

**TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
TULE INDIAN RESERVATION**

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

NOVEMBER 16, 2015 BOARD MEETING MINUTES

I. CALL TO ORDER: Chairperson Gayline Hunter called meeting to order at 8:37 a.m.

II. ROLL CALL: Alberta Chavez called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh P
Donna Medrano, Vice-Chair (joined @ 9:07 a.m.)	L	Casey Carrillo V
Joseph Garfield, Treasurer (joined @ 9:06 a.m.)	L	Katherine Portillo P
Alberta Chavez, Secretary	P	Elizabeth Acevedo- P
Barbara Baga, Member (joined @ 8:50 a.m.)	L	Medrano
Richard Brown, Member	P	
William Carrillo, Sr., Member	P	
Veronica McDarment, Alternate	P	
Jade Garfield, Alternate	E	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Veronica McDarment seated at 8:38 a.m.

III. APPROVAL OF AGENDA

MOTION #1: William Carrillo, Sr./Veronica McDarment motioned to approve the agenda with additions; motion carried 4-0-0.

IV. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

1. October 07, 2015 Board Meeting Minutes

Barbara Baga joined at 8:50 a.m.

Dr. Amir Khoyi joined the meeting at 8:59 a.m.

Move to New Business #1. Dr. Amir Khoyi re: Pharmacy

Dr. Amir provided the Board with a list of pro's and con's along with an estimated cost of running an in-home pharmacy, we will not really know the cost until the program is up and running.

After reviewing NextGen what he's seen with the existing contract with Walgreen's, we do not have the volume we would need to open a pharmacy. Opening a pharmacy would end in a loss of revenue. Generally we want to have 150-200 prescriptions per day in order to justify opening our own pharmacy. In looking at our numbers in one year we wrote 13,000; from the 13,000, 5,500 ended up at Walgreens. TRIHCI is averaging 21 prescriptions a day; if all 13,000 prescriptions stay at TRIHCI to be filled that would be 50 prescriptions a day.

The cost of recruiting employees to staff the Pharmacy would also be costly, we are looking at \$150,000/yr. for a Pharmacist (keep in mind cost of benefits); also to take into account would be cost of pharmacy software.

Joseph Garfield joined the meeting at 9:06 a.m.

Donna Medrano joined the meeting at 9:07 a.m.

The biggest advantage to housing a pharmacy is quantity of pain meds available to us. Another advantage would be convenience, but there would also be restrictions to that our pharmacy would only be open 5 days a week whereas Walgreens is open seven days a week.

If a pharmacy is opened in the Clinic we will be obligated to pay for pharmaceuticals for all patients Direct Care and Contract Care.

Medi-Cal patients will bring in. If we foresee a growth in our patient population in the future we may see a gain in pharmaceutical sales.

William Carrillo, Sr. stepped out at 9:28 a.m.

It was suggested we hire an employee dedicated to taking care of pharmacy issues and picking up medications for patients.

If we are still wanting to open a pharmacy CRIHB is ready to start helping.

Dr. Amir Khoyi left the meeting at 10:09 a.m.

Dr. Khoyi will be invited to come back during quarterly meeting with the Tribe to discuss pro's and con's of an in-house pharmacy.

Board will speak with Darlene Yazzie and find out what hurdles she has been experiencing with Walgreens.

Richard Brown stepped out at 10:29 a.m.

Richard Brown returned at 10:31 a.m.

Back to Approval of Pervious Minutes

Donna Medrano stepped out at 10:38 a.m.

MOTION #2: Alberta Chavez/Barbara Baga motioned to approve the October 07, 2015 minutes with corrections; motion carried 5-0-2.

William Carrillo, Sr. introduced Angel Galves & Christina Agda of Tulare County Mental Health Services at 10:40 a.m.

Angel Galves & Christina Agda introduced themselves as being part of the Tule River Prevention Coalition.

Donna Medrano returned at 10:43 a.m.

William Carrillo, Sr., Angel Galves & Christina Agda left at 10:49 a.m.

V. OLD BUSINESS

1. Tribal Contribution Letter
2. Traditional Medicine Policy

Board will review policy as well as Medical Director. Board would like to see history portion shortened and have a youth member added to the Traditional Services committee that will review and approve the list of Traditional Health providers.

William Carrillo, Sr. returned at 11:10 a.m.

William Carrillo, Sr. is suggesting having a Board Member, Elder, CEO and Medical Director as part of the Traditional Services committee.

Gayline Hunter is suggesting we start out small with the policy and expand over the years.

MOTION #3: Donna Medrano/Alberta Chavez motioned to revisit the Traditional Medicine Policy; motion carried 6-0-0.

Veronica McDarment unseated at 11:39 a.m.

VI. NEW BUSINESS

1. Dr. Amir Khoyi re: Pharmacy (Time for certain 9 a.m.)
2. Tribal Contributions
 - a. Patient #850613 Dental Implants + Rx's \$23,094.00

MOTION #4: Donna Medrano/Barbara Baga motioned to approve patient #850613 for Dental Implants + Rx's in the amount of \$23,094.00; motion carried 5-0-1.

3. Increase PRC Vision Funding From \$150 to \$500 per Patient Annually

MOTION #5: William Carrillo, Sr./Donna Medrano motioned to increase PRC Vision Funding from \$150 to \$500 per patient annually; motion carried 6-0-0.

4. Darrell Hostler Contribution

MOTION #6: Donna Medrano/Joseph Garfield motioned to approve the Darrell Hostler Contribution in the amount of \$10,000 to come out of Tribal Contributions; motion carried 6-0-0.

5. Approval of Physician Job Description

MOTION #7: Joseph Garfield/Barbara Baga motioned to approve the Physician Job Description with additions and changes; motion carried 6-0-0.

6. Elder Beading Proposal

MOTION #8: Barbara Baga/Donna Medrano motioned to deny the Elder Beading Proposal; motion carried 5-0-1.

7. Tule River Rodeo Committee Request

MOTION #9: Joseph Garfield/William Carrillo, Sr. motioned to approve the Tule River Rodeo Committee's request for payment of ambulance services payment to come out of Tribal Contributions; motion carried 6-0-0.

8. Karate Class

Tribe has found a Karate instructor who will come up three times a week for six months and will take unlimited signups for \$3,000 a month. Two classes will be held for age groups 4-12 years and 13-Adult. Tribe is asking Health Center to go 50/50 on the cost. Total cost would be \$9,000.

MOTION #10: Barbra Baga/Donna Medrano motioned to approve paying half for Karate Classes for six months not to exceed \$9,000 pending approval from Tribal Council; motion carried 5-0-1.

9. Exercise Class (update)

Free Services offered by Tribal Members. Classes are being put on every Tuesday & Thursday from 6-7 p.m. at McCarthy Ranch. William Carrillo, Sr. would like for the Clinic to promote these free services.

10. Tobacco Sensation

CRIHB is offering a lot of material to put on a class aiding in quitting the use of Tobacco. There are also a lot of the Tobacco grants we can apply for. Contact at CRIHB is Chris Cooper.

VII. EXECUTIVE REPORTS AND COMMITTEE REPORTS

1. CEO Report

Mr. Sheikh read thru the CEO report. Mr. Sheikh traveled to Sacramento for IHS Program Directors meeting and California Primary Care Association (CPCA) convention. Mr. Sheikh is recommending Board Members attend next year. CRIHB is encouraging TRIHCI to become members of California Primary Care Association average membership fee may be \$5,000 - \$6,000 yearly, this fee is based on our revenue. CPCA offers training on Management, Finances, Customer services and Treatment modalities they also offer lobbying assistance.

While attending IHS program Directors meeting, Mr. Sheikh met with Dr. Steve Riggio and discussed orthodontic services provided by Dr. Philips. Dr. Steve Riggio is suggesting we refer patients to Dr. Philips being that he is not a specialist and we would have to open up services to Direct Care

patients if Dr. Philips is being housed here.

Veronica McDarment left the meeting at 12:52 p.m.

IT Back-up site is having an alarm system being installed and we have started making monthly payments.

MOU for Oral Health Needs of American Indians and Alaskan Native Adults and Seniors has been signed between TRICHI and CRIHB.

Dr. Kim will base Cancer Cluster study on self-identified and IHS eligible Native Americans in our region regardless of membership. Maps have been provided of regions he will be researching.

Greenway is now restored, CAC and staff have started extracting information from servers.

Attended meeting for Systems of Care grant meeting on 10/28/2015 various issues discussed. Talk of moving Behavioral Health department to Justice Center. TRIHCI may only be held responsible for "Cost Allocation." Victor Silvas and Lisa Davis have offered to purchase furniture for staff.

Barbara Baga stepped out at 1:15 p.m.

Barbara Baga returned at 1:17 p.m.

Alberta Chavez stepped out at 1:22 p.m.

Alberta Chavez returned at 1:26 p.m.

Mr. Sheikh would like to recognize to Dave Baro P.A., Jan Trigleth P.A., and Fred Huerta DON for keeping the Clinic afloat last month. Mr. Sheikh would like for the Board to approve a bonus for these three individuals. Gayline Hunter is recommending giving them a blanket if a monetary gain is not approved.

MOTION #11: Donna Medrano/Barbara Baga motioned to approve three blankets for David Baro, P.A, Jan Trigleth, P.A and Federico Huerta, DON and a plaque recognizing all staff showing appreciation to be paid from third party funding; motion carried 5-0-1.

MOTION #12: Alberta Chavez/Donna Medrano motioned to approve the CEO report; motion carried 6-0-0.

2. CAC Report

Gayline Hunter read thru CAC report.

MOTION #13: Joseph Garfield/Donna Medrano motioned to accept the CAC report; motion carried 6-0-0.

3. CFO Report

Will review at next Board meeting.

4. PRC Report

William Carrillo, Sr. stepped out at 2:13 p.m.

MOTION #14: Joseph Garfield/Donna Medrano motioned to approve the PRC report; motion carried 5-0-1.

5. Human Resources Report

Katherine Portillo reported she has been attending ACA trainings via webinar along with Resty Rios.

A total of 6 subpoenas/medical request processed.

William Carrillo, Sr. returned at 2:19 p.m.

4 resignations/terminations in the month of November. Open positions Family/Pediatric Nurse Practitioner, Part time Podiatrist, and Licensed Clinical Social Worker. New Personnel: Zelma Vigil Temporary Transporter (termed), Fatima Cota Temporary Transporter, Kristy Childress RN, Herminia Morales RN, Tamara Emerson RN, Melissa Sahagun Outreach Data Entry Clerk, and Monica Garcia CHR.

One Workers Comp. claim on 10/19 and was not reported until 10/22. Safety training topic will be a result of the injury.

Policies and Procedures are ready for approval pending New Training Reimbursement Policy.

Social Security numbers have been removed from applications and job descriptions to limit the exposure of applicant Social Security number.

MOTION #15: William Carrillo, Sr./Barbara Baga motioned to

approve the HR report; motion carried 6-0-0.

6. AAAHC

VIII. DEPARTMENTAL & GRANT REPORTS - for information only

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report
6. Information Technology Report
7. Diabetes Grant Report
8. Compliance/Facilities Manager Report
9. AOA
10. FYI Items

IX. ADJOURNMENT

MOTION #16: Barbara Baga/Donna Medrano motioned to adjourn at 2:31 p.m.; motion carried 6-0-0.



Alberta Chavez, TRIHCI Board Secretary