I. CALL TO ORDER: Chairperson, Gayline Hunter called the meeting to order at 5:14 p.m.

II. ROLL CALL: Secretary, Nancy McDarment called roll.

<table>
<thead>
<tr>
<th>Board Members:</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gayline Hunter, Chairperson</td>
<td>P</td>
</tr>
<tr>
<td>Donna Medrano, Vice-Chair</td>
<td>L</td>
</tr>
<tr>
<td>Nancy McDarment, Secretary</td>
<td>P</td>
</tr>
<tr>
<td>William Carrillo, Sr., Treasurer</td>
<td>L</td>
</tr>
<tr>
<td>Barbara Baga, Member</td>
<td>P</td>
</tr>
<tr>
<td>Richard Brown, Member</td>
<td>P</td>
</tr>
<tr>
<td>Shawn Gonzales, Member</td>
<td>L</td>
</tr>
<tr>
<td>Jeanne Baga, Alternate</td>
<td>A</td>
</tr>
<tr>
<td>Adam Christman, Alternate</td>
<td>A</td>
</tr>
</tbody>
</table>

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

Jeanne Baga seated at 5:15 p.m.
Also, present Katherine Portillo

III. APPROVAL OF AGENDA
MOTION #1: Shawn Gonzales/William Carrillo, Sr. motioned to approve the agenda with the additions; motion 4-0-0.

IV. EXECUTIVE & COMMITTEE REPORTS

1. Human Resources
Katherine Portillo reviewed the Human Resources report. Medical Assistant position will be posted in the Porterville Recorder. Personnel committed will review the Various Leaves of Absences Policy.

Donna Medrano arrived at 5:41 p.m.

Mr. Sheikh to provide a separate power point presentation with an organizational chart for January meeting; include the SOC and possibly change the name from SOC.

a. Job Descriptions

Gayline Hunter stepped out at 6:37 p.m.
Gayline Hunter returned at 6:45 p.m.
Nancy McDarment stepped out at 6:52 p.m.

**MOTION #2:** Donna Medrano/Shawn Gonzales motioned to approve the Youth Connections Project Coordinator job description with changes; 4-0-1.

Nancy McDarment returned at 6:54 p.m.

**MOTION #3:** William Carrillo, Sr./Donna Medrano motioned to approve the Youth Connections Project Therapist job description with additions and corrections; motion carried 5-0-0.

**MOTION #4:** Shawn Gonzales/Nancy McDarment motioned to approve the Youth Tree Project Coordinator job description with additions, corrections, and changes; motion carried 5-0-0.

Tabled remaining job descriptions to be reviewed by the Personnel Committee.
- Youth Connections Substance Abuse Counselor
- Youth Tree Family Coordinator
- Youth Tree Substance Abuse Counselor
- Youth Tree Services Support Coordinator
- Youth Tree Family Specialist

**MOTION #5:** Shawn Gonzales/Donna Medrano to approve the HR Report; motion carried 5-0-0.

b. Policies

**MOTION #6:** Shawn Gonzales/William Carrillo, Sr. motioned to approve the Incident Report System policy with the addition “All Logs and Incident Reports will be reviewed by TRIHCI Board of Directors Grievance Committee on a monthly basis”; motion carried 5-0-0.

William Carrillo left at 7:50 p.m.

2. PRC

   South Court total was not provided in the PRC report, Board would like to know the total.

**MOTION #7:** Shawn Gonzales/Jeanne Baga motioned to approve the PRC report; motion carried 4-0-0.

a. Referral Update Letter

**MOTION #8:** Shawn Gonzales/Jeanne Baga motioned to table the PRC Referral Update letter; motion carried 4-0-0.
3. CFO
   Tabled

4. CEO
   Tabled

Mr. Sheikh left the meeting at 8:09 p.m.

V. APPROVAL OF PREVIOUS BOARD MINUTES
   1. October 03, 2018 Special Board Meeting Minutes
      TABLED

   2. October 08, 2018 Special Board Meeting Minutes
      TABLED

   3. October 29, 2018 Board Meeting Minutes
      TABLED

   4. November 01, 2018 Special Board Meeting Minutes
      MOTION #9: Shawn Gonzales/Nancy McDarment to approve the
                  November 1, 2018, Special Board Meeting Minutes as read; motion
                  carried 4-0-0.

   5. November 07, 2018 Board Meeting Minutes
      MOTION #10: Shawn Gonzales/Nancy McDarment motioned to approve
                   the November 7, 2018 Board Meeting Minutes with corrections;
                   motion carried 4-0-0.

VI. NEW BUSINESS
   1. Dr. Card
   2. Dr. Williams
   3. Dr. Steidley
   4. Dr. Honka
      TABLED

VII. OLD BUSINESS
   1. Single Sign-On
   2. Traditional Health
      TABLED

VIII. POLICIES
   1. Medical Policies
      a. Annual Influenza Policy
      b. Emergency Medical Management Protocol for Vaccine
         Reactions in Adult Patients
      c. Fire Safety and Non-Medical Emergency
      d. HealthNet Members Grievance Policy
      e. Informed Consent and Procedure
      f. Mandatory Reporting Policy Child Domestic Elder
      g. Minors Rights
h. Prior Authorization Requests and Referral Process
2. Tribal Contributions
3. Behavioral Health
   a. Participation Qualifications
   b. Transportation
4. Responsibility and Authority Policy
   TABLED

IX. DEPARTMENTAL & GRANT REPORTS – for information only
1. CAC Report
2. Dental Report
3. Medical Report
5. EMS Report
6. Diabetes Grant Report
7. Information Technology Report
8. AOA
9. TMAA
10. FYI Items
    TABLED

X. ADJOURNMENT
MOTION #11: Nancy McDarment/Shawn Gonzales motioned to adjourn at 8:33 p.m.; motion carried 4-0-0.

Nancy McDarment, TRIMCI Board Secretary