send them out.

Alex Robles left the meeting at 1:16 p.m. for medical reasons. Ralene Clower left the room at 1:20 p.m. and returned at 1:40 p.m.

VIII. NEW BUSINESS

1. Gene Yonemoto - PSS Presentation (Physician Sales & Service) (Scheduled for 1:00 p.m. together with Wenonia Plunk).

Gene is a Local Representative for PSS out of Bakersfield. He discussed plans for expansion during a meeting the previous week with CEO, Zahid Sheikh and Wenonia Plunk, Lab Technician.

He stated that he eats, sleeps and breathes Outpatient Ultimate Care and handed out literature. He looks forward to build a relationship with us and look at an effective model of care and make changes and/or improvements.

Gene confirmed to Mr. Sheikh that they offer a full range of cardio - Halter monitoring gives a full 24 hour snapshot of cardiac patients who wear electrodes and a small monitor similar to a mouse. Also offer in-office testing and monitoring. They also offer machines to detect sleep apnea.

The total cost for 5 Halter monitors would be \$17,000 to \$18,000, which is list price; discounts and promotions may apply. The software would run \$5,000 to \$6,000 for a total of approximately \$25,000 for all 5 machines.

Gene then gave a PowerPoint presentation on the things PSS can help navigate.

Native American Health

- **Access** - remains an issue; the hard part is done for us; the best Module of Care is what they can deliver - POC lab testing, Quality Rx & procedure driven materials, educational and consultative support.
- **Quality** - Hospital grade analysis with acute care scale and pricing. CBC machine they suggest is counter top, user friendly; they can help with national reimbursement of in office outpatient lab testing increases. Lab accurate results analysis and care.
- **Changing National Healthcare landscapes.** Looking for 3 Ms. Good medicine, good money,

good mechanics. Patient needs (baby boomers); government programs, 340B pricing National GPO, ANSII1050, ICD10, PQRI, MediCal/Medicare; increased globalized expenses; Consolidation and expansion of preventive care. Moving away from emergency care to in-house care.

- **Patient Care:** Many common Native American disease states are manageable; solutions for care exist; PSS has expertise to deliver solutions with help equip TRIHCI
- **Multiple Disease States**
85% of Native American men smoke
Diabetes 20% greater than others
2x more likely to die from alcohol related illness, heart and kidney diseases, diabetes.

Mr. Sheikh asked about demo machine - yes, it is possible.

Yolanda Gibson left the room at 1:58 p.m. and returned at 2:15 p.m.

TRIHCI & PSS World Medical

- PSS offers comprehensive consultation to deliver expertise and solve your biggest problems.
- Engage RIHI at all levels to help support the development of your ideal MOC - Method of Care.
- Continue to monitor the changing medical landscape to proactively offer solutions to you and your patients.

PSS is a Medical Distributor; we could buy directly from manufacturer but often minimums are required - PSS helps with warranties, consistent cost savings, GPO (Group Purchasing Option). Our lab has been dealing with PSS since 2002. Having a local rep is important; he will not charge a monthly fees.

Mr. Sheikh stated that if we buy a CBC machine we need to get GSA prices. They will ensure that we get the best pricing and will do an executive business review. We will be able to analyze our savings.

There is no order minimums, no delivery fees.

The CBS machine is a unique animal; our license is CLIA PPM-**waived** going to **moderate complex**; it will increase

the cost slightly but it is all inclusive.

The total cost for set up from *waived* to *moderate complex* licensing lab would be \$3,500; Medsol Consulting will provide help with all documentation, protocols & procedures, and validation, testing, , negotiated day with inspector. The fee for ongoing remote consulting (trouble shooting as far as dealing with the State, compliance issues, CLIA) would be \$400/month.

Typically we see 20 to 25 percent increase in lab. A Laboratory Consultant is not needed after training and implementation.

Approximate cost for a CBC is \$85 (Mr. Sheikh stated that a special encounter is reimbursed by medi-Cal at a rate of \$264). We can also check with CRIHB and IHS as far as laboratory consulting.

ABBOTT Laboratories is the manufacturer. We have to go moderate complex in order to upgrade our lab.

Every time we change Medical Director it takes Wenonia 6 months to get the license documents changed to be in compliance - this would be done by PSS.

They will also help us make our Holter monitor useable; it has not been used because physicians could not read the tests. Dr. Liberstein can read the tests.

Ralene Clower asked Wenonia Plunk if she has looked at other similar packages. There are enough machines out there, but we need the license upgraded. We can buy a CBC machine through other suppliers; we do not have to buy the machine through PSS and we could only get the consulting agreement.

Ralene Clower would like them to understand our community more. Gene stated that so would he.

Other reps will not be able to give us the one on one like PSS does; we do not buy everything from PSS; the majority yes. We need to get the GSA account and he will try to beat those prices.

Gene Yonemoto has been with PSS for almost 2 years and has experienced 30% growth in 6 months.

Rhoda Hunter left the room at 2:34 p.m.

PSS focuses on the outpatient care. It will be easier to consolidate all with one company.

Ralene Clower asked that when all numbers are ready to be presented to come back in front of the full Board with a quote for the CBC machine and consulting; and consulting separately and CBC machine separately, and also equipment comparisons from other vendors.

Gayline Hunter suggested going ahead with the consulting part of it now since it is less than \$5,000.

Zahid suggested having a motion from the Board to go forward and receive the cost analysis.

The lab will need more room for the new machines. Wenonia suggested moving the clean/dirty room to the old X-ray room; there is an area of the same proportions in the back of the room that is not being used. She could do her draws and urine tests in that room that would provide more privacy for the patient and patients would no longer be able to see the computer screens.

Rhoda Hunter returned at 2:42 p.m.

2. CEO performance review

Board members did not send their evaluation to Angelina Ignacio as requested. Tabled.

New deadline for Board members to send their review to Angelina Ignacio is September 21st. Angelina will bring the results to the October Board meeting.

IX. ADJOURNMENT - No quorum to adjourn.


Rhoda Hunter, Secretary