

**TULE RIVER INDIAN HEALTH CENTER, INC.**  
**BOARD OF DIRECTORS**  
**TULE INDIAN RESERVATION**

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

**MARCH 04, 2015 BOARD MEETING MINUTES**

**I. CALL TO ORDER:** Chairperson Gayline Hunter called the meeting to order at 9:11 a.m.

**II. ROLL CALL:** Secretary Alberta Chavez called roll.

<u>Board Members:</u>		<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh	P
Donna Medrano, Vice-Chair	P	Casey Carrillo	P
Joseph Garfield, Treasurer	E	Danièle Healy	P
Alberta Chavez, Secretary	P	Elizabeth Acevedo-	P
Barbara Baga, Member	P	Medrano	
Richard Brown, Member	P		
William Carrillo, Sr., Member (joined @ 9:42 a.m.)	L		
Veronica McDarment, Alternate	P		
Jade Garfield, Alternate	P		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

*Veronica McDarment seated at 9:11 a.m.*

*Jade Garfield Seated at 9:12 a.m.*

**III. APPROVAL OF AGENDA**

**MOTION #1:** Donna Medrano/Barbara Baga motioned to approve the agenda with additions; motion carried 6-0-0.

**Patient #851192 joined the meeting at 9:26 a.m.**

**MOTION #2:** Veronica McDarment/Donna Medrano motioned to go into closed session at 9:28 a.m.; motion carried 6-0-0.

*William Carrillo Sr. joined the meeting at 9:42 a.m.*

*Donna Medrano left the meeting at 10:00 a.m.*

**MOTION#3:** Jade Garfield/Barbara Baga motioned to come out of closed session at 10:12 a.m.; motion carried 6-0-0.

Warren Rubio Jr. joined the meeting at 10:15 a.m.

**IV. A WAY OF LIFE PRESENTATION**

Warren J. Rubio Jr. read thru "A Way of Life" presentation to Board of Directors.

Alberta Chavez stepped out at 10:16 a.m., returned at 10:27 a.m.

Mr. Rubio Jr. has been running the program for the last 6 months. Funding stopped in December; Mr. Rubio has been funding the program on his own. The program has had a positive influence with the youth who attend; Native American language is also in collaboration with "A Way of Life." Mr. Rubio would like for "A Way of Life" to work with our Behavioral Health Department and funding.

**V. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

1. February 04, 2015 Board Meeting Minutes

**MOTION #4:** Barbara Baga/William Carrillo, Sr. motioned to approve the February 04, 2015 with corrections; motion carried 5-0-1.

2. February 11, 2015 Executive Meeting Minutes

**MOTION #5:** Barbara Baga/William Carrillo, Sr. motioned to approve the February 11, 2015 with corrections; motion carried 1-0-5.

**VI. OLD BUSINESS**

1. Tribal Contribution Letter

**MOTION #6:** Jade Garfield/Barbara Baga motioned to revisit Tribal Contributions Letter at the next regularly scheduled Board meeting; motion carried 6-0-0.

2. Approval of 10 exam tables from *Physician's Sales & Service*

**MOTION #7:** Barbara Baga/William Carrillo, Sr. motioned to approve the purchase of exam tables in the amount of \$31,886.42 to be taken from the general fund; motion carried 6-0-0.

3. Approval of Clinical Psychologist job description

**MOTION #8:** Barbara Baga/William Carrillo, Sr. motioned the Clinical Psychologist job description with corrections; motion carried 6-0-0.

4. Vehicles for TRIHCI

*Richard Brown stepped out at 11:43 a.m., returned at 11:46 a.m.*

**MOTION #9:** Richard Brown/Barbara Baga motioned to approve the purchase of two Dodge Vans and one Toyota Truck for TRIHCI use, to be taken from third party funds; motion carried 6-0-0.

5. Schedule date for quarterly update meeting with TRTC

*Veronica McDarment left the meeting at 12:02 p.m.*

*Consensus to schedule for April 30, 2015.*

6. Traditional Medicine Policy

**MOTION #10:** Jade Garfield/Barbara Baga motioned to revisit the Traditional Medicine Policy at a later date; motion carried 5-0-0.

**VII. NEW BUSINESS**

1. Identify authorized check signers for 2015 (Well's Fargo)

**MOTION #11:** Barbara Baga/Jade Garfield motioned to delete Barbara Baga as an authorized check signer, and to add Joseph Garfield Treasurer along with Gayline Hunter Chairperson, Donna Medrano Vice Chairperson, Alberta Chavez Secretary and Zahid H. Sheikh CEO for the Well's Fargo Bank account; motion carried 5-0-0.

*William Carrillo, Sr. stepped out at 12:15 p.m., returned at 12:20 p.m.*

*Donna Medrano joined the meeting at 12:22 p.m.*

2. Wording for Employment Application

**MOTION #12:** Barbara Baga/Jade Garfield motioned to approve the revision of the wording on the employment application to read the same as the policy Adjudications of Eligibility for Employment; motion carried 6-0-0.

3. Patient #851192 Time for Certain 10 a.m.

*Gave presentation at 9:28 a.m., the Board of Directors has asked TRIHCI staff to develop a policy for Elder Care for the Board of Directors to review.*

4. Ride the Wave Update (2015 Health Fair)

*Danica Garcia joined the meeting at 12:41 p.m.*

*Danica Garcia was invited to answer questions the Board of Directors has in regards to the 2015 Health Fair update.*

*Danica Garcia left the meeting at 12:46 p.m.*

5. Community Workout Equipment requesting \$50,000 budget

**MOTION #12:** William Carrillo, Sr./Richard Brown motioned to approve the request for a budget of \$50,000 for Community Workout Equipment to come from third party funding; motion carried 6-0-0.

*Special Board meeting scheduled for March 16, 2015 at 8:30 a.m.*

6. Van dedicated for Kidney Dialysis Patients

*Mr. Sheikh is recommending the Board of Directors purchase a van dedicated for kidney dialysis patients, along with a dedicated transporter for those patients.*

**MOTION #13:** William Carrillo, Sr./Barbara Baga motioned to revisit the item at the March 16, 2015 Special Board Meeting with a budget and job description to review; motion carried 6-0-0.

7. Healthiest You

*Alberta Chavez stepped out at 1:33 p.m., returned at 1:40 p.m. Barbara Baga left the meeting at 1:36 p.m.*

**MOTION #14:** Jade Garfield/Donna Medrano motioned to send out a notice to the community stating that PRC will not pick-up co-pay cost for visits or medication coming thru Healthiest You program; motion carried 3-0-2.

8. Tribal Contributions

- a. 852156 - Dental Implants \$23,291.00 includes Rx.
- b. 852015 - Lasik Eye Surgery \$3,050.00 includes Rx.
- c. 855502 - Orthodontic Treatment \$5,740.00
- d. 850547 - Dental Implants \$12,387.00

- e. 855101 - Bariatric Surgery \$1,565.00 (Tabled)
- f. 855577 - Orthodontic Treatment (Committee denied funds previously exhausted)
- g. 850455 - Dental Implants \$3,854.40

**MOTION #15:** William Carrillo, Sr./Jade Garfield motioned to approve patient #852156 for Dental Implants in the amount of \$23,291.00, patient #852015 for Lasik Eye Surgery in the amount of \$3,050.00, patient #855502 for Orthodontic Treatment in the amount of \$5,740.00, patient #850547 for Dental Implants in the amount of \$12,387.00, and patient #850455 for Dental Implants in the amount of \$3,854.40; motion carried 5-0-0.

9. TRIHCI Bylaws and Articles of Incorporation

**MOTION #16:** Jade Garfield/Donna Medrano motioned to review and revise the TRIHCI Bylaws and Articles of Incorporation and come back with notes and suggestions at the Special Board meeting scheduled for March 16, 2015; motion carried 5-0-0.

10. Tribal Member correspondence

*Alberta Chavez read aloud the correspondence from a Tribal member addressing the issue of hiring process and previous interview for the position of Grant Writer. Consensus to refer to the executive committee for review.*

*William Carrillo, Sr. stepped out at 2:20 p.m., returned at 2:25 p.m.*

**VIII. EXECUTIVE REPORTS AND COMMITTEE REPORTS**

1. CEO Report

**MOTION #17:** William Carrillo, Sr./Alberta Chavez motioned to accept the CEO report as presented; motion carried 5-0-0.

2. CAC Report

**MOTION #18:** Alberta Chavez/Donna Medrano motioned to accept the CAC report as submitted; motion carried 5-0-0.

3. CFO Report

*Gayline Hunter requested AOA Grant manager start submitting reports monthly to the Board of Directors.*

*Donna Medrano stepped out at 2:55 p.m., returned at 3:01 p.m.*

**MOTION #19:** Jade Garfield/Alberta Chavez motioned to accept the CFO report as presented; motion carried 4-0-1.

4. PRC Report

*Jade Garfield suggested we have a liability waiver signed for all Tribal Contribution Request.*

**MOTION #20:** William Carrillo, Sr./Donna Medrano motioned to approve the PRC Report as presented; motion carried 5-0-0.

5. Human Resources Report

**MOTION #21:** William Carrillo, Sr./Donna Medrano motioned to accept the Human Resources Report as presented; motion carried 5-0-0.

6. AAAHC

**MOTION #22:** Alberta Chavez/William Carrillo, Sr. motioned to accept the AAAHC report as presented; motion carried 5-0-0.

**IX. DEPARTMENTAL & GRANT REPORTS - for information only**

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report
6. Information Technology Report
7. Diabetes Grant Report
8. Injury Prevention Grant Report
9. Compliance/Facilities Manager Report
10. FYI Items

**X. ADJOURNMENT**

**MOTION #22:** William Carrillo, Sr./Jade Garfield motioned to adjourn the meeting at 3:22 p.m.; motion carried 5-0-0.

  
Alberta Chavez, TRIHCI Board Secretary