

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
 TULE INDIAN RESERVATION

P.O. BOX 768

PORTERVILLE, CALIFORNIA 93258

PHONE 784-2316

APRIL 03, 2019 BOARD MEETING MINUTES

I. CALL TO ORDER: Secretary Nancy McDarment called roll at 8:46 a.m.

II. ROLL CALL: Secretary Nancy McDarment called roll.

Board Members:

Staff

Adam Christman, Chairperson	A	Zahid Sheikh	P
Donna Medrano, Vice-Chair	L	Elizabeth Acevedo-	P
Gayline Hunter, Treasurer	L	Medrano	
Nancy McDarment, Secretary	P	Angel Galvez	P
Barbara Baga, Member	P		
Richard Brown, Member	P		
Shawn Gonzales, Member	P		
William Carrillo, Sr., Alternate	P		
Vernon Vera, Alternate	A		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

William Carrillo, Sr. Seated at 8:47 a.m.

III. APPROVAL OF AGENDA

MOTION #1: Barbara Baga/William Carrillo, Sr. motioned to approve the agenda with additions; motion carried 4-0-0.

IV. UNION BANK REP. (Time for certain 10 a.m.)

V. EXECUTIVE & COMMITTEE REPORTS

Katherine Portillo joined the meeting at 8:54 a.m.

1. Human Resources

Katherine Portillo went over report with Board; please see report for detail.

Gayline Hunter joined the meeting at 9:08 a.m.

MOTION #2: Shawn Gonzales/Barbara Baga motioned to accept the HR Report; motion carried 5-0-0.

a. PRC Records Coordinator JD

MOTION #3: Shawn Gonzales/Gayline Hunter motioned to approve the PRC Records Coordinator Job Description as presented; motion carried 5-0-0.

b. Addendum PRC Records Coordinator Job Description

MOTION #4: Gayline Hunter/William Carrillo, Sr. motioned to approve the Addendum PRC Records Coordinator Job Description; motion carried 5-0-0.

Katherine Portillo left the meeting at 9:26 a.m.

2. PRC

a. Tribal Contribution

i. Patient #850312 Orthodontics \$6,280.00 Rx included

MOTION #5: Gayline Hunter/Barbara Baga motioned to approve patient #850312 for Orthodontics in the amount of \$6,280.00; motion carried 5-0-0.

ii. Patient #855770 Orthodontics \$6,080.00 Rx included

MOTION #6: Shawn Gonzales/Barbara Baga motioned to approve Patient #855770 for Orthodontics in the amount of \$6,080.00; motion carried 5-0-0.

iii. Patient #856085 Orthodontics \$7,890.00 Rx included

MOTION #7: Shawn Gonzales/Barbara Baga motioned to approve Patient #856085 for Orthodontics in the amount of \$7,890.00; motion carried 5-0-0.

b. Letter from Provider requesting approval of medical procedure Blepharoplasty in the amount of \$420.54 for Patient #850757

Tabled

Moved to EMS Agreement

Manny Santoyo joined the meeting at 9:31 a.m.

Mr. Sheikh presented the final EMS Agreement; Chairman Adam has reviewed and made his recommendations. A huge thank you to Manny & our Attorneys for their continued work.

MOTION #8: William Carrillo, Sr./Gayline Hunter motioned to approve the Tulare County EMS Agreement; motion carried 5-0-0.

Manny Santoyo left the meeting at 9:44 a.m.

Moved to Approval of Previous Board Minutes

MOTION #9: Barbara Baga/Gayline Hunter motioned to approve the March 05, 2019 Board Meeting Minutes with corrections; motion carried 5-0-0.

Break at 10:06 a.m.

Back from Break at 10:14 a.m.

Resty Rios & Runa Kargupta, Union Bank Rep. joined the meeting at 10:16 a.m.

Back to Union Bank Rep.

Runa Kargupta is Union Bank Vice President Relationship Manager; Runa Kargupta has been with Union Bank for 20 years and manages all Native American accounts. Union Bank is interested in holding more of our accounts and can give us better rates.

Donna Medrano joined the meeting at 10:41 a.m.

Back to PRC Report

Francine Gibson joined the meeting at 10:57 a.m.

Francine Gibson reviewed monthly tallies with the Board & a letter from a Provider for a patient's procedure.

MOTION #10: Barbara Baga/Nancy McDarment motioned to approve request for Patient #850757 for Blepharoplasty procedure in the amount of \$420.54 using PRC Funds; motion carried 5-0-1. (GH)

Gayline Hunter is recommending we look at the Levels of Care so that PRC staff can approve payment for procedures like this one in the future without needing to come from the Board. Francine has sent policy to Dr. Hana to review and reconsider Levels of Care for specific procedures. Dr. Hana has asked to meet with Francine to review.

Francine Gibson left the meeting at 11:11 a.m.

MOTION #11: Shawn Gonzales/Barbara Baga motioned to accept the PRC Report; motion carried 5-0-0.

Moved to CEO Report

3. CFO
4. CEO

Mr. Sheikh formally introduced Angel Galvez as Chief Operating Officer to the Board. Together they are working closely to bring departments together as a team.

Resty Rios & Jade Garfield joined the meeting at 11:16 a.m.

Mr. Sheikh met with Resty Rios about the restructuring of the Finance Department. Mr. Sheikh and Angel met with the PRC Department & they outlined visions for the organization.

TRIHCI has signed a lease agreement with TRTC for space at the Justice Center for the Behavioral Health Department at \$1,800 a month.

Amanda Sierra & Cassandra Gonzales have completed New Hire Orientation and are officially part of TRIHCI. Mr. Sheikh has not met with the Behavioral Health Analyst; after meeting with Tashina Pearson, TRTC HR she notified Mr. Sheikh the employee was out on FMLA and the Tribe extends a 30 day courtesy leave. Efforts have been made to meet with the employee, but they never showed up to the meeting.

MOTION #12: Barbara Baga/William Carrillo, Sr. motioned to accept the CEO Report; motion carried 6-0-0.

a. EMS Agreement

Previously approved

VI. APPROVAL OF PREVIOUS BOARD MINUTES

1. March 05, 2019 Board Meeting Minutes

Previously approved

2. March 28, 2019 Executive Committee Meeting Minutes

MOTION #13: Gayline Hunter/Shawn Gonzales motioned to approve the March 28, 2019 Executive Committee Meeting Minutes with corrections; motion carried 3-0-3. (NM, RB,&GH)

VII. NEW BUSINESS

1. Child Abuse Awareness Day April 26, 2019

MOTION #14: Shawn Gonzales/William Carrillo, Sr. motioned to approve a \$1,000 donation for the Child Abuse Awareness event, funds to come from third party; motion carried 6-0-0.

2. CRIHB Traditional Health Gathering Salmon Sponsorship

MOTION #15: Nancy McDarment/Shawn Gonzales motioned to approve a Salmon Sponsorship of \$2,500 for the 39th Annual Traditional Indian Health Gathering, funds to come from Traditional Health line item; motion carried 6-0-0.

The Traditional Health Committee is suggesting offering this trip to employees so they can get educated on traditional healing. At this time Board is suggesting CEO & COO attend.

3. Employee Education Assistance

Gayline Hunter stepped out at 1:14 p.m.

MOTION #16: Nancy McDarment/Barbara Baga motioned to approve the request from Paula Gomez for education assistance with an apartment in the Los Angeles area on a quarterly basis for up to 2.5 years at the cost of \$20,400.00 funds to come from third party ; motion carried 5-0-1. (GH)

A contract will be made between Paula Gomez & the Health Center, similar to what Tribal Members sign with the Higher Education program.

4. Well for Culture

Well for Culture event has been postponed until further notice, the original proposed date is the same as the Tribes Easter Extravaganza.

5. Tulare County Mental Health In-Service

Willie Carrillo presented the possibility of hosting a mini conference with Tulare County HHSA, the Tribe & TRIHCI Behavioral Health Department.

Gayline Hunter back at 1:20 p.m.

Resty Rios & Jade Garfield joined the meeting at 1:20 p.m.

Back to CFO Report

Barbara Baga left the meeting at 1:57 p.m.

Gayline Hunter left the meeting at 2:02 p.m.

Finance department employees are cross training with

different systems they all use.

MOTION #17: William Carrillo, Sr./Shawn Gonzales motioned to accept the CFO report; motion carried 4-0-0.

Resty Rios & Jade Garfield left the meeting at 2:31 p.m.

6. Consultant Contract Youth Tree

MOTION #18: William Carrillo, Sr./Nancy McDarment motioned to approve the Consultant Contract for Katlin Moreley for Youth Tree; motion carried 4-0-0.

7. Consultant Contract Youth Connections

MOTION #19: William Carrillo, Sr./Nancy McDarment motioned to approve the Consultation Contract for Youth Connections; motion carried 4-0-0.

VIII. POLICIES

1. Lodging Policy (Tribal Contributions)
2. Fall Prevention
 - a. Participation Qualifications
 - b. Transportation
3. Responsibility and Authority Policy

IX. DEPARTMENTAL & GRANT REPORTS - for information only

1. CAC Report
2. Dental Report
3. Medical Report
4. Clinical Services Report/Community Outreach Report
5. Behavioral Health
6. IT Report
7. EMS Report
8. Diabetes Grant Report
9. AOA
10. TMAA
11. FYI Items
 - a. Flyers

X. ADJOURNMENT

MOTION #20: Nancy McDarment/William Carrillo, Sr. motioned to adjourn at 2:34 p.m.; motion carried 4-0-0.



Nancy McDarment, TRIHCI Board Secretary