

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
TULE INDIAN RESERVATION

P.O. BOX 768

PHONE 784-2316

PORTERVILLE, CALIFORNIA 93258

FEBRUARY 06, 2019 BOARD MEETING MINUTES

I. CALL TO ORDER: Chairman Adam Christman called meeting to order at 8:43 a.m.

II. ROLL CALL: Secretary Nancy McDarment called roll.

Board Members:

Staff

Adam Christman, Chairperson	P	Zahid Sheikh	P
Donna Medrano, Vice-Chair	P	Elizabeth Acevedo-	P
Gayline Hunter, Treasurer	L	Medrano	
Nancy McDarment, Secretary	P		
Barbara Baga, Member	P		
Richard Brown, Member	L		
Shawn Gonzales, Member	P		
William Carrillo, Sr., Alternate	P		
Vernon Vera, Alternate	E		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. APPROVAL OF AGENDA

Richard Brown in at 8:46 a.m.

William Carrillo, Sr. seated at 8:46 a.m.

MOTION #1: Shawn Gonzales/Nancy McDarment motioned to approve the agenda with additions; motion carried 6-0-0.

IV. EXECUTIVE & COMMITTEE REPORTS

Reminder all request from staff is to go thru Mr. Sheikh & Cc'd to Chairman.

Adam will be attending Community Meeting to update community on services and happenings at the Clinic.

Katherine Portillo joined the meeting at 8:53 a.m.

1. Human Resources

Katherine Portillo reviewed report with the Board (please see report for detail)

a. SOC Care Coordinator Job Descriptions

MOTION #2: William Carrillo, Sr./Shawn Gonzales motioned to approve the SOC Care Coordinator Job Description as presented; motion carried 6-0-0.

b. Incident Report form

MOTION #3: Nancy McDarment/Barbara Baga motioned to approve the Incident Report form; motion carried 6-0-0.

MOTION #4: Barbara Baga/William Carrillo, Sr. motioned to approve the HR Report; motion carried 6-0-0.

Katherine Portillo left the meeting at 9:24 a.m.

FYI March on D.C. dates are April 29th - May 5th.

2. PRC

Chairman had a few concerns regarding the PRC Report; no meetings with Finance Dept. noted. Francine will join the meeting after referral reviews. Mr. Sheikh informed the Board there was a meeting between finance & PRC regarding NextGen issues.

3. CFO

Tabled

4. CEO

William Carrillo, Sr. stepped out at 9:33 a.m.

Mr. Sheikh presented the Board with sample Decals for Outreach vehicles.

Donna Medrano & Barbara Baga stepped out at 9:37 a.m.

Gayline Hunter joined the meeting at 9:38 a.m.

William Carrillo, Sr. unseated at 9:38 a.m.

William Carrillo, Sr., Donna Medrano, Barbara Baga & Shawn Gonzalez returned at 9:41 a.m.

Mr. Sheikh attended the CRIHB Quarterly meeting where various issues such as 340-B and TMAA Managed Care were discussed. TMAA will no longer be reimbursing patients who have managed care coverage. There is a third party company willing to transport these patients. Conference with Kristen on 2/5 regarding 340-B has been rescheduled.

MOTION #5: Gayline Hunter/Nancy McDarment motioned to approve the Youth Tree Grant Budget; motion carried 6-0-0.

Gayline Hunter made a second request for a turnaround investment report for the Psychologist.

Mr. Sheikh has been following up with Chris Real estate agent handling the Midway Valley Medical Facility. Building is currently in bankruptcy and court will have the case closed in mid-May. Once property is open for sale we'll be notified and will start looking into cost for repairs. Board would like a historical summary with the property and the Board.

MOTION #6: Donna Medrano/Shawn Gonzales motioned to approve the CEO Report; motion carried 6-0-0.

Francine Gibson joined the meeting at 10:27 a.m.

Back to Item IV. Executive & Committee Reports 2. PRC

Francine reminded the Board her tallies always look to be two months behind. Tallies for December 2018 183 referral reviewed, 146 approved for payment, 37 denied (non-direct care).

Donna Medrano stepped out at 10:29 a.m.

Donna Medrano returned at 10:34 a.m.

Francine reported a discount was presented for a Tribal Contribution request.

MOTION #7: Shawn Gonzales/Barbara Baga motioned to make an addendum to the agenda to add Patient #850055 Tribal Contribution request in the amount of \$40,495.00 Jan 9th meeting motion WC/RB motioned to approve TC request at \$47,375 plus \$50 for Rx; motion carried 6-0-0.

Credit card use for emergency PRC patient needs.

MOTION #8: Shawn Gonzales/Barbara Baga motioned to accept the PRC Report; motion carried 6-0-0.

MOTION #9: Gayline Hunter/Nancy McDarment motioned to approve Patient #850055 Tribal Contribution Request in the amount of \$40,495.00; motion carried 5-0-1. (BB)

Francine Gibson left the meeting at 10:58 a.m.

Break at 11:00 a.m. (15 mins)

Back from break at 11:15 a.m.

Greg Williams joined the meeting at 11:15 a.m.

Moved to item VI. Old Business, 4. NextGen Update

Greg Williams introduced himself as NextGen Consultant & presented report on his findings over the last 40 hrs. Work started on Dec. 27th 1st meeting was conducted with front office staff and PRC. Biggest issue identified was when IHS comes into preform audits the information is mixed and a lot of it is unnecessary, having them use EHR for audits would be a lot more conducive.

Front office Registration Template has been completed.

Greg Williams left the meeting at 11:52 a.m.

5. TGCC

William Carrillo, Sr. highlighted points made at the TGCC meeting. Opioid presentation & YRTC update. William will be emailing information to the Board.

ICWA Director Delia Sharp presented litigation update. Tule River has signed up to support the Morongo Band of Mission Indians Amicus Brief.

MOTION #10: Shawn Gonzales/Richard Brown motioned to accept the TGCC report; motion carried 6-0-0.

After attending the Tulare County Mental Health meeting Willie mentioned Tule River can host a meeting sometime during the year, to assist in identifying Native American patients in Tulare county who can use TRIHCI/CRIHB services.

Break for lunch at 12:02 p.m.

Back from lunch at 12:33 p.m.

SAMSHA grant for Youth Suicide Prevention presented by Mr. Sheikh, foster care services are also included in the grant. Anticipated award total up to \$736,000. Grant can be written and submitted for approximately \$10,800.

Gayline has a concern with the writer of the grants being the evaluators on the grant.

MOTION #11: Nancy McDarment/Gayline Hunter motioned to make an addendum to the agenda adding Youth Suicide Prevention & Early

Intervention; motion carried 6-0-0.

MOTION #12: Gayline Hunter/Nancy McDarment motioned to go after Youth Suicide Prevention & Early Intervention grant; motion carried 6-0-0.

V. APPROVAL OF PREVIOUS BOARD MINUTES

1. October 03, 2018 Special Board Meeting Minutes

MOTION #13: Gayline Hunter/Shawn Gonzales motioned to approve the October 03, 2018 Special Board Meeting Minutes with modifications; motion carried 6-0-0.

2. October 08, 2018 Special Board Meeting Minutes

MOTION #14: Shawn Gonzales/Barbara Baga motioned to approve the October 08, 2018 Special Board Meeting Minutes with modifications; motion carried 5-0-1. (RB)

3. October 29, 2018 Board Meeting Minutes

MOTION #15: Shawn Gonzales/Donna Medrano motioned to approve the October 29, 2018 Special Board Meeting Minutes with modifications; motion carried 4-0-2. (BB, RB)

4. December 05, 2018 Board Meeting Minutes

MOTION #16: Gayline Hunter/Nancy McDarment motioned to approve the December 05, 2018 Board Meeting Minutes with modifications; motion carried 6-0-0.

5. December 06, 2018 Special Board Meeting Minutes

MOTION #17: Shawn Gonzales/Barbara Baga motioned to approve the December 06, 2018 Special Board Meeting Minutes with modifications; motion carried 5-0-1. (RB)

6. December 07, 2018 Executive Board Meeting Minutes

Richard Brown out at 1:09 p.m.

William Carrillo, Sr. seated at 1:10 p.m.

MOTION #18: Nancy McDarment/Shawn Gonzales motioned to approve the December 07, 2018 Executive Meeting Minutes with modifications; motion carried 6-0-0.

7. December 17, 2018 Special Board Meeting Minutes

MOTION #19: Nancy McDarment/Donna Medrano motioned to approve the December 17, 2018 Special Board Meeting Minutes with

modifications; motion carried 5-0-1. (BB)

8. January 02, 2019 Board Meeting Minutes

MOTION #20: Shawn Gonzales/Nancy McDarment motioned to approve the January 02, 2019 Board Meeting Minutes with modifications; motion carried 5-1-0. (GH)

9. January 04, 2019 Special Board Meeting Minutes

MOTION #21: Nancy McDarment/Gayline Hunter motioned to approve the January 04, 2019 Special Board Meeting Minutes with modifications; motion carried 6-0-0.

10. January 18, 2019 Special Board Meeting Minutes
Nancy McDarment stepped out at 1:21 p.m.

MOTION #22: Shawn Gonzales/Donna Medrano motioned to approve the January 18, 2019 Special Board Meeting Minutes with modifications; motion carried 4-0-2. (NM, BB)

11. January 22, 2019 Special Board Meeting Minutes
Nancy McDarment returned at 1:27 p.m.

MOTION #23: Gayline Hunter/Barbara Baga motioned to approve the January 22, 2019 Special Board Meeting Minutes with modifications; motion carried 6-0-0.

VI. OLD BUSINESS

1. Dr. Trevor Steidley, OD

Contracted reviewed & discussed.

*Gayline Hunter stepped out at 1:34 p.m.
Gayline Hunter returned at 1:41 p.m.*

*Board would like to clarify we have updated DEA lic.
On file for provider. Also look into making Optometry
services billable.*

MOTION #24: Gayline Hunter/Nancy McDarment motioned to approve Dr. Trevor Steidley, OD contract, with modification to section 4; motion carried 6-0-0.

2. Dr. Thomas Honka, DC
Donna Medrano stepped out at 2:20 p.m.

MOTION #25: Gayline Hunter/William Carrillo, Sr. motioned to approve Dr. Thomas Honka, DC contract; motion carried 4-0-2. (DM, SG)

Donna Medrano returned at 2:25 p.m.

3. SOC - MOA addendum

Board agrees to allow employees 9 months to obtain GED or High School equivalency, (employee must prove enrollment and active participation). Allow employees 3 months to obtain Drivers License. Request tribe keep transfer employees on insurance and we'll reimburse or TRIHCI can cover cobra cost. Liability TRICHI will not be responsible for pending litigation/incidents prior to transfer date. Employees transfer pending; background check, drug screen, physical, etc. Monthly reimbursements. Tribe will payout PTO.

MOTION #26: Shawn Gonzales/William Carrillo, Sr. motioned to go into closed session at 2:56 p.m.; motion carried 6-0-0.

MOTION #27: Shawn Gonzales/Barbara Baga motioned to come out of closed session at 3:25 p.m.; motion carried 6-0-0.

Barbara Baga left the meeting at 3:30 p.m.

CONSENSUS to approve the conditions to the Addendum to SOC MOA to include waivers of GED for nine (9) months, employees are insurable within six (6) months, TRIHCI will cover benefits if eligible on 1st of transfer, if not we'll ask Tribe to keep benefits and we'll cover cost thru 3rd party revenue, Tribe will be liable for any incident prior to date of transfer, & monthly reimbursement, Tribe cash out PTO and transfer date of February 16th to start on 19th.

4. NextGen Update

Previously discussed; Board extends contract for an additional 30 days.

MOTION #28: Donna Medrano/Shawn Gonzales motioned to extend Greg William's contract for an additional 30 days, with a revised contract to be presented at next Board meeting; motion carried 5-0-0.

VII. NEW BUSINESS

1. Master Calendar

Board reviewed upcoming events/trainings.

-Walk against Opiates; Feb 23rd

-Northwest Grant writing workshop; Feb 26-27th,

- Redding, CA
- TRTC Meeting; Feb. 28th 9 a.m. @ J.C.
 - TGCC/CAIHS; April 8-11th, Peppermill
 - Annual March on Washington, April 29 - May 3rd, Washington, D.C.
 - CRIHB Quarterly BOD, April 18 - 20th, Roseville
 - CRIHB BOD Retreat, April 18-19th, Oroville
 - Data Evaluation & Grant Writing TR April 23-25th, Morongo
 - Gathering of Nations, April 25-26th
 - Tri-Sec, April 23-25th
 - Traditional Indian Health Gathering, May 17-19th, Forestville
 - NIHB Public Health Summit
 - CRIHB/IHS Best Practices May 20-23rd, Sacramento
 - Bi-Annual CRIHB BOD, July 15-18th
 - NIHB National Annual Health Conference, Sept. 16-20th
 - CRIHB BOD Annual, Oct 17-19th

MOTION #29: Gayline Hunter/William Carrillo, Sr. motioned to approve the Master Calendar dates; motion carried 5-0-0.

COMPLETE AGENDA on 2/13 @ 9 a.m.

2. Training Schedule
3. Strategic Plan
4. AAAHC
5. Justice Center Facility Use
6. CRIHB Review (Expired Licenses Dr. Tran and Dr. Honka)
7. Youth Suicide Prevention & Early Intervention

Previously heard

VIII. POLICIES

1. Tribal Contributions
2. Fall Prevention
 - a. Participation Qualifications
 - b. Transportation
3. Responsibility and Authority Policy

IX. DEPARTMENTAL & GRANT REPORTS - for information only

1. CAC Report
2. Dental Report
3. Medical Report
4. Clinical Services Report/Community Outreach Report
5. EMS Report
6. Diabetes Grant Report

7. AOA
8. TMAA
9. FYI Items

X. ADJOURNMENT

MOTION #30: Nancy McDarment/Gayline Hunter motioned to adjourn at 4:01 p.m.; motion carried 4-0-0.



Nancy McDarment, TRIHCI Board Secretary