

**TULE RIVER INDIAN HEALTH CENTER, INC.  
BOARD OF DIRECTORS  
TULE INDIAN RESERVATION**

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

**AUGUST 05, 2015 BOARD MEETING MINUTES**

**I. CALL TO ORDER:** Chairperson Gayline Hunter called meeting to order at 9:10 a.m.

**II. ROLL CALL:** Secretary Alberta Chavez called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P Zahid Sheikh	P
Donna Medrano, Vice-Chair	P Casey Carrillo	P
Joseph Garfield, Treasurer (joined @ 9:17 a.m.)	L Elizabeth Acevedo-	E
Alberta Chavez, Secretary	P Medrano	
Barbara Baga, Member	P Katherine Portillo	P
Richard Brown, Member	P	
William Carrillo, Sr., Member	P	
Veronica McDarment, Alternate	A	
Jade Garfield, Alternate	P	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Jade Garfield was seated at 9:11 a.m.

**III. APPROVAL OF AGENDA**

Joseph Garfield joined the meeting at 9:17 a.m.

Jade Garfield unseated at 9:17 a.m.

William Carrillo, Sr. stepped out at 9:17 a.m.

**MOTION #1:** Barbara Baga/Donna Medrano motioned to approve the agenda with additions; motion carried 5-0-1

**IV. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

1. July 01, 2015 Board Meeting Minutes

TABLED

**V. OLD BUSINESS**

1. Tribal Contribution Letter

**MOTION #2:** Donna Medrano/Barbara Baga motioned to revisit Tribal Contribution Letter at a later date; motion carried 4-0-2.

2. Traditional Medicine Policy

*Joseph Garfield reported a meeting regarding the policy will be taking place Friday. Elders and community members have given their suggestions regarding the policy.*

**MOTION #3:** Joseph Garfield/William Carrillo, Sr. motioned to revisit the Traditional Medicine Policy at a later date; motion carried 6-0-0.

**Back to approval of minutes**

**MOTION #4:** Donna Medrano/Barbara Baga motioned to approve the July 01, 2015 Board Meeting minutes with corrections; motion carried 6-0-0.

**VI. NEW BUSINESS**

1. Tribal Contributions

- a. 875112 - Orthodontic Care \$5,587.00 (Rx included)
- b. 850342 - Dental Implants \$17,027.00 (Rx included)
- c. 855441 - Orthodontic Care \$6,000.00 (Rx included)  
second step

**MOTION #5:** Joseph Garfield/Barbara Baga motioned to approve patient #875112 for Orthodontic Care in the amount of \$5,587.00, patient #850342 for Dental Implants in the amount of \$17,027.00 and patient #855441 for Orthodontic Care in the amount of \$6,000.00; motion carried 6-0-0.

2. Review and approval purchase of PRC vehicle

TABLED

3. Approval of Dentrrix training

*Board would like for billers to be part of Dentrrix training as well.*

**MOTION #6:** Joseph Garfield/Donna Medrano motioned to approve Dentrrix training in the amount of \$13,870 to come out of third party funding; motion carried 6-0-0.

4. Approval to pay Greenway for repair and extraction of patient information from data base

**MOTION #7:** Donna Medrano/Barbara Baga motioned to approve payment to Greenway for repair and extraction of patient information from data base in the amount of \$37,100 to come out of third party funding; motion carried 6-0-0.

*CFO will use funds returned from Greenway for overpayment first & then use third party money.*

5. Approval of hosting dinner for meeting with SVMC & USC

**MOTION # 8:** Joseph Garfield/William Carrillo, Sr. motioned to approving hosting a dinner for meeting with SVMC & USC on Sept. 11, 2015 not to exceed \$1,000 funds to come out of third party funding; motion carried 6-0-0.

6. Review draft agenda for Tribal Contributions Quarterly update

*Review Tribal Contributions and In-Home health care policy. Meeting set for August 6<sup>th</sup> at 8:30 a.m.*

7. CRIHB Annual Awards Nomination

*Special Board meeting was set for August 14<sup>th</sup> at 5 p.m.*

8. Request from Patient #850140 to purchase exercise equipment

**MOTION #9:** William Carrillo, Sr./Joseph Garfield motioned to go into closed session at 11:01 a.m.; motion carried 6-0-0.

**MOTION #10:** Barbara Baga/Joseph Garfield motioned to come out of closed session at 11:16 a.m.; motion carried 6-0-0.

*Consensus to send a letter to patient #850140 a letter indicating we have a Personal Trainer that will work with her, twice a week.*

9. CRIHB events/PRC review

*William Carrillo, Sr. reported after speaking with CRIHB he was informed CRIHB can come down and preform a study researching if there is a cancer cluster in the community. All that is need is permission from the Board.*

*CRIHB can also place staff in our PRC department to review and assess what is taking place in the department. William Carrillo, Sr. is requesting the Board give permission to CRIHB to start both studies. Gayline Hunter is under the impression CRIHB was already given permission by someone to preform those studies.*

*Consensus of the Board to have CRIHB preform a Cancer Cluster study.*

*Consensus of the Board to have CRIHB preform an assessment of PRC.*

*CEO was directed to contact CRIHB Director Mark LeBeau.*

10. Mushball Tournament

*Katherine Portillo is recommending staff sign a waiver stating if they are injured during any game the Clinic will not be liable.*

**MOTION #11:** Joseph Garfield/Donna Medrano motioned to pay the \$100 entry fee for Clinic staff to join Tribal Mushball Tournament funding to come out of employee appreciation budget; motion carried 6-0-0.

11. Orthodontic Services

*Gayline Hunter reported she sat with Dr. Philips an Orthodontist out of Visalia; Dr. Philips expressed interest in coming to the Clinic to provide Orthodontic services.*

*CEO was directed to get in touch with Dr. Philips.*

**VII. EXECUTIVE REPORTS AND COMMITTEE REPORTS**

1. CEO Report

Mr. Sheikh read thru his report & answered any questions from the Board.

**MOTION #12:** Donna Medrano/Barbara Baga motioned to accept the CEO report; motion carried 6-0-0.

2. CAC Report

*Board read thru CAC report & would like for CAC to figure out why Nutritionist numbers are not being counted in report. Jade Garfield would like an update from the GPRA team meetings.*

**MOTION #13:** Joseph Garfield/Donna Medrano motioned to accept the CAC report with corrections & to have GPRA meeting update added to next report; motion carried 6-0-0.

3. CFO Report

*Casey Carrillo read thru CFO report & expenditures. August Finance committee meeting moved to August 19, 2015 after PRC committee meeting.*

**MOTION #14:** Donna Medrano/Barbara Baga motioned to approve the CFO report; motion carried 6-0-0.

*Casey Carrillo was asked to look into getting quotes for Surface Pro's for the Board.*

4. PRC Report

*Joseph Garfield updated the Board on PRC issues. Jade Garfield asked that all committee minutes going to the Board be noted they are draft minutes.*

**MOTION #15:** Barbara Baga/Richard Brown motioned to approve the PRC Report with stipulation that minutes are noted as draft minutes; motion carried 6-0-0.

5. Human Resources Report

*Katherine Portillo read thru Human Resources report.*

**MOTION #16:** Barbara Baga/William Carrillo, Sr. motioned to approve the HR report; motion carried 5-0-1.

6. AAAHC

*Board read thru AAAHC report.*

**VIII. DEPARTMENTAL & GRANT REPORTS - for information only**

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report

6. Information Technology Report
7. Diabetes Grant Report
8. Injury Prevention Grant Report
9. Compliance/Facilities Manager Report
10. Grants Writer/Contracts Manager
11. AOA
12. FYI Items

*Gayline Hunter reminded all Board Members of upcoming possible travel to Washington DC for National Indian Health Board Annual Consumer Conference, CRIHB Annual Board of Directors Meeting and Native Wellness Institute Self Care Training: Preventing Stress and Burnout. All Board members wanting to attend any events please let Christina Medrano know ASAP.*

**IX. ADJOURNMENT**

**MOTION #17:** Barbara Baga/Donna Medrano motioned to adjourn at 1:50 p.m.; motion carried 5-0-1.

  
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Alberta Chavez, TRIHCI Board Secretary