

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

DECEMBER 06, 2017 BOARD MEETING MINUTES

I. **CALL TO ORDER:** Vice-Chair Donna Medrano called meeting to order at 9:15 a.m.

II. **ROLL CALL:** Secretary Nancy McDarment called roll

| <u>Board Members:</u> | | <u>Staff</u> | |
|----------------------------------|---|--------------------|---|
| Gayline Hunter, Chairperson | L | Zahid Sheikh | P |
| Donna Medrano, Vice-Chair | P | Resty Rios | P |
| Nancy McDarment, Secretary | P | Katherine Portillo | P |
| William Carrillo, Sr., Treasurer | P | Elizabeth Acevedo- | P |
| Barbara Baga, Member | P | Medrano | |
| Richard Brown, Member | P | | |
| Shawn Gonzales, Member | P | | |
| Adam Christman, Alternate | L | | |
| Jade Garfield, Alternate | P | | |

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Gayline Hunter joined the meeting at 9:19 a.m.

III. APPROVAL OF AGENDA

MOTION #1: Shawn Gonzales/Barbara Baga motioned to approve the agenda with additions; motion carried 6-0-0.

IV. OLD BUSINESS

1. TRIHCI Articles of Incorp. & Bylaws review

Board would like to look at another non-profits Articles of Incorporation and would like attorneys opinion on updates.

2. Conflict of Interest Policy/Tribal Ordinance

Katherine will update and bring back 12/13.

MOVED TO ITEM V. 5 AMBULANCE VENDOR & POWER GURNEY PRESENTATION

Adam Christman joined the meeting at 10:15 a.m.

After looking at Power Gurney & Ambulance Board would like to look into Grants.

Richard Brown & William Carrillo, Sr. out at 11:40 a.m.

3. Review Committee/Board Meetings

Every Wednesday Board meetings do not seem to be working as full Board meetings. It may be better if we have Committee meetings but still have a full Board should an immediate decision be made.

Richard Brown returned at 11:43 a.m.

Shawn Gonzales stepped out at 11:47 a.m.

Shawn Gonzales returned at 11:50 a.m.

William Carrillo, Sr. returned at 12:00 p.m.

MOTION #2: William Carrillo, Sr./Shawn Gonzales motioned to go back to Wednesday Committee meetings with the stipulation that the Executive Committee be available when called on for immediate decisions; motion carried 5-0-1.

V. NEW BUSINESS

1. 2018 Holiday Schedule

MOTION #3: William Carrillo, Sr./Shawn Gonzales motioned to approve the 2018 Holiday Schedule removing the November 21, 2018 (Day Before Thanksgiving) and combining Christmas Eve and Christmas Days (December 24-25, 2018) on the same line; motion carried 6-0-0.

2. Annual Sierra View Medical Center Partnership

William Carrillo, Sr. would like to express the importance of maintaining a relationship with SVMC. William would like permission to schedule a meeting between TRIHCI BOD, SVMC & TRTC. Gayline stated she has been invited to attend meetings with the SVMC Board of Trustees and the Board and assign someone to attend those meetings.

3. Cancer Treatment Center

Fresno Community came to the Tribe last month with hopes of opening a Cancer treatment Center with the assistance of a hefty donation.

4. Tarps for Youth Sweat Lodge - Request

Jade Garfield left the meeting at 1:29 p.m.

Adam Christman stepped out at 1:30 p.m.

Adam Christman returned at 1:35 p.m.

MOTION #4: William Carrillo, Sr./Shawn Gonzales motioned to approve the request to purchase 2 tarps for youth sweat lodge amount not to exceed \$1650.00 with the stipulation that the tarps stay with the Future Generations Program(if tarps will not be used for sweats they are to be returned); motion carried 6-0-0.

5. Ambulance Vendor & Power Gurney presentation **10 a.m.**

Previously seen

6. YRTC Update

YRTC is trying to raise funds to fix the roadway leading up to the DQ facility. Staff is still being resistant to accepting female clients.

7. Site Visit & Program Review issue (CRIHB/IHS)

IHS Area office has requested a Site Visit/Program Review. Mr. Sheikh referred them to CRIHB as we are full members and our funding is channeled thru them. CRIHB feels they should be performing any Program Review at TRIHCI.

8. TRIHCI Staff Bonus (\$750/employee)

MOTION #5: William Carrillo, Sr./Barbara Baga motioned to approve Employee Appreciation Incentives at \$100/year of service with a cap at 10 years funds to come from 3rd party; motion carried 6-0-0.

9. Donation Request

Joseph Garfield presented a donation request; Dr. Kilburn was on the Group Home Committee back in 1990s, he's passed away and his family is asking for a donation of \$6,000 for burial costs.

MOTION #6: Shawn Gonzales/Barbara Baga motioned to deny the request for Dr. Kilburn due to there being no Donation policy

set in place; motion carried 5-1-0.

10. CEO Evaluation set date

Date set for Wednesday, December 13, 2017.

MOTION #7: William Carrillo, Sr./Donna Medrano motioned to send Myers Funeral home \$250 in lieu of a floral arrangement; motion carried 4-0-2.

11. Fuel/Parking Assistance

When patients have appointments at major medical centers they are being charged parking fees at hotels and the medical centers. Mr. Sheikh is recommending we add parking fees to our Fuel Assistance policy. Parking fees will be reimbursed or parking fees need to have proof of payment submitted.

MOTION #8: Nancy McDarment/Barbara Baga motioned to approve parking fees at hotels and medical centers be added to fuel assistance policy; motion carried 5-0-1.

12. 2018 Elections

Election committee has approved 2018 guidelines and voters lists. Elizabeth will send out important dates and an election week work schedule to sign up for.

VI. EXECUTIVE REPORTS AND COMMITTEE REPORTS

1. CEO Report

a. Review Contract for Jerry Short

MOTION #9: William Carrillo, Sr./Donna Medrano motioned to approve the Contract for Jerry Short as presented; motion carried 6-0-0.

Mr. Sheikh reported he has received communications from both IHS and CRIHB regarding a site visit for the facility. Marilyn Pollard of CRIHB will be in contact with IHS Area Office in regards to a site visit and program review.

Parking lot project has been completed a week ahead of schedule.

Mr. Sheikh presented the Health Board with information on a possible site for a clinic in Visalia, CA.

Mr. Sheikh has met with Dr. Dillon and his wife again on 11/14/2017. Board would like to see Dr. Dillon or his Provider signed on for at least two times a week depending on patient need.

MOTION #10: Donna Medrano/William Carrillo, Sr. motioned to accept the CEO report; motion carried 6-0-0.

2. CFO Report

Resty Rios reported Outstanding Checks are still in progress. Mikki Dowling has started working as Patient Specialist in Reception.

MOTION #11: William Carrillo, Sr./Donna Medrano motioned to approve the CFO Report; motion carried 6-0-0.

MOTION #12: William Carrillo, Sr./Shawn Gonzales motioned to extend RFP for Annual Fiscal Audit for 30 more days; motion carried 6-0-0.

VII. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

1. November 01, 2017 Board Meeting Minutes

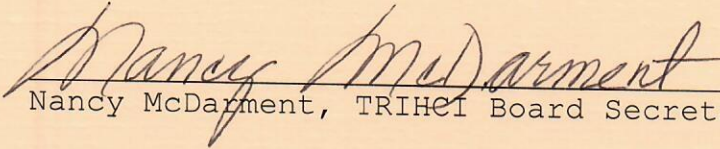
MOTION #13: Donna Medrano/Richard Brown motioned to approve the November 01, 2017 Board Meeting Minutes with corrections; motion carried 4-0-2.

VIII. DEPARTMENTAL & GRANT REPORTS - for information only

1. CAC Report
2. Dental Report
3. Medical Report
4. Clinical Services Report
5. Community Outreach Report
6. Behavioral Health Report
7. Information Technology Report
8. Diabetes Grant Report
9. AOA
10. EMS Report
11. FYI Items

IX. ADJOURNMENT

MOTION #14: Donna Medrano/Barbara Baga motioned to adjourn at 4:08 p.m.; motion carried 6-0-0.


Nancy McDarment, TRIHEI Board Secretary