

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
 TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

JUNE 18, 2018 SPECIAL BOARD MEETING AGENDA

- I. **CALL TO ORDER:** Chairperson Gayline Hunter called meeting to order at 4:20 p.m.
- II. **ROLL CALL:** Secretary Nancy McDarment called roll.

<u>Board Members:</u>	<u>Staff</u>	
Gayline Hunter, Chairperson	P	Zahid Sheikh P
Donna Medrano, Vice-Chair	P	Elizabeth Acevedo- P
Nancy McDarment, Secretary	P	Medrano
William Carrillo, Sr., Treasurer	P	
Barbara Baga, Member	P	
Richard Brown, Member	A	
Shawn Gonzales, Member	L	
Jeanne Baga, Alternate	L	
Adam Christman, Alternate	L	

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

MOTION #1: Barbara Baga/Donna Medrano motioned to approve the agenda as written; motion carried 4-0-0.

IV. EXECUTIVE & COMMITTEE REPORTS

Resty Rios joined the meeting at 4:24 p.m.
Adam Christman joined the meeting & seated at 4:24 p.m.
Nancy McDarment stepped out at 4:24 p.m.

1. CFO

Resty Rios Outstanding Checks are still in progress & he's submitted Tribal Contributions report & Bank Statments to Xochitl Ramos, Tribal CFO on 05/03. As of now his reports and bank statments to the Tribal CFO are up to date. Resty reviewed bank balances with Board.

William Carrillo, Sr. commented on the fact that the Tribe is only asking to check on financials for Tribal Contributions when they also sign off on the 638 funding.

Adam Christman is suggesting adding to the proposed budget for the SOC staff. Resty has sent out an email to Tribal CFO requesting annual numbers for SOC staff.

Shawn Gonzales joined the meeting at 4:35 p.m.

Gayline noted to Resty the Board is starting to review policies please have policies ready if they need changes.

MOTION #2: Donna Medrano/William Carrillo, Sr. motioned to accept the CFO Report; motion carried 5-0-1. (NM)

V. FY 2018-19 BUDGET REVIEW

Board reviewed the Budget. Resty noted changes requested are reflected in the final summary page.

Nancy McDarment returned at 5:01 p.m.

Jeanne Baga joined the meeting at 5:06 p.m.

Nancy McDarment stepped out at 5:43 p.m.

Adam Christman stepped out at 5:43 p.m.

Nancy McDarment returned at 5:50 p.m.

Adam Christman returned at 5:50 p.m.

MOTION #3: William Carrillo, Sr./Donna Medrano motioned to approve the 2018-19 Fiscal Year budget of \$10,467,812.00 with a transfer of \$2,733,782.00 from third party to support the budget with the stipulation that the Personnel committee review the EANs for raises up to 5%; motion carried 5-0-1. (NM)

Resty Rios left the meeting at 6:26 p.m.

VI. OLD BUSINESS

1. CEO Evaluation (Hard copies provided at meeting)

MOTION #4: Adam Christman/Shawn Gonzales motioned to go into closed session at 6:37 p.m.; motion carried 6-0-0.

MOTION #5: Shawn Gonzales/William Carrillo, Sr. motioned to come out of closed session at 7:30 p.m.; motion carried 6-0-0.

MOTION #6: William Carrillo, Sr./Barbara Baga motioned to approve a 5% pay increase for the CEO, Zahid Sheikh retro to 07/06/2017; motion carried 5-0-1. (NM)

Jeanne Baga seated at 7:40 p.m.

Gayline Hunter left the meeting at 7:40 p.m.

Shawn Gonzales left the meeting at 7:40 p.m.

MOVED TO NEW BUSINESS ITEM 5.

MOTION #7: Nancy McDarment/Barbara Baga motioned to approve the Ambulance Service request for the San Juan's Day Rodeo not to exceed the amount of \$1,125.00 funds to come from 3rd party; motion carried 5-0-0.

MOVED TO NEW BUSINESS ITEM 4.

MOTION #8: William Carrillo, Sr./Adam Christman motioned to deny the request from Tribal Members to attend the Native American Conference due to no Sponsorship Policy being in place; motion carried 5-0-0.

MOVED TO NEW BUSINESS ITEM 3.

Jeanette Keel joined the meeting at 7:55 p.m.

Jeanette explained when a new employee comes on they fill out an Exclusion Reform Form, which an employee fills out. The Exclusion form is to include spouse, children, parents, grandchildren, in-laws, aunts, uncles & cousins. Jeannette would like to see if the Board would like to alter the degree of family members. In her three years of working as CAC Jeanette has not seen an issue with the policy, until recently with the hiring of a new PRC employee.

Adam is suggesting altering the policy and form to exclude family members straight across, two up, two down & step.

Barbara Baga & Jeanne Baga stepped out at 8:20 p.m.

Barbara Baga returned at 8:25 p.m.

Jeanne Baga returned at 8:26 p.m.

Adam Christman suggested changing section B of the EHR Exclusion Policy to read "mother, father,

children, grandchildren, parents, grandparents, siblings, aunt, uncle, niece, nephew, in-laws, step family & adopted family" Section 2 Auditing or Reporting needs to read CAC is responsible for keeping logs up to 5 years.

MOTION #9: William Carrillo, Sr./Nancy McDarment motioned to table the EHR policy; motion carried 4-1-0. (AC)

MOVED TO APPROVAL OF PREVIOUS MINUTES

2. Bylaws Update
3. Elders Meals

VII. NEW BUSINESS

1. Fred Burrough Land Assignment
2. Tribal Contributions Policy
3. EHR Exclusions

Jeanette will send Elizabeth applicable HIPAA laws concerning accessing Family Member medical charts.

4. Hotel Request for Native American Conference

Denied with motion #8

5. Ambulance Service for San Juan's Day Rodeo

Approved with motion #7

VIII. APPROVAL OF PREVIOUS BOARD MINUTES

1. March 14, 2018 Special Board Meeting Minutes
2. May 02, 2018 Board Meeting Minutes
3. May 08, 2018 Special Board Meeting Minutes

MOTION #10: Nancy McDarment/William Carrillo, Sr. motioned to approve minutes for March 14, 2018, May 02, 2018, & May 08, 2018; motion carried 5-0-0.

IX. ADJOURNMENT

MOTION #11: William Carrillo, Sr./Barbara Baga motioned to adjourn at 8:39 p.m.; motion carried 5-0-0.


Nancy McDermott, TRIHCI Board Secretary