

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

MARCH 10, 2017 BOARD MEETING MINUTES (cont. from 03/08/2017)

- I. **CALL TO ORDER:** Chairperson Gayline Hunter called meeting order at 12:18 p.m.
- II. **ROLL CALL:** Nancy McDarment called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P Zahid Sheikh	P
Donna Medrano, Vice-Chair	P Resty Rios	P
Nancy McDarment, Secretary	P Katherine Portillo	P
William Carrillo, Sr., Treasurer	P Elizabeth Acevedo-	P
Barbara Baga, Member	E Medrano	
Richard Brown, Member	P	
Shawn Gonzales, Member	P	
Adam Christman, Alternate	P	
Jade Garfield, Alternate	A	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Adam Christman seated at 12:19 p.m.

III. APPROVAL OF AGENDA

MOTION #1: Barbara Baga/Nancy McDarment motioned to approve the agenda with two additions; motion carried 6-0-0.

IV. OLD BUSINESS

1. Patient #850327 Medical Concern would like to address the Board (Time for Certain 1 p.m.)
2. PRC Policies & Procedures

Adam Christman reported he was asked to revise the policies and has sent them to the Board on TRIHCI for review. The first two pages alone has 75 revisions. Adam will continue to revise and share with BOD after which a date will be set to review.

Francine Gibson joined at 1:05 p.m.

Francine Gibson explained patient #850327 has several referrals to hearing specialist. Patient #850327 has seen an Audiologist who patient states would give them Hearing Aids; Francine called the Audiologist with patient in the room and Audiologist receptionist stated they cannot give the patient a hearing aid without having surgery performed and that provider does not preform surgeries they only supply hearing aids. The patient stays adamant that the Dr. said they would help them.

PATIENT #850327 JOINED THE MEETING AT 1:09 P.M.

MOTION #2: Donna Medrano/Barbara Baga motioned to go into close session at 1:12 p.m.; motion carried 6-0-0.

MOTION #3: Nancy McDarment/Shawn Gonzales motioned to come out of closes session at 1:30 p.m.; motion carried 6-0-0.

Referral to preferred Provider for Patient #850327

V. NEW BUSINESS

1. Tribal Contributions

- a. Patient #855754 Orthodontics \$4,550.00 (funds to come from 3rd party if Tribal Contribution funding is low)

MOTION #4: Shawn Gonzales/Barbara Baga motioned to approve Patient #855754 in the amount of \$4,550.00 for Orthodontic from Tribal Contribution funds; motion carried 5-0-1.

2. Ambulance Service MOU (review)

Funding request has been sent to Tribal CFO. Tribal Council approved \$800k previously. Changes will be made to the draft and sent out to Tribal Council & Health Board for review at next meeting with Tribal Council.

3. 37th Annual Traditional Indian Health Gathering Sponsorship

Donna Medrano stepped out at 2:07 p.m.

MOTION #5: William Carrillo, Sr./Adam Christman motioned to approve the Salmon Donation in the amount of \$3,000 for the 37th

Annual Traditional Indian Health Gathering to come from 3rd party funding; motion carried 5-0-1.

4. Finance Committee Recommendation to pull \$1 Million from allocated earmarked funding for Satellite Clinic and remaining balance from 3rd party funding to cover \$2 million transfer to General Budget.

Donna Medrano returned at 2:15 p.m.

MOTION #6: Adam Christman/Barbara Baga motioned to approve pulling \$1 million from allocated earmarked funding for Satellite Clinic and transfer \$2,110,220 from third party funding; motion carried 6-0-0.

5. Approve or Deny Full-Time Status for Podiatrist

Resty Rios can include the position in next fiscal years budget. Resty will also find out how much revenue had been generated since the Podiatrist started seeing patients. Dr. Albretch is willing to relocate if he was hired on fulltime. Katherine Portillo will prepare a job description to take to the full Board.

6. Employee raises for 2017-18 Fiscal Year

Board would like a status on efforts to research feasible raises for employees. Resty is already looking into employee salaries and will take to the Finance committee.

7. Approval of Organizational Chart

Once we get confirmation on funding for Ambulance service from TRTC, Organizational Chart will be approved.

8. Working Meeting with TRTC (set date) re: Gym Expansion, Wellness Center and Pool

Set for Monday the 27th, Elizabeth will let Amanda Peyron know Health Center will be bringing more items to review.

9. Child Abuse Prevention Donation

Mr. Sheikh feels we can use 3rd party revenue for a

\$1,000 donation

MOTION #7: Shawn Gonzales/Nancy McDarment motioned to approve a donation of \$1,000 to ICWA for Child Abuse Prevention activity funds to come out of 3rd party with receipts to be submitted; motion carried 6-0-0.

10. FYI Traditional Health Tarps for Sweat Lodges

Joseph Garfield provided cost for Tarps to be used for Sweat Lodges.

VI. EXECUTIVE REPORTS AND COMMITTEE REPORTS

1. CEO Report

Mr. Sheikh reported TRIHCI staff met with "Smokey" Beavers regarding the Ambulance service. He provided a lot of information that was used in the interview process, he also offered to volunteer his assistance.

Mr. Sheikh will send Mr. Collins a copy of the minutes approving the 2011-2013 CSC offer.

Mr. Sheikh met with Hope Romero, TRTC Management Trainee regarding SOC. Hope informed Mr. Sheikh the Health Centers name is mentioned in various places in the Grant. Mr. Sheikh and Hope will get together soon to draft an MOU or BAA between the Health Center and Tribe to get the Grant in a functional mode.

Mr. Sheikh met with Tribal Council in regards to Tribal youth. Parents do not want to utilize Tribal contributions for things such as Ortho, vision, and hearing for their children being the Tribal Contributions is a once in a life time offer. Health Center has been asked to alter the policy. Mr. Sheikh is suggesting we change the policy to allow youth to use the policy without penalty and as an adult only be able to use it once. PRC committee will review and adjust the policy and send back to the BOD for approval.

Waiting on final approval from Medicare to start processing claims.

Leah Rowton was originally assigned to head the

AAAHC coordinating, unfortunately Dr. Newman feels her plate is already full. Elizabeth Acevedo-Medrano will be taking over the project.

MOTION #8: Barbara Baga/William Carrillo, Sr. motioned to accept the CEO report; motion carried 6-0-0.

2. CAC Report

Board reviewed and suggested moving the report to an FYI item in the future.

3. CFO Report

Resty Rios reported the Audit is complete and has been submitted to the Clearing House today.

Donna Medrano stepped out at 4:11 p.m.

Now that the February minutes have been approved and signed Resty can add Nancy McDarment & William Carrillo, Sr. to bank accounts as check signers. Resty will take care of this first thing next week.

Gayline Hunter stepped out at 4:28 p.m.

MOTION #9: Adam Christman/Nancy McDarment motioned to accept the CFO report; motion carried 5-0-0.

4. PRC Report

William Carrillo, Sr. stepped out at 4:35 p.m.

Elizabeth Acevedo-Medrano read PRC report.

Gayline Hunter returned at 4:41 p.m.

MOTION #10: Barbara Baga/Adam Christman motioned to approve the PRC report; motion carried 6-0-0.

William Carrillo, Sr. returned at 4:41 p.m.

5. Human Resources Report

Katherine Portillo reported:

- Patient Receptionist- New Hire Orientation 02/06-02/07
- Conducted Benefits Orientation 02/01

- WIA worker in Fiscal Department, was scheduled to start 2/21- was offered employment with TRTC, WIA worker pending
- Updated 1095-C forms via Evolution for Distribution
- Stiedley providing his own Optical Assistant to work on Wednesdays- Juana Hernandez- conducted orientation on 02/08
- Incident Report Forms/ Grievance Forms- updated with instructions where to return forms
- Manager Sexual Harassment Prevention Training has been scheduled, emails with link should have been received. Please complete asap.
- Attended NTANF meeting on 02/10
- Temporary 90 day assignment employee- Patient Receptionist
- Met with Smokey Beaver on 02/10/2017 re: ambulance set up

Compliance Report:

- Working on bids for Server Room Fire Suppression System, Haylon/ FM-200. Guardian, SimplexGarnell, Jorgensens
- Compliance Policies and Procedures in progress
- TRTC Fire Assessment walk-through, progress has been made, few items still outstanding, projected completion date: March 31, 2017

Shawn Gonzales left the meeting at 4:48 p.m.

Barbara Baga left the meeting at 4:49 p.m.

MOTION #11: Adam Christman/Donna Medrano motioned to accept the HR report; motion carried 4-0-0.

VII. DEPARTMENTAL & GRANT REPORTS - for information only

1. Dental Report
2. Medical Report
3. Clinical Services Report
4. Community Outreach Report
5. Behavioral Health Report
6. Information Technology Report
7. Diabetes Grant Report
8. AOA
9. FYI Items

VIII. ADJOURNMENT

MOTION #12: Donna Medrano/Adam Christman motioned to adjourn at

4:52 p.m.; motion carried 4-0-0.


Nancy McDarment, TRICHI Board Secretary