

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
 TULE INDIAN RESERVATION

P.O. BOX 768

PORTERVILLE, CALIFORNIA 93258

PHONE 784-2316

AUGUST 23, 2017 SPECIAL BOARD MEETING MINUTES

I. CALL TO ORDER: Chairperson Gayline Hunter called meeting to order at 8:53 a.m.

II. ROLL CALL: Secretary Nancy McDarment called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh P
Donna Medrano, Vice-Chair	P	Resty Rios P
Nancy McDarment, Secretary	P	Katherine Portillo V
William Carrillo, Sr., Treasurer	P	Elizabeth Acevedo- P
Barbara Baga, Member	P	Medrano
Richard Brown, Member	P	
Shawn Gonzales, Member	P	
Adam Christman, Alternate	L	
Jade Garfield, Alternate	P	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

MOTION #1: Shawn Gonzales/Nancy McDarment motioned to approve the agenda with additions; motion carried 6-0-0.

IV. APPROVAL OF PREVIOUS BOARD MINUTES

1. July 05, 2017 Board Meeting Minutes

MOTION #2: Shawn Gonzales/William Carrillo, Sr. motioned to approve the July 05, 2017 Board Meeting Minutes with corrections and additions; motion carried 5-0-1.

2. July 11, 2017 Emergency Board Meeting Minutes

MOTION #3: Shawn Gonzales/Donna Medrano motioned to approve the July 11, 2017 Emergency Board Meeting Minutes with additions; motion carried 3-0-3.

3. July 14, 2017 Executive Committee Meeting Minutes

MOTION #4: William Carrillo, Sr./Donna Medrano motioned to

approve the July 14, 2017 Executive Committee Meeting Minutes; motion carried 4-0-2.

July 13, 2017 Executive Committee Meeting Minutes to be reviewed at September 06, 2017 Board Meeting.

V. AGENDA ITEMS

1. CFO Report

Donna Medrano stepped out at 9:36 a.m.

Resty Rios reported FY 2017/18 budget was approved at the July 05, 2017 Board meeting. Finance Department has offered Accounts Payable Technician to applicant; applicant currently in backgrounds.

Shawn Gonzales stepped out at 9:37 a.m.

Jade Garfield stepped out at 9:38 a.m.

Jade Garfield returned at 9:39 a.m.

Shawn Gonzales returned at 9:42 a.m.

Donna Medrano returned at 9:44 a.m.

Richard Brown stepped out at 9:50 a.m.

Richard Brown returned at 9:54 a.m.

Due to discrepancies with the Expenditure Report, the Finance Committee (schedule special meeting before Sept. Board meeting) will review and send to full board for 2nd review.

2. HR Report

Elizabeth read the HR Managers report. Board would like a brief presentation from benefits brokers at Sept. Board meeting

Adam Christman joined the meeting at 10:30 a.m.

MOTION #5: William Carrillo, Sr./Shawn Gonzales motioned to go into closed session at 10:39 a.m.; motion carried 6-0-0.

MOTION #6: Donna Medrano/Shawn Gonzales motioned to come out of closed session at 11:39 a.m.; motion carried 6-0-0.

MOTION #7: William Carrillo, Sr./Richard Brown motioned to approve the HR Managers report; motion carried 6-0-0.

3. PRC Report

William Carrillo, Sr. stepped out at 11:40 a.m.

Shawn Gonzales stepped out at 11:40 a.m.

Elizabeth read the PRC Report

MOTION #8: Barbara Baga/Donna Medrano motioned to accept the PRC Report motion carried 4-0-2.

4. Strategic Plan - Sub. Allocation

Resty Rios presented the Board with an overview of balance in 3rd party and CSC checking accounts for allocation to be updated in the Strategic Plan.

Shawn Gonzales returned at 11:55 a.m.

William Carrillo, Sr. returned at 11:57 a.m.

Gayline Hunter stepped out at 12:18 p.m.

Nancy McDarment stepped out at 12:18 p.m.

Nancy McDarment returned at 12:23 p.m.

Gayline Hunter returned at 12:24 p.m.

Board started to review the Strategic Plan and 3rd party allocation.

Donna Medrano stepped out 1:02 p.m.

Donna Medrano returned at 1:07 p.m.

Board prioritized allocation projects.

Nancy McDarment left the meeting at 2:11 p.m.

Jade Garfield seated at 2:19 p.m.

MOTION #9: William Carrillo, Sr./Shawn Gonzales motioned to approve the Strategic Plan Allocation Plan; motion carried 6-0-0.

5. Grant Writer Contract

Consensus of the Board to send the Grant Writing opportunity out as an RFP.

Jade Garfield left the meeting at 2:30 p.m.

6. AAAHC

Mr. Sheikh has been in contact with Jerry Short, AAAHC Consultant. Jerry Short will be here the last week of August to work on policies and procedures and will be working with department managers. Board would

like a timeline made up for completion of AAAHC projects. Dr. Kim will also be on site as a surveyor, AAAHC has selected him as an approved surveyor.

Shawn Gonzales left the meeting at 2:39 p.m.

Adam Christman seated at 2:40 p.m.

7. Doubtful Collections

Resolution will be drafted for the Board to review and approve to offset the Doubtful Collections. Board would like a breakdown of total amount to be written off. (Nancy has been unable to draft resolution being the Articles of Incorporation do not provide much information for proper language, Elizabeth will forward copies of previously approved resolutions)

8. CRIHB Youth Advocacy

CRIHB is asking if we are sending any students to the Youth Advocacy meeting. CRIHB pays for the trip. William will email Ron Carrillo to ask if he's got 3 students he feels would like to attend. Gayline directed Willie to contact Renee to make travel arrangements.

9. Behavioral Health Vehicle Bids

Resty Rios presented the Board with bids presented at the Finance Committee meeting.

MOTION #10: William Carrillo, Sr./Barbara Baga motioned to approve the purchase of a 2017 Jeep Compass not to exceed \$22,000 funds to come from 3rd party; motion carried 5-0-0.

10. William Carrillo, Sr. Announcements

William Carrillo, Sr. would like permission to support the Health Legislation. TRTC would like for TRIHCI Board to go to them and report our needs to have lobbyist support.

Wednesday Sept. 13th CRIHB State Capitol visit.

IHS Program Directors, Sept 11th

CTAC, Sept. 12

CRIHB, Sept. 13

Hoopa Visit, Sept 14-15

11. Money Transfer

MOTION #11: Adam Christman/Barbara Baga motioned to transfer \$3,738,114 from 3rd Party funding to General Fund to cover operational cost and to pursue Ambulance Service as outlined in Allocation/Strategic Plan; motion carried 5-0-0.

VI. ADJOURNMENT

MOTION #12: William Carrillo, Sr./Adam Christman motioned to adjourn at 3:13 p.m.; motion carried 5-0-0.



Nancy McDermott, TRIHCI Board Secretary