

**TULE RIVER INDIAN HEALTH CENTER, INC.**  
**BOARD OF DIRECTORS**  
**TULE INDIAN RESERVATION**

P.O. BOX 768

PORTERVILLE, CALIFORNIA 93258

PHONE 784-2316

MAY 01, 2019 BOARD MEETING MINUTES

I. **CALL TO ORDER:** Chairperson Adam Christman called the meeting to order at 8:54 a.m.

II. **ROLL CALL:** Secretary Nancy McDarment called roll.

Board Members:

|                                  | <u>Staff</u> |                      |
|----------------------------------|--------------|----------------------|
| Adam Christman, Chairperson      | P            | Zahid Sheikh P       |
| Donna Medrano, Vice-Chair        | T            | Angel Galvez P       |
| Gayline Hunter, Treasurer        | P            | Elizabeth Acevedo- P |
| Nancy McDarment, Secretary       | P            | Medrano              |
| Barbara Baga, Member             | P            |                      |
| Richard Brown, Member            | E            |                      |
| Shawn Gonzales, Member           | T            |                      |
| William Carrillo, Sr., Alternate | L            |                      |
| Vernon Vera, Alternate           | A            |                      |

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. **APPROVAL OF AGENDA**

**MOTION #1:** Gayline Hunter/Barbara Baga motioned to approve the agenda with additions; motion carried 3-0-0.

**Moved to New Business After Care Presentation**

*Lisa Graham joined the meeting at 9:10 a.m.*

*Lisa Graham reported TRIHCI has been chosen as a pilot site for an After Care center. Working with IHS we'll develop and After Care Program; if successful the program has the potential to go National. Currently, meetings consist of researching family-based, culturally-based, & evidenced-based practices.*

*One big concern in all of Native Country is the lack of Professional help; thus making a big goal of this program is to have a program that can continue to flow without a Professional, should they not be present.*

*Paula Gomez joined the meeting at 9:23 a.m.*

*Lisa has provided all the information she has received*

with Dr.s Chambers & Card; they haven't yet been able to meet to discuss which practices will best fit our needs. Once discussed, Lisa Davis will meet with Dr. Sheikh & Angel Galvez.

Lisa Graham left the meeting at 9:36 a.m.

Off-agenda; Paula Gomez thanked the Board for approving & supporting her education goals, with Housing assistance.

Paula Gomez left the meeting at 9:50 a.m.

**Moved back to Human Resources Report**

**IV. EXECUTIVE & COMMITTEE REPORTS**

1. Human Resources

Angel Galvez presented HR Report on behalf of Katherine Portillo. For detail please see the report.

William Carrillo, Sr. Joined the meeting at 10:11 a.m.  
Adam Christman & Angel Galvez stepped out at 10:27 a.m.  
William Carrillo, Sr. Stepped out at 10:52 a.m.  
Barbara Baga stepped out at 10:54 a.m.  
Barbara Baga returned at 10:58 a.m.  
William Carrillo, Sr. Returned at 10:58 a.m.  
Apple Yazzie joined the meeting at 11:04 a.m.  
William Carrillo, Sr. Seated at 11:04 a.m.

**Moved to PRC Report**

**MOTION #2:** Barbara Baga/Nancy McDarment motioned to approve Patient #855764 for Orthodontics in the amount of \$6,250 including Rx; motion carried 3-0-0.

**MOTION #3:** Barbara Baga/Nancy McDarment motioned to approve Patient #855576 for Orthodontics in the amount of \$6,250 including Rx; motion carried 3-0-0.

**MOTION #4:** Nancy McDarment/Barbara Baga motioned to approve Patient #855849 for Orthodontics in the amount of \$6,250 Rx included; motion carried 3-0-0.

9-1-1, has been called and an Ambulance has come up to transport; patients have declined transport and Ambulance Companies have been billing patients for coming out. (Patients are not calling Ambulance, someone else is). PRC has paid a few of these bills.

Angel Galvez returned at 11:11 a.m.  
Nancy McDarment stepped out at 11:11 a.m.  
Manny Santoyo joined at 11:13 a.m.

Manny Santoyo explained if an ambulance company comes out and performs an assessment on the patient, they can bill the patient for that assessment. Manny Santoyo will look into what the charges are for calling an Ambulance out & provide that information to Apple Yazzie.

Nancy McDarment returned at 11:14 a.m.  
Adam Christman returned at 11:16 a.m.

Since Manny Santoyo is in the room he reported our attorneys are suggesting we not outsource our billing to a third party for Ambulance services we will be providing. EMS Agreement has been approved and signed off by County.

Gayline Hunter stepped out at 11:32 a.m.  
Gayline Hunter returned at 11:37 a.m.  
Manny Santoyo left the meeting at 11:54 a.m.  
Apple Yazzie left the meeting at 11:55 a.m.

**Moved back to HR Report & Job descriptions**

- a. Care Coordinator Job Description
- b. Evaluation and Data Coordinator Job Description
- c. Clinical Psychologist Job Description
- d. Family Nurse Practitioner Job Description

Barbara Baga left the meeting at 12:07 p.m.

**MOTION #5:** William Carrillo, Sr./Nancy McDarment motioned to table the "SOC" Job Descriptions for further review; motion carried 3-0-0.

**MOTION #6:** Gayline Hunter/Nancy McDarment motioned to approve the Clinical Psychologist & Family Nurse Practitioner Job Descriptions as presented along with language to Clinical Psychologist Job Description to reflect a 2:1 year ratio; motion carried 2-0-1. (WC)

- e. Organizational Chart

*Tabled for further review and discussion*

a. Tribal Contributions

- i. Patient #855764 Orthodontics \$6,250 Rx included

*Approved with Motion #2*

- ii. Patient #855576 Orthodontics \$6,250 Rx included

*Approved with Motion #3*

- iii. Patient #855849 Orthodontics \$6,250 Rx included

*Approved with Motion #4*

- b. Patient billed for Ambulance Services they declined - Discussion

*Previously discussed with Apple, Angel & Manny.*

**V. ADJOURNMENT**

**MOTION #7:** Nancy McDarment/Gayline Hunter motioned to adjourn at 12:24 p.m.; motion carried 3-0-0.

  
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Nancy McDarment, TRICHI Board Secretary