

**TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
TULE INDIAN RESERVATION**

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

JUNE 01, 2016 BOARD MEETING MINUTES

- I. **CALL TO ORDER:** Chairperson Gayline Hunter called meeting to order at 9:06 a.m.
- II. **ROLL CALL:** Secretary Alberta Chavez called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh E
Joseph Garfield, Vice-Chair (joined @ 10:38 a.m.)	L	Casey Carrillo P
Alberta Chavez, Secretary	P	Elizabeth Acevedo- P
Donna Medrano, Treasurer (joined @ 9:18 a.m.)	L	Medrano
Barbara Baga, Member	P	
Richard Brown, Member	P	
William Carrillo, Sr., Member (joined @ 9:24 a.m.)	L	
Yolanda Gibson, Alternate	A	
Jade Garfield, Alternate	P	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

- III. **APPROVAL OF AGENDA**
Jade Garfield seated at 9:07 a.m.

MOTION #1: Barbara Baga/Alberta Chavez motioned to approve the agenda as written; motion carried 4-0-0.

IV. **APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

1. May 04, 2016 Board Meeting Minutes

Donna Medrano joined at 9:18 a.m.
Patient #850296 joined meeting at 9:19 a.m.

MOVED TO ITEM V. NEW BUSINESS 1.

Patient # 850296

MOTION #2 Jade Garfield/Barbara Baga motioned to go into closed session at 9:20 a.m.; motion carried 5-0-0.

*William Carrillo, Sr. joined at 9:24 a.m.
Patient #850296 left at 9:56 a.m.
Barbara Baga stepped out at 9:56 a.m.*

MOTION #3: Jade Garfield/Donna Medrano motioned to come out of closed session at 9:58 a.m.; motion carried 5-0-1.

MOVED TO ITEM V. NEW BUSINESS 2.

2. May 17, 2016 Executive Committee Meeting Minutes
3. May 26, 2016 Executive Committee Meeting Minutes

V. NEW BUSINESS

1. Patient #850296 **(Time for Certain 9:15 a.m.)**

Seen at 9:18 a.m.

2. Tribal Contributions
 - a. 860279 - Orthodontics \$6,000.00

Barbara Baga returned at 9:58 a.m.

MOTION #4: William Carrillo, Sr./Donna Medrano motioned to approve patient #860279 in the amount of \$6,000 for Orthodontics; motion carried 6-0-0.

MOVE TO ITEM V. NEW BUSINESS 4.

SOC - Overview of Grant

Lisa Davis joined the meeting at 10:00 a.m.

3. Approval to give Native American applicants an extra 5 points when scoring during interview
4. SOC - Overview of Grant **(Time for Certain 9:30 a.m.)**

Alberta Chavez stepped out at 10:01 a.m.

Lisa Davis explained Systems of Care is not a program but a system reform to benefit the Tule River community.

The concept of System of Care is to change how we provide services to the membership in working together with all departments on the reservation and

allowing the client to have a voice in their treatment plan.

Systems of Care offers clients treatment options.

The Health Centers role under Systems of Care is to help bridge the gap between Tribal Council programs and groups with the Health Center with creating a reform for care with Clients.

Donna Medrano stepped out at 10:22 a.m.

Gayline Hunter explained when the grant first came out the Health Center was told we would only need to provide a Psychologist and would be able to collect third party funding. Now we are being told the Psychologist can only see clients under the age of 21, unless the patient is involved with an age appropriate client & the Health Center cannot keep 3rd party revenue.

There needs to be policies and procedures developed. "Circle of Care" grant is when policies and procedures are developed, unfortunately Tule River did not receive that grant. The grant is a youth grant (service age group birth to 21 yrs)

Alberta Chavez returned at 10:26 a.m.

Donna Medrano returned at 10:30 a.m.

Richard Brown stepped out at 10:35 a.m.

Richard Brown returned at 10:38 a.m.

Joseph Garfield joined the meeting at 10:38 a.m.

Lisa Davis will forward the Site Visit Report from Jamie Bartigs.

Jade Garfield unseated at 10:55 a.m.

Lisa Davis left at 10:55 a.m.

Back to APPROVAL OF PERVIOUS BOARD MEETING MINUTES

May 04, 2016 Board Meeting Minutes

MOTION #5: William Carrillo, Sr./Richard Brown motioned to approve the May 04, 2016 Board meeting minutes with corrections; motion carried 5-0-1.

May 17, 2016 Executive Committee Meeting Minutes

MOTION #6: Joseph Garfield/William Carrillo, Sr. motioned to approve the May 17, 2016 Executive committee meeting minutes as written; motion carried 3-0-3.

William Carrillo, Sr. stepped out at 11:06 a.m.

May 26, 2016 Executive Committee Meeting Minutes

MOTION #7: Joseph Garfield/Donna Medrano motioned to approve the May 26, 2016 Executive Committee meeting minutes as written; motion carried 2-0-4.

Back to Item V. New Business 3.

Approval to give Native American applicants an extra 5 points when scoring during interview

Katherine Portillo joined the meeting at 11:16 a.m.

Consensus of the Board to give Native American applicants an extra 5 points when scoring during the interview process

5. Approval to Purchase Ultrasound Equipment

MOTION #8: Joseph Garfield/Donna Medrano motioned to approve the purchase of Ultrasound equipment for Medical department from Platinum Health for \$37,707 plus shipping and handling fees; motion carried 6-0-0.

6. FY 2016-2017 Budget Review

MOTION #9: Donna Medrano/Barbara Baga motioned to go into closed session at 11:35 a.m.; motion carried 6-0-0.

MOTION #10: Donna Medrano/William Carrillo, Sr. motioned to come out of closed session at 12:35 p.m.; motion carried 6-0-0.

Special Board meeting scheduled for June 17th at 9 a.m. for further discussion.

VI. EXECUTIVE REPORTS AND COMMITTEE REPORTS

1. CEO Report

Casey Carrillo read thru the CEO report:

Mr. Sheikh has made contact with Dr. Mark LeBeau of

CRIHB regarding all rules and regulations Health Center would be held to by the state when opening a satellite clinic. Rosario Arreola-Pro has forwarded the information and is currently being reviewed.

Dr. Bhardwaj's Prostate Cancer presentation has been rescheduled for June 10th due to scheduling conflicts on his side. Flyers have been updated and handed out to the community and also provided at the Annual Health Fair.

Diabetes program has started the 100 mile club. Casey is going to get with Francine Gibson to ensure all Podiatrist visits are being paid from Diabetic fund. In addition Margaret Hernandez has submitted 2015 carry-over budget to IHS.

Health Center has been awarded funds from IHS in the amount of \$2,315 for purchasing car seats. Still waiting for funds to be received.

CRIHB MOD 23 has been received providing Financial Year (FY) 2016 recurring funds for Direct Contract Support Costs and Non-recurring funds for Indirect Contract Support costs. The total amount reflects is \$1,247,439.00.

We have received Modification Number 24 from California Rural Indian Health Board (CRIHB). This modification reflects Headquarters Shares in the amount of \$80,052.00.

MOTION #11: Alberta Chavez/Joseph Garfield motioned to approve the CEO report; motion carried 6-0-0.

2. CAC Report

Casey Carrillo read thru the CAC report and answered any questions raise by the Board.

MOTION #12: Joseph Garfield/Donna Medrano motioned to approve the CAC report; motion carried 6-0-0.

3. CFO Report

Casey Carrillo reported finance committee met on May 11th; expenditure reports were reviewed at that time

with the committee. All expenditures were as expected and within budget.

Budget update all recommendations made by the committee were made and ready for presentation to the Board. Currently budget was not approved and will be back for approval at a Special Board meeting scheduled for June 17th.

Casey Carrillo will start meeting with Francine Gibson and each working group in the PRC department weekly. Casey has made it clear that Francine is still the department manager and she will continue to oversee her department and she will work closely with Casey to strengthen the department and ensure items of concern are being taken care of.

Gayline Hunter stepped out at 1:09 a.m.

William Carrillo, Sr. left the meeting at 1:12 p.m.

Gayline Hunter returned at 1:15 p.m.

Jade Garfield stepped out at 1:15 p.m.

MOTION #13: Barbara Baga/Richard Brown motioned to approve the CFO report; motion carried 5-0-0.

Jade Garfield seated at 1:18 p.m.

4. PRC Report

Casey Carrillo read thru the PRC report and answered any questions raised by the Board.

Richard Brown stepped out at 1:21 p.m.

Richard Brown returned at 1:22 p.m.

Jade Garfield returned at 1:23 p.m.

MOTION #14: Barbara Baga/Alberta Chavez motioned to approve the PRC report; motion carried 6-0-0.

5. Human Resources Report

Casey Carrillo read thru the HR Report and answered any questions raised by the Board.

MOTION #15: Alberta Chavez/Barbara Baga motioned to approve the HR report; motion carried 6-0-0.

6. AAAHC

Elizabeth Acevedo-Medrano reported she and Jeanette Keel meet weekly to review AAAHC standards and where the Clinic stands. They've also met with Dr. Thomas Kim of CRIHB to review Quality Improvement projects. Quality Improvement project selected by the team are Flu Vaccines and Colorectal Screening. Elizabeth has started draft an Infection Control Plan.

MOTION #16: Donna Medrano/Barbara Baga motioned to approve the AAAHC report; motioned carried 6-0-0.

VII. DEPARTMENTAL & GRANT REPORTS - for information only

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report
6. Information Technology Report
7. Diabetes Grant Report
8. AOA
9. FYI Items

VIII. ADJOURNMENT

Richard Brown stepped out at 1:52 p.m.

Richard Brown returned at 1:52 p.m.

MOTION #17: Jade Garfield/Barbara Baga motioned to adjourn at 2:00 p.m.; motion carried 6-0-0.



Alberta Chavez, TRIHCI Board Secretary