

**TULE RIVER INDIAN HEALTH CENTER, INC.**  
**BOARD OF DIRECTORS**  
**TULE INDIAN RESERVATION**

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

OCTOBER 05, 2016 BOARD MEETING MINUTES

**I. CALL TO ORDER:** Gayline Hunter called the meeting to order at 9:10 a.m.

**II. ROLL CALL:** Secretary Alberta Chavez called roll

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh P
Joseph Garfield, Vice-Chair (joined @ 9:13 a.m.)	L	Casey Carrillo P
Alberta Chavez, Secretary	P	Elizabeth Acevedo- P
Donna Medrano, Treasurer	P	Medrano
Barbara Baga, Member	P	
Richard Brown, Member (joined @10:47 a.m.)	L	
William Carrillo, Sr., Member (joined at 12:04 p.m.)	L	
Yolanda Gibson, Alternate	A	
Jade Garfield, Alternate	P	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

*Jade Garfield seated at 9:12 a.m.*

*Joseph Garfield joined the meeting at 9:13 a.m.*

**III. APPROVAL OF AGENDA**

**MOTION #1:** Barbara Baga/Jade Garfield motioned to approve the agenda with additions; motion carried 5-0-0.

**IV. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

1. September 07, 2016 Board Meeting Minutes

**MOTION #2:** Donna Medrano/Barbara Baga motioned to approve the September 07, 2016 Board Meeting Minutes as written; motion carried 5-0-0.

2. September 14, 2016 Special Board Meeting Minutes

**MOTION #3:** Donna Medrano/Barbara Baga motioned to approve the September 14, 2016 Special Board Meeting Minutes as written; motion carried 4-0-1.

V. KAWEAH DELTA HOSPITAL PRESENTATION (TERESA RAMOS & LINDSAY MANN TIME FOR CERTAIN 10 A.M.)

VI. SIERRA VIEW MEDICAL CENTER - MOU (DONNA HEFNER Unable to attend rescheduled for 11/02 at 9 a.m.)

VII. OLD BUSINESS

1. Traditional Health

*A check request was submitted in the amount of \$3,000 for the Elders Gathering to pay for Dancers & Spiritual Leaders. Joseph Garfield was unable to get signatures of acknowledgement that funds were received. Joseph Garfield will make contact and receive acknowledgements and submit by Friday, October 14<sup>th</sup>. Close out will be looked at next month.*

2. TRIHCI Risk Management Plan

**MOTION #4:** Jade Garfield/Donna Medrano motioned to approve the TRIHCI Risk Management Plan with grammar corrections; motion carried 5-0-0.

3. Approval of 2016/17 Budget Modification

*Casey Carrillo presented the Health Board with copies of a budget modification which included two Transporter Positions, P.A position and salary increase to LCSW position.*

**MOTION #5:** Jade Garfield/Donna Medrano motioned to approve the 2016/17 Budget Modification as presented; motion carried 5-0-0.

VIII. NEW BUSINESS

1. Tribal Contributions

- a. Patient #850231 - Bariatric Surgery, Step 1
- b. Patient #855566 - Orthodontics \$3,790 Rx included

**MOTION #6:** Alberta Chavez/Barbara Baga motioned to approve patient #850231 Bariatric Surgery, Step 1 and Patient #855566 for Orthodontics \$3,790 Rx included; motion carried 5-0-0.

2. Approval of Medical Assistant Job Description

**MOTION #7:** Jade Garfield/Donna Medrano motioned to approve the

Medical Assistant Job Description with corrections; motion carried 5-0-0.

3. Review of Patient Count with Dentist

*Mr. Sheikh reported in the absence of Dr. Dunivan we have Dr. Gus Navarez coming in part-time to see her patients, Dr. Newman will also be stepping up to help see her patients along with his.*

4. CRIHB Awardees Hotel Accommodations

**Moved to Item 8. Ambulance Service Committee**

*Elizabeth Acevedo-Medrano will make arrangements with Danielle Reed of CRIHB to come out and discuss options with the Board of Directors.*

**Back to Item 4. CRIHB Awardees Hotel Accommodations**

*Leona Dabney Family - three rooms requested and per diem for one person*

*Barbara Baga Family - two rooms*

*Richard McDarment Family - two rooms*

*Richard Brown joined the meeting at 10:47 a.m.*

**MOTION #8:** Joseph Garfield/Donna Medrano motioned to approve immediate family of honorees for hotel rooms, per-diem & gas allowance two nights; motion carried 6-0-0.

*Barbara Baga stepped out at 10:56 a.m.*

5. Approval of Strategic Plan

**MOTION #9:** Donna Medrano/Jade Garfield motioned to approve the Strategic Plan with inclusion of Podiatrist and updated Board photo; motion carried 5-0-1.

6. Approval of Election Ordinance

*Board will review and revisit at November 2<sup>nd</sup> Board meeting.*

7. Closed Session

**MOTION #9:** Jade Garfield/Barbara Baga motioned to go into

closed session at 11:04 a.m.; motion carried 6-0-0.

**MOTION #10:** Barbara Baga/Joseph Garfield motioned to come out of closed session at 11:25 a.m.; motion carried 5-0-1.

8. Ambulance Service Committee

*Primary issue is housing for Ambulance Service because the Fire House is already crowded. If we switch the Ambulance Service from a 24/hour shift to 12/hours we would be able to provide a simple space for them to stage, rest and eat.*

*If we are going to transport all the way to the Hospital we need an ALS (Advanced Life Support) Ambulance we currently only have a BLS (Basic Life Support) Ambulance.*

9. Tribal Member Request to attend Native Fitness Training

*Mr. Sheikh presented a request from Tribal Member Billie Jo Brown to attend Native Fitness Training in Flagstaff, AZ registration cost is \$2,500.*

*Billie Jo Brown currently holds exercise classes free of charge at the Justice Center open to all community members.*

*There is no policy for this type of request. Tribal Member can use their Tribal Contributions if they have not exhausted those funds.*

**MOTION #11:** Barbara Baga/Alberta Chavez motioned to deny the request for tribal member to attend Native Fitness training due to no policy being in place, & duplication of services; motion carried 4-0-2.

**IX. EXECUTIVE REPORTS AND COMMITTEE REPORTS**

1. CEO Report

*Mr. Sheikh provided the Board with copies of the resume for Dr. Gregory Albrecht, Podiatrist who was hired October 4<sup>th</sup>.*

*Federico Huerta, R.N. & Gregory Albrecht, Podiatrist joined the meeting at 11:48 a.m.*

*Dr. Gregory Albrecht introduced himself to the Board of Directors and gave a briefing on services he provides. Board would like to include Wound Care into his contract.*

*Federico Huerta, R.N. & Gregory A., Podiatrist left the meeting at 11:56 a.m.*

*Dr. Gregory Albrecht will be working at the Clinic twice a week. Mr. Sheikh is suggesting he be on contract to work twice a week; he feels this will ensure a longer commitment to the Clinic. Currently he is on contract for \$800/day with a night hotel stay.*

*Donna Medrano & Alberta Chavez stepped out at 12:00 p.m.*

*William Carrillo, Sr. joined at 12:04 p.m.*

**MOTION #12:** Barbara Baga/Joseph Garfield motioned to approve three days lodging and one additional days work for Podiatrist; motion carried 5-0-2.

*Donna Medrano returned at 12:04 p.m.*

*Dr. Edward of CRIHB met with staff with regards to 340B program.*

*Modifications 35, 37 & 38 were signed and submitted to CRIHB. Gayline would like to know what we are going to do with bonus for unfilled position. Casey Carrillo suggested holding on to the funds and using them as a sign on bonus.*

**MOTION #13:** William Carrillo, Sr./Donna Medrano motioned to approve the disbursement of Modification #35 as outlined; motioned carried 5-0-1.

**MOTION #14:** Jade Garfield/Donna Medrano motioned to approve rent of \$1,093/mo. for BH department to be housed at the Justice Center funds to come from Tribal Contributions; motion carried 5-0-2.

*SOC meeting scheduled for Monday, October 17<sup>th</sup> at 9 a.m.*

**MOTION #15:** Jade Garfield/Barbara Baga motioned to accept the CEO report; motion carried 5-0-1.

2. CAC Report

*Board of Directors reviewed report on their own.*

*Dr. Gus Navarez introduced himself to the Board at 12:39 p.m.*

*Dr. Gus Navarez left the meeting at 12:43 p.m.*

**MOTION #16:** Joseph Garfield/Jade Garfield motioned to accept the CAC Report; motion carried 6-0-0.

3. CFO Report

*Casey Carrillo reported the Finance committee met on the 14<sup>th</sup> of September. Tribal Contributions was completed and reported to Tribal Council on Oct. 4<sup>th</sup>. Modification for FY 2016/17 was prepared and presented to the full board for approval.*

*It was requested Casey Carrillo provide tracking sheets for review at the Finance Committee Meeting.*

*Richard Brown stepped out at 12:54 p.m.*

*Jade Garfield stepped out at 12:54 p.m.*

*Ricard Brown returned at 12:57 p.m.*

**MOTION #17:** William Carrillo, Sr./Richard Brown motioned to accept the CFO report; motion carried 5-0-1.

*Jade Garfield returned at 12:58 p.m.*

4. PRC Report

*Board of Directors reviewed report on their own.*

**MOTION #18:** Joseph Garfield/William Carrillo, Sr. motioned to accept the PRC Report; motion carried 6-0-0.

5. Human Resources Report

*Mr. Sheikh reviewed the HR Manager report.*

*Gayline Hunter stepped out at 1:39 p.m.*

**MOTION #19:** William Carrillo, Sr./Barbara Baga motioned to approve the HR Report; motion carried 3-0-3.

*William Carrillo, Sr. stepped out at 1:45 p.m.*

Gayline Hunter returned at 1:47 p.m.  
Jade Garfield stepped out at 1:47 p.m.

6. AAAHC

**MOTION #20:** Barbara Baga/Donna Medrano motioned to accept the AAAHC report; motion carried 4-0-2.

**X. DEPARTMENTAL & GRANT REPORTS - for information only**

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report
6. Information Technology Report
7. Diabetes Grant Report
8. AOA
9. FYI Items

*Gayline Hunter would like to schedule a time for the Executive Board or Full Board to review the CEO Evaluation with Mr. Shiekh.*

*Consensus for the board to review CEO evaluation Nov. 2<sup>nd</sup> at 8 a.m.*

*Donna Medrano left the meeting at 1:55 p.m.  
Joseph Garfield returned at 1:55 p.m.*

**XI. ADJOURNMENT**

**MOTION #21:** Barbara Baga/William Carrillo, Sr. motioned to adjourn at 1:56 p.m.; motion carried 5-0-0.



Alberta Chavez, TRIHCI Board Secretary