

TULE RIVER INDIAN HEALTH CENTER, INC.
BOARD OF DIRECTORS
 TULE INDIAN RESERVATION

P.O. BOX 768

PORTERVILLE, CALIFORNIA 93258

PHONE 784-2316

MAY 08, 2019 SPECIAL BOARD MEETING MINUTES

I. **CALL TO ORDER:** Chairperson Adam Christman called meeting to order at 8:30 a.m.

II. **ROLL CALL:** Chairperson Adam Christman called roll.

<u>Board Members:</u>		<u>Staff</u>	
Adam Christman, Chairperson	P	Zahid Sheikh	P
Donna Medrano, Vice-Chair	L	Angel Galvez	P
Gayline Hunter, Treasurer	A	Elizabeth Acevedo-	P
Nancy McDarment, Secretary	P	Medrano	
Barbara Baga, Member	P		
Richard Brown, Member	P		
Shawn Gonzales, Member	P		
William Carrillo, Sr., Alternate	L		
Vernon Vera, Alternate	A		

P=Present; A=Absent; I=Ill/Sick; L=Late; E=Excused; T=Travel; V=Vacation

III. **APPROVAL OF AGENDA**

MOTION #1: Barbara Baga/Shawn Gonzales motioned to approve the agenda with additions; motion carried 4-0-0.

William Carrillo, Sr. Joined the meeting & seated at 8:45 a.m.

IV. **EXECUTIVE & COMMITTEE REPORTS**

Resty Rios joined the meeting at 8:51 a.m.

- 1. CFO
 - a. 990 forms/199 forms

Board clarified with Auditors questions on 199 forms line 10; figure came from total revenues, total expenses & depreciation giving you "net income per books"

MOTION #2: William Carrillo, Sr./Barbara Baga motioned to approve the 990 & 199 forms as written; motion carried 5-0-0.

- b. Health Fair Update

An update was provided via-email to Health Board.

Resty Rios left the meeting at 10:01 a.m.

2. CEO/COO

Dr. Sheikh thanked Board members for their Congratulations on his accomplishment of obtaining his Doctorate in Clinical Psychology.

At the CRIHB Program Directors meeting, Susan Dahl reported we are only able to transport patients more than 50 miles from the rural area. We can temporarily not bill for transports further out than 50 miles. In the meantime, our attorneys have been notified to look into the law & provide guidance on how we can remedy the issue.

Met with Behavioral Health Dept. & Future Generations program on 04/16/2019 Dr. Chambers will be providing parenting & anger management classes for community members.

Grant evaluators have accepted contracts & will be meeting with Dr. Sheikh toward the end of the month.

Nurse Practitioner Tara Clark will start on 05/20/2019. The Second interview with Nurse Practitioner Guadalupe "Lupe" Norrod has also been offered a direct hire position. We are looking to add more Nurse Practitioners to our staff because they do not need clinical oversight by an MD, like a Physicians Assistant

Break at 10:40 a.m.

Back from break at 10:56 a.m.

Ambulance EMS Agreement has been signed by TRIHCI Board & Tulare County officials. Ambulance Service will temporarily be housed at the Fire Department. Richard Brown is reminding everyone we need to keep pushing Council for a permanent spot.

Board is suggesting someone from TRIHCI meet with Summer Youth program & give a small insight into what jobs we have to offer at the Health Center.

Angel Galvez reported he's been working with HR on revamping employee orientation to include cultural

sensitivity training.

Update to Lease Agreement at Justice Center has been updated to include space "G". Office spaces that were occupied are now vacant and open for our staff to move in.

Manny Santoyo along with Maintenance will be going over to view office space at the Fire Department and take note of any repairs that may be needed.

Angel Galvez is recommending sending out an Employee Survey questionnaire & keeping them anonymous to keep them genuine and can better be used as an improvement tool.

Meeting with Tulare County Health & Human Services has been rescheduled for 05/29 1:30 p.m. at the Justice Center.

Offers for Satellite Clinic has been put in at Midvalley lots waiting for responses.

Angel Galvez has provided Kerry Gragg with a list of local architects he can work with on the TRIHCI expansion.

Willie Carrillo reported Future Generations has been awarded Tribal MAT grant to assist in battling Opioid abuse. Thank you to TRIHCI & Angel Galvez for providing a letter of support. Willie Carrillo will be providing a power point presentation on the program in the near future.

William Carrillo, Sr. Left the meeting at 11:57 a.m.

Angel Galvez will be attending the CRIHB Traditional Health Gathering later this month.

Angel Galvez has provided a revised copy of the Bylaws for the Board to review after the recommendation of the Chairperson.

Angel Galvez has revised the Quality Assessment & Performance Improvement Committee policy. Angel Galvez is suggesting adding a Board member to the committee. The Committee will focus on Quality Improvement.

Grievance Committee reviewed the Grievance System

policy.

AICITMA & NACA Gym (Raymond Garcia) FYI Item. Angel Galvez & Francine Gibson have met with Raymond Garcia who is offering Culturally Based Internal Martial Arts classes, for Elders. Contract presented to Board; 2-3 times/week, one hour each session at \$85.

More detail under Professional Service Agreements.

MOTION #3: Nancy McDarment/Barbara Baga motioned to accept the CEO/COO report; motion carried 4-0-0.

Break for lunch at 12:12 p.m.

Back from lunch at 12:42 p.m.

V. APPROVAL OF PREVIOUS BOARD MINUTES

1. April 03, 2019 Board Meeting Minutes

MOTION #4: Nancy McDarment/Barbara Baga motioned to approve the April 03, 2019 Board Meeting Minutes with changes; motion carried 4-0-0.

2. April 10, 2019 Executive Committee Meeting Minutes

MOTION #5: Shawn Gonzales/Nancy McDarment motioned to approve the April 10, 2019 Executive Committee Meeting Minutes as written; motion carried 2-0-2. (BB, RB) Chairperson broke tie voted in favor of approval, motion carried 3-0-2.

VI. NEW BUSINESS

1. Tule River Pow-Wow Request

MOTION #6: Barbara Baga/Shawn Gonzales motioned to approve \$5,000 for Saturday night community dinner (healthy option) with receipts to be provided, funds to come from Traditional Health line item; motion carried 4-0-0.

2. CEO Evaluation (copies will be provided)

Tabled

3. CCO Application Review (copies will be provided)

Tabled

4. TRIHCI Bylaws Review

Copy from last revision provided to the Board of Directors, also provided was an edited copy by Angel Galvez. Chairperson would like for BOD to consider revising Executive Committee roles as far as supervising CEO.

Board will continue reviewing and making notes on their own & everyone will meet at a later date. Chairperson is suggesting meeting on the 29th of May or 5th of June all edits and suggestions would need to be submitted no later than May 21st.

5. Community Meeting

Consensus to schedule meeting for June 12th, Elders Building at 5:30 - 7 p.m.

Board wants an agenda to be drafted so that there is order during the meeting. A notice will be sent out to the community to have item topics sent to CEO & Board will vest agenda items. The Community will be informed if the meeting gets out of control meeting will automatically adjourn. Richard is suggesting if such an incident occur it be documented with a reason why. Snacks and drinks will be provided.

Katherine Portillo joined the meeting at 1:28 p.m.

Moved back to CEO Evaluation

VII. ADJOURNMENT

MOTION #7: Shawn Gonzales/Nancy McDarment motioned to adjourn at 2:14 p.m.; motion carried 5-0-0.


Nancy McDarment, TRIHCI Board Secretary